



Defiance County Board of Commissioners

Ryan Mack, Mick Pocratsky, and Gary Plotts

Defiance County Business Grant Checklist

Company Name: _____

- Checklist is submitted 10 days within receipt of grant.
- All expenses must be encumbered by October 15th.
- Grant Funds received \$_____
- Grant Funds Expended \$_____
- Balance due to Defiance County _____ (if necessary)
- Included with this Checklist should be:
 - Summary of the impact the funds on the business and its operations
 - Documentation of expenses reimbursed with grant funds (as detailed in the Defiance County Small Business Relief Program Guidelines)
- Nonexclusive examples of eligible expenditures
 - Mortgage costs. Mortgage costs for businesses that are located in or operated out of a personal residence are not an eligible expense.
 - Rent or lease costs. Rent or lease cost for businesses that are located in or operated out of a personal residence are not an eligible expense.
 - Expenses for utilities, such as electric, gas, sewer, water, trash removal. Utility cost for businesses that are located in or operated out of personal residence are not an eligible expense.
 - Salaries, wages or compensation paid to employees/workers or 1099 workers.
 - Materials and supplies related to interruption of the business caused by required closures.
 - Personal Protective Equipment or other COVID-19 related costs such as expenses related to compliance with Responsible Restart Ohio.

Signature of Business Owner/Manager

CERTIFICATION: By submitting this application, you are certifying that all of the information provided in this application is true and accurate. You are also agreeing to assist in the verification of information provided in this application and to provide additional information, if requested. *

Review of expenses and paperwork submitted.

BY: _____ DATE: _____

Maumee Valley Planning Organization

Comments, questions, or concerns?

Contact Maumee Valley Planning Organization.

www.mvpo.org

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