



August 31, 2018

Mr. Dan Clum  
Williams County Engineer's Office  
12953 County Road G  
Bryan, Ohio 43506

Subject: Village of Montpelier, Ohio  
WWTP Sludge Dewatering Improvements  
OPWC Application  
064-7454.001

Dear Mr. Clum:

On behalf of the Village of Montpelier, we have enclosed an OPWC Application for the subject project.

The project is required by an Ohio EPA Preliminary Compliance Review to address compliance issues related to land application of sludge from the WWTP. The proposed improvements will correct the compliance issues by providing for dewatering of the sludge prior to disposal at a landfill in lieu of land application.

Please contact Kevin Brooks, Village Manager, 419-485-5543 or me at 419-473-9611 if you have any questions.

Sincerely,

JONES & HENRY ENGINEERS, LTD.

Timothy D. Warren, P.E.  
Financing Specialist

TDW/rmb  
Enc.

c: Mr. Kevin Brooks, Village Manager  
Mr. Jason Rockey





State of Ohio  
**Public Works Commission**  
*Application for Financial Assistance*

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

**Applicant**

Applicant: Village of Montpelier Subdivision Code: 171-51772  
 District Number: 5 County: Williams Date: 09/07/2108  
 Contact: Kevin Brooks Phone: (419) 485-5543  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)  
 Email: kbrooks@montpelieroh.org FAX: (419) 485-4947

**Project**

Project Name: Montpelier WWTP Sludge Dewatering Improvements Zip Code: 43543

Subdivision Type	Project Type	Funding Request Summary
<small>(Select one)</small>	<small>(Select single largest component by \$)</small>	<small>(Automatically populates from page 2)</small>
<input type="checkbox"/> 1. County	<input type="checkbox"/> 1. Road	Total Project Cost: <u>1,997,125 .00</u>
<input type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>175,000 .00</u>
<input type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>0 .00</u>
<input checked="" type="checkbox"/> 4. Village	<input checked="" type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0 .00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>175,000 .00</u>
	<input type="checkbox"/> 6. Stormwater	

**District Recommendation** (To be completed by the District Committee)

<u>Funding Type Requested</u> <small>(Select one)</small>	SCIP Loan - Rate: _____ % Term: _____ Yrs Amount: _____ .00
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant: _____ Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP: _____ Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement: _____ Amount: _____ .00
District SG Priority: _____	

**For OPWC Use Only**

<u>STATUS</u>	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	<u>26,000</u> .00	
Final Design:	<u>120,000</u> .00	
Construction Administration:	<u>234,000</u> .00	
Total Engineering Services:	a.) <u>380,000</u> .00	<u>23</u> %
Right of Way:	b.) _____ .00	
Construction:	c.) <u>1,617,125</u> .00	
Materials Purchased Directly:	d.) _____ .00	
Permits, Advertising, Legal:	e.) _____ .00	
Construction Contingencies:	f.) _____ .00	<u>0</u> %
Total Estimated Costs:	g.) <u>1,997,125</u> .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____ .00	
Local Revenues:	b.) _____ .00	
Other Public Revenues:	c.) _____ .00	
ODOT / FHWA PID: _____	d.) _____ .00	
USDA Rural Development:	e.) _____ .00	
OEPA / OWDA:	f.) <u>1,822,125</u> .00	
CDBG:	g.) _____ .00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"		
<input type="checkbox"/> Department of Development		
Other: _____	h.) _____ .00	
Subtotal Local Resources:	i.) <u>1,822,125</u> .00	<u>91</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>100</u> % of OPWC Funds	j.) <u>175,000</u> .00	
Loan: <u>0</u> % of OPWC Funds	k.) _____ .00	
Loan Assistance / Credit Enhancement:	l.) <u>0</u> .00	
Subtotal OPWC Funds:	m.) <u>175,000</u> .00	<u>9</u> %
Total Financial Resources:	n.) <u>1,997,125</u> .00	<u>100</u> %

### 1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>1,997,125</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>1,997,125</u> .00	<u>100</u> %

A Farmland Preservation letter is required for any impact to farmland

### 3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>10/01/2018</u>	End Date: <u>06/30/2019</u>
3.2 Bid Advertisement and Award	Begin Date: <u>07/01/2019</u>	End Date: <u>09/30/2019</u>
3.3 Construction	Begin Date: <u>10/01/2019</u>	End Date: <u>10/01/2020</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

#### 4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 31 Years      Age: 1957 (Year built or year of last major improvement)

*Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.*

#### 4.2 User Information

Road or Bridge:      Current ADT \_\_\_\_\_ Year \_\_\_\_\_      Projected ADT \_\_\_\_\_ Year \_\_\_\_\_

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate      Current \$ 39.31      Proposed \$ 44.91

Number of households served: 1,649

Residential Wastewater Rate      Current \$ 31.49      Proposed \$ 32.69

Number of households served: 1,649

Stormwater: Number of households served: 1,649

## 4.3 Project Description

- A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

Montpelier WWTP, 231 Creek Boulevard, Montpelier, Ohio 43543

- B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

The project consists of sludge dewatering improvements at the WWTP to address compliance issues related to land application of sludge. Other improvements which are part of the project include electrical improvements (including back-up power), replacement of the administration and laboratory building, site improvements (including replacement of site fencing, adding an entrance gate and repaving asphalt drive areas), building improvements (including replacement of roofing), miscellaneous process improvements, SCADA/instrumentation, and upgrading the Randolph Pump Station. The improvements are required to maintain compliance with the NPDES permit for the WWTP.

- C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

## 5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Kevin Brooks  
Title: Village Manager  
Address: 211 N. Jonesville St.  
  
City: Montpelier State: OH Zip: 43543  
Phone: (419) 485-5543  
FAX: (419) 485-4947  
E-Mail: kbrooks@montpelieroh.org

### 5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Nikki Uribes  
Title: Director of Finance  
Address: 211 N. Jonesville St.  
  
City: Montpelier State: OH Zip: 43543  
Phone: (419) 485-5543  
FAX: (419) 485-4947  
E-Mail: nuribes1@montpelieroh.org

### 5.3 Project Manager

Name: Bradley F. Lowery, P.E.  
Title: President  
Address: Jones & Henry Engineers, Ltd.  
3103 Executive Parkway, Suite 300  
City: Toledo State: OH Zip: 43606  
Phone: (419) 473-9611  
FAX: (419) 473-8924  
E-Mail: blowery@jheng.com



## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Kevin Brooks, Village Manager

Certifying Representative (Printed form, Type or Print Name and Title)

 8-29-18

Original Signature / Date Signed

Revised: April 17, 2018

**DISTRICT 5  
CAPITAL IMPROVEMENT PROJECTS  
QUESTIONNAIRE  
ROUND 33**

Name of Applicant: Village of Montpelier

Project Title: WWTP Sludge Dewatering Improvements

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses. **Communities and Townships under 5,000 in population should also complete the Small Government Criteria.**

1. What percentage of the project in repair A= \_\_%, replacement B= 100%, expansion C= \_\_%, and new D= \_\_%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B= 100% C+D= \_\_%

Repair/Replacement = Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

2. Give the physical condition rating:

Closed or Not Operating: The condition is unusable, dangerous and unsafe. The primary components have failed. The infrastructure is not functioning at all.

Critical: The condition is causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity. Imminent failure is anticipated within 18 months. Repair and/or replacement is required to eliminate the critical condition and meet current design standards. **(For Road Projects structural repair items would represent a minimum of 25% of the total Project Cost).**

Poor: X

Ohio EPA has imposed restrictions on the Village which prevent the land application of sludge from the WWTP. Refer to attached correspondence.

The condition is substandard and requires repair/replacement in order to return to the intended level of service and comply with current design standards. Infrastructure contains a major deficiency and is functioning at a diminished capacity.

Fair:

The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.



- Good: The condition is safe and suitable to purpose. Infrastructure is functioning as originally intended, but requires minor repairs and/or upgrades to meet current design standards.
- Excellent: The condition is new, or requires no repair. Or, no supporting documentation has been submitted.

\* **In order to receive points provide supporting documentation (e.g. photos, a narrative, maintenance history, or third party findings) to justifying the rating.**

3. If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

## ROADS

- Extremely Critical: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.\*
- Critical: Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.\*
- Major: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.\*
- Moderate: Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.\*
- Minimal: Preventative Maintenance of a Major Access Road.
- No Impact: Preventative Maintenance of a Minor Access Road.

**Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.**

### *Road/Street Classifications:*

#### *Major Access Road:*

*Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.*

#### *Minor Access Road:*

*Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.*

#### *Preventative Maintenance:*

*Non Structural Pavement work such as chip sealing, cape sealing, microsurfacing, crack sealing, etc.*

\*(3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements.

\*(4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder

width, SSD, etc.).

### BRIDGES SUFFICIENCY RATING

- Extremely Critical: 0-25, or a General Appraisal rating of 3 or less.
- Critical: 27-50, or a General Appraisal rating of 4.
- Major: 51-65 or a General Appraisal rating of 5 or 6.
- Moderate: 66-80 or a General Appraisal rating of 7.
- Minimal: 81-100 or a General Appraisal rating of more than 7.
- No Impact: Bridge on a new roadway.

### WASTEWATER TREATMENT PLANTS

- Extremely Critical: Environmental Protection Agency (EPA) orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: X Replace deficient appurtenances. Update existing processes due to EPA recommendations. Ohio EPA has imposed restrictions on the Village which prevent the land application of sludge from the WWTP. Refer to attached correspondence.
- Moderate: Increase capacity to meet current needs or update processes to improve effluent quality.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

### WATER TREATMENT PLANT

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or NPDES Orders.
- Major: Replace deficient appurtenances. Update existing processes due to EPA recommendations.
- Moderate: Increase capacity to meet current needs or update processes to improve water quality.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Separate, due to chronic backup or flooding in basements.
- Major: Separate, due to documented water quality impairment, or due to EPA recommendations.
- Moderate: Separate, due to specific development proposal within or upstream of the combined system area.
- Minimal: Separate, to conform to current design standards.
- No Impact: No positive health effect.

STORM SEWERS

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Chronic flooding (structure damage).
- Major: Inadequate capacity (land damage).
- Moderate: Inadequate capacity with no associated damage.
- Minimal: New/Expansion to meet current needs.
- No Impact: New/Expansion to meet future or project needs.

CULVERTS

- Extremely Critical: Structurally deficient or functionally obsolete. Deterioration has already caused a safety hazard to the public.
- Critical: Inadequate capacity with land damage and the existing or high probability of property damage.
- Major: Inadequate capacity (land damage).
- Moderate: Inadequate capacity with no associated damage.
- Minimal: New/Expansion to meet current needs.
- No Impact: New/Expansion to meet future or projected needs.

## SANITARY SEWERS

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Replace, due to chronic pipe failure, chronic backup or flooding in basements. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.
- Moderate: Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

## SANITARY LIFT STATIONS AND FORCE MAINS

- Extremely Critical: Structurally deficient. Deterioration has already caused a safety/health hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Inadequate capacity with actual or a high probability of property damage. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: EPA recommendations, or, reduces a probable health and/or safety problem.
- Moderate: Rehabilitate to increase capacity to meet current needs.
- Minimal: New/Expansion to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

## WATER PUMP STATIONS

- Extremely Critical: Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Inadequate capacity with the inability to maintain pressure required for fire flows.
- Major: Replace due to inadequate capacity or EPA recommendations.
- Moderate: Rehabilitate to increase capacity to meet current needs.



Minimal: New/Expansion to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

#### WATER LINES/WATER TOWERS

Extremely Critical: Solve low water pressure or excessive incidents of main breaks in project area.

Critical: Replace, due to deficiency such as excessive corrosion, etc.

Major: Replace undersized water lines as upgrading process.

Moderate: Increase capacity to meet current needs.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

#### OTHER

Extremely Critical: There is a present health and/or safety threat.

Critical: The project will provide immediate health and/or safety benefit.

Major: The project will reduce a probable health and/or safety problem.

Moderate: The project will delay a health and/or safety problem.

Minimal: A possible future health and/or safety problem mitigation.

No Impact: No health and/or safety effect.

*NOTE: Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.*

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical \_\_, Critical \_\_, Major X, Moderate \_\_, Minimal \_\_, No Impact \_\_. Explain your answer.

Ohio EPA has imposed restrictions on the Village which prevent the land application of sludge from the WWTP. Refer to the attached correspondence. The proposed improvements provide an alternative method for sludge handling and disposal in accordance with Ohio EPA recommendations.

(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost.

A.) Amount of Local Funds = \$ 1,822,125  
B.) Total Project Cost = \$ 1,997,125

The Village has applied to Ohio EPA for a WPCLF loan/principle forgiveness for funding in July 2019. A copy of the nomination form is attached. The nomination includes the local share of the OPWC project cost.

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A/B)= 91 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding State Issue II or LTIP Funds, as a percentage of the total project cost.

Grants \_\_\_% Gifts \_\_\_%, Contributions \_\_\_%

Other \_\_\_% (explain) \_\_\_\_\_ , Total 0 %

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply.

- \_\_\_\_\_ \$500,001 or More
- \_\_\_\_\_ \$400,001-\$500,000
- \_\_\_\_\_ \$325,001-\$400,000
- \_\_\_\_\_ \$275,001-\$325,000
- \_\_\_\_\_ \$175,001-\$275,000
- \$175,000 or Less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES  NO \_\_\_\_\_

(This will only be considered if you are not funded with grant money and there is remaining loan money.) Please note: if you answer "no" you will not be contacted, only if you answer "yes" will an offer be made in the event that there is loan money remaining.

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time equivalent (FTE) jobs (FTE jobs shall be defined as 35 hours/week) ? Yes \_\_\_ No  If yes, how many jobs within eighteen months? \_\_\_ Will the completed project retain jobs that would otherwise be



permanently lost? Yes \_\_\_ No \_\_\_. If yes, how many jobs \_\_\_ **will be created/retrained** within 18 months **following the completion of the improvements?**

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivalent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? **1649** **Households** (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.)

9. Is subdivision's population less than 5,000 Yes **X** No \_\_\_

If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at <http://www.pwc.state.oh.us/Meth.SG.PDF> If No, skip to Question 11.

#### 10. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Supplement and their required budgets with their application.

**Only infrastructure that is village- or township- owned is eligible for assistance.** The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to seven (7) applications for consideration by the Commission. All 7 must be ranked, however, only the top five (5) will be scored. The remaining two (2) will be held as contingency projects should an application be withdrawn.
- Grants are limited to \$500,000. Any assistance above that amount must be in the form of a loan.
  - Grants for new or expanded infrastructure cannot exceed 50% of the project estimate.
- The Commission may deny funding for water and sewer systems that are deemed to be more

cost-effective if regionalized.

- If a water or sewer project is determined to be affordable, the project will be offered a loan rather than a grant. Pay special attention to the **Water & Wastewater Affordability Supplemental and the Small Government Water & Wastewater Affordability Calculation Worksheet. Both are available on the Small Government Program Tab at <http://www.pwc.state.oh.us/SmallGovernment.html>**

- Should there be more projects that meet the “annual score” than there is funding, the tie breaker is those projects which scored highest under Health & Safety, with the second tie breaker being Condition. If multiple projects have equivalent Health & Safety and Condition scores they are arranged according to the amount of assistance from low to high. Once the funded projects are announced, “contingency projects” may be funded from project under-runs by continuing down the approved project list.

- Supplemental assistance is not provided to projects previously funded by the Commission.

- Applicants have 30 days from receipt of application by OPWC without exception to provide additional documentation to make the application more competitive under the Small Government criteria. Applications will be scored after the 30-day period has expired. The applicants for each District's two (2) contingency projects will have the same 30-day period to submit supplemental information but these applications will not be scored unless necessary to do so. **It is each applicant's responsibility for determining the need for supplemental material. The applicant will not be asked for or notified of missing information unless the Commission has changed the project type and it affects the documentation required. Important information may include, but is not limited to: age of infrastructure, traffic counts or utility users, median income information, user rates ordinances, and the Auditor's Certificate of Estimated Revenues or documentation from the Auditor of State that subdivision is in a state of fiscal emergency.**

If you desire to have your Round 33 project considered for Small Government Funding please download the Small Government Evaluation Criteria applicable to Round 33 by accessing the OPWC Website at <http://www.pwc.state.oh.us/Meth.SG.PDF>. Please complete the Small Government Evaluation Criteria and attach all required supporting documentation and attach it to the District 5 Questionnaire for Round 32.

#### 11. MANDATORY INFORMATION, DISTRICT 5, DISCRETIONARY RANKING POINTS

List all specific user fees: Amount or  
ROAD & BRIDGE PROJECTS:(OHIO REVISED CODE) Percentage

Permissive license fee	4504.02 or 4504.06 _____
	4504.15 or 4504.17 _____
	4504.16 or 4504.171 _____
	4504.172 _____
	4504.18 _____
Special property taxes	5555.48 _____
	5555.49 _____



Municipal Income Tax 1.6%

County Sales Tax \_\_\_\_\_

Others 0.3% of the income tax is dedicated to sewer improvements and is up for renewal.

\_\_\_\_\_  
\_\_\_\_\_  
(DO NOT INCLUDE SCHOOL TAXES)

SPECIFIC PROJECT AREA INFORMATION.

Median household income \$41,101 (2016 ACS)

Monthly utility rate: Water \$38.77 per month

Sewer \$26.49 per month

Other \$3.00 per month (Storm Drainage)

List any special user fees or assessment (be specific)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
POLITICAL SUBDIVISION= Village of Montpelier

COUNTY= Williams

DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)= \_\_\_\_\_

(25-20-15)

Date: 8-29-18

Signature: 

Title: Village Manager

Address: 211 N. Jonesville St., Montpelier, OH 43543

Phone: 419-485-5543

FAX: 419-485-4947

Email: kbrooks@montpelieroh.org

Revised 04/17/18  
PROJECT NUMBER

COUNTY: Williams		PROJECT: Montpelier WWTP Sudge Dewatering Improvements		EST. COST: \$2,000,000		PROJECT NUMBER										
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors						No.
			0	2	4	6	8	10		0	2	4	6	8	10	
1	1	(Repair or Replace) vs. (New or Expansion)	0	2	4	6	8	10		0% + Repair or Replacement	20% + Repair or Replacement	40% + Repair or Replacement	60% + Repair or Replacement	80% + Repair or Replacement	100% + Repair or Replacement	1
2	1.5	Existing Physical Condition  Must submit substantiating documentation and CIR (100% New or Expansion = 0 Points)	0	2	4	6	8	10		Excellent	Good	Fair	Poor X	Critical	Closed or Not Operating	2
3	2	Public Health and/or Public Safety Concerns  Submittals without supporting documentation will receive 0 points for this question	0	2	4	6	8	10		No Impact	Minimal	Moderate	Major X	Critical	Extremely Critical	3
4	2	Percentage of Local Share (Local funds are funds derived from the applicant budget or a loan to be paid back through the applicant budget, assessments, rates or tax revenues)	0	2	4	6	8	10		0%+	10%+	20%+	30%+	40%+	50%+ X	4
5	1	OTHER FUNDING SOURCES  (Excluding Issue II Funds)  (Grants and other revenues not contributed or collected through taxes by the applicant; including Gifts, Contributions, etc. - must submit copy of award or status letter.)	0	2	4	6	8	10		0%+ X	10%+	20%+	30%+	40%+	50%+	5
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors						No.
			-9	-8	-7	-6	-5	-4		-9	-8	-7	-6	-5	-4	
6	2	OPWC Grant and Loan Funding Requested. Please refer to Item 6 on Questionnaire for Clarification.	-9	-8	0	8	9	10		Grant or Loan Only \$500,001 or more	\$400,001 to \$500,000	\$325,001 to \$400,000	\$275,001 to \$325,000	\$175,001 to \$275,000	\$175,000 or less X	6
	2		-9	-8	0	8	9	10		Grant/Loan Combination \$750,001 to or more	\$600,001 to \$750,000	\$487,501 to \$600,000	\$412,501 to \$487,500	\$262,501 to \$412,500	\$262,500 or less	6
When scoring a project that is only grant or only loan. Please use the chart labeled "Grant or Loan Only". When scoring a grant/loan combination, score the project for the grant in the first chart, then use the second chart labeled "Grant/Loan Combination" to score the total (grant and loan combined). Use the lower of the two as the score.																
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors						No.
			0	2	4	6	8	10		0	2	4	6	8	10	
7	1	Will the Proposed Project Create Permanent jobs or retain jobs that would otherwise be permanently lost (Written Documentation Required)	0	2	4	6	8	10		0+ jobs X	7+ jobs	15+ jobs	25+ jobs	50+ jobs	100+ jobs	8
8	1	Benefits to Existing Users such as households, (Equivalent dwelling units), traffic Counts, etc.	0	2	4	6	8	10		0+	100+	350+	500+	750+	1000+ X	9
9		SUBTOTAL RANKING POINTS (MAX = 116)								Other Info:  Does this project have a significant impact on productive farmland?  YES NO  Attach impact statement if yes.  Is the Applicant ready to proceed to bids after State Approval within 6 months?  YES NO						
10		COUNTY PRIORITY POINTS (25-2016)														
11		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX = 12)														
12		GRAND TOTAL RANKING POINTS														

10

9

12

20

0

20

0

10

81

\* Applicants must certify local share contribution. Specify, all funding sources to be utilized as local share at the time of application submittal.

## RESOLUTION 1220

**A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.**

**WHEREAS**, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**WHEREAS**, the Village of Montpelier is planning to make capital improvements to the Wastewater Treatment Plant (WWTP), referred to as WWTP Sludge Dewatering Improvements, and

**WHEREAS**, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

**NOW THEREFORE, BE IT RESOLVED** by the Village of Montpelier:

**Section 1:** The Village Manager is hereby authorized to apply to the OPWC for funds as described above.

**Section 2:** The Village Manager or his designee is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

**Section 3:** This resolution shall take effect immediately upon passage.

Passed: August 27, 2018

Steven L. Caputo  
Mayor

ATTEST:

Rebecca J. Semer  
Clerk of Council

I, Rebecca J. Semer, Clerk of Council for the Village of Montpelier, hereby certify that the foregoing is a true and accurate copy of Resolution 1220 duly passed by the Council for the Village of Montpelier at our Regular Council Meeting on Monday, August 27, 2018.

Rebecca J. Semer  
Rebecca J. Semer, Clerk of Council



Village of Montpelier

211 N. Jonesville Street • PO Box 148  
Montpelier, Ohio 43543  
Phone (419) 485-5543  
Fax (419) 485-4947

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS /  
LOAN REPAYMENT LETTER**

August 29, 2018

I, Nicole Uribes, Director of Finance for the Village of Montpelier, hereby certify that the Village of Montpelier will collect the amount of \$1,822,125.00 in the Sewer Fund and that this amount will be used to repay the Water Pollution Control Loan Fund (WPCLF) loan requested for the WWTP Sludge Dewatering Improvements over a 30 year term. The Village has nominated the project for a loan in August 2019.

Nicole Uribes  
Director of Finance





**Division of Environmental & Financial Assistance (DEFA)  
Office of Financial Assistance (OFA)**

50 West Town Street, Suite 700, Columbus, Ohio 43215

Ph: 614.644.2798

[www.epa.ohio.gov/defa/ofa](http://www.epa.ohio.gov/defa/ofa)

***This nomination must be completed in its entirety.***

As part of this submittal, the following checklist highlights the information that is necessary to help Ohio EPA review the project and to help us prioritize project schedules. We request that you submit the following:

**Nomination Checklist**

- For **Planning loans**, submit a scope of services and/or A/E agreement with the nomination form.
- For **Design loans**, submit the applicable Facility Plan or General Plan information along and the scope of services and/or A/E agreement with the nomination form.
- For **Construction loans**, submit the completed Facility Plan or General Plan information as well as any Basis of Design documents and/or Preliminary Engineering Reports along with the nomination form.
- A copy of Legislation authorizing current water and sewer rates/tap in fees
- A copy of Legislation forming Water and Sewer District, if applicable.
- For all loans, submit a location map of the project or project area. The map should be either a 7.5 minute USGS topographic map that shows all the project features or a more detailed property map that shows all the project details.
- Additional documentation that has been requested or required within the application itself. Failure to do so may impact your project's ranking.

Once signed and dated, please submit this complete form along with the abovementioned documents to: [defamail@epa.ohio.gov](mailto:defamail@epa.ohio.gov)

**ONLY electronic submittals will be accepted.**

**Division of Environmental & Financial Assistance (DEFA)  
Office of Financial Assistance (OFA)  
WPCLF / WSRLA Nomination Form**

*This nomination must be completed in its entirety.*

**1.0 Program Funding Selection**

Please indicate what type of project funding is needed. *A selection must be made for the nomination form to be reviewed.*

- Wastewater Water Pollution Control Loan Fund (WPCLF)
- WPCLF Re-Nomination ONLY**
- Drinking Water Water Supply Revolving Loan Account (WSRLA)
- Household Sewage Treatment System (HSTS) Principal Forgiveness

**2.0 Borrower's Information**

Entity (County, City, Village, or District): Village of Montpelier  
 County: Williams PWS ID: OH8600912 DUNS#: 38705844 Population Served: 4024  
 Entity's American Community Survey (ACS) Median Household Income and Population: 41101 Pop.: 4024 Date of Nomination: 8/31/18

**3.0 Project Name and Description**

Project Name: WWTP Sludge Dewatering Improvements

*In the box below, please provide a brief description of the project for which you are requesting funding.*

The project consists of sludge dewatering improvements at the WWTP to address compliance issues related to land application of sludge. Other improvements include electrical improvements (including back-up power), replacement of the administration and laboratory building, site improvements (including replacement of site fencing, adding an entrance gate and repaving asphalt drive areas), building improvements (including replacement of roofing), miscellaneous process improvements, SCADA/instrumentation, and upgrading the Randolph Street Pump Station. The improvements are required to maintain compliance with the NPDES permit.

**4.0 Funding Type, Estimated Project Amounts and Proposed Loan Award Date**

An estimated loan award date must be entered. This date should be the 1<sup>st</sup> of the month in which the loan will be awarded (enter in numeric date format. i.e., 1/1/19). This date is dependent on the type of loan that is requested. The estimated loan date will autofill on to TAB 3 - Project Schedule. **\*\*Note: There are NO loan awards in November and December loan awards are processed on the second (2<sup>nd</sup>) Thursday of December.**

	<u>Estimated Loan Award Date</u>	<u>Estimated Loan Amount</u>
<input type="checkbox"/> Planning Loan	_____	_____
<input checked="" type="checkbox"/> Design Loan	<u>1/1/2019</u>	<u>\$146,000.00</u>
<input checked="" type="checkbox"/> Construction Loan	<u>9/1/2019</u>	<u>\$1,822,125.00</u>
<input type="checkbox"/> HSTS Principal Forgiveness	<u>4/30/2019</u>	_____

**5.0 Available Programmatic Discounts**

*Please consider our project for the following interest rate discount (construction loans only):*

**Wastewater Discounts:**

- Water Resource Restoration Sponsor Program (WRRSP)
- Back-up Power In PY 2019, construction projects are eligible to receive up to \$50,000 in principal forgiveness for back-up power costs.
- Household Sewage Treatment Systems In PY 2019, the WPCLF is offering LHDs up to \$150,000 in principal forgiveness for HSTS repair and replacement
- Nutrient Reduction Discount In PY 2019, the WPCLF is offering up to \$50 million in 0% interest funding for projects that reduce nutrients at WWTPs. Nominations may be submitted throughout the program year.
- Regionalization Discount In PY 2019, the WPCLF is offering up to \$50 million in 0% interest funding for regionalization projects.
- Other: (Specify) Principal Forgiveness

**Water Discounts:**

- Auxiliary Power Program In PY 2019, construction projects are eligible to receive 50% of the auxiliary power costs up to \$10,000 in principal forgiveness.
- Harmful Algal Bloom Discount In PY 2019, the WSRLA is offering \$50 million in 0% interest funding for Harmful Algal Bloom projects. Nominations may be submitted throughout the program year.
- Other: (Specify) \_\_\_\_\_
- Other: (Specify) \_\_\_\_\_
- Other: (Specify) \_\_\_\_\_



**6.0 Contact Information**

Please designate the best contact for by checking the box next to the contact options listed below. This will aid our office in assisting you should there be any project questions.

Borrower's Authorized Representative

Name Kevin Brooks Title Village Manager  
 Address 211 N. Jonesville St.  
 City Montpelier, Ohio Zip 43543  
 Telephone 419-485-5543 Cell 330-608-8617  
 Email kbrooks@montpelieroh.org

Borrower's Additional Contact (If different than Borrower's Authorized Representative)

Name Nikki Uribes Title Director of Finance  
 Address 211 N. Jonesville St.  
 City Montpelier, Ohio Zip \_\_\_\_\_  
 Telephone 419-485-5543 Cell \_\_\_\_\_  
 Email nuribes1@montpelieroh.org

System Operator

Name Kevin Sommer Title WWTP Supervisor  
 Address 211 N. Jonesville St.  
 City Montpelier, Ohio Zip 43543  
 Telephone 419-485-2300 Cell 419-551-4257  
 Email wwtp@montpelieroh.org

**Consulting Engineer**

Name Bradley F. Lowery, P.E. Title President  
 Firm Jones & Henry Engineers, Ltd.  
 Address 3103 Executive Parkway, Suite 300  
 City Toledo, Ohio Zip 43606  
 Telephone 419-473-9611 Cell \_\_\_\_\_  
 Email blowery@jheng.com

**7.0 Source of Pledged Revenues**

To obtain a loan from Ohio EPA, the Borrower is required to pledge the user revenues derived from the ownership and operation of their system as a security instrument (i.e. collateral) for the repayment of the loan. It can also be used as the dedicated source of repayment. The user revenues, after deductions for the operating and maintenance and previous debt obligations, must be able to support the repayment of the loan. However, unless prohibited by law, the Borrower can also choose any of the following as a dedicated source of loan repayment, with the user rates remaining the collateral. **(Reference Article IV in the WPCLF and the WSRLA Standard Loan Agreement).**

Please indicate the intended source of loan repayment below. More than one source can be used.

Revenue from:

- User Charges
- Assessments - Provide authorizing legislation
- General Taxes
- Other: Indicate source
- Other: Indicate source

**8.0 Other Funding Sources**

Indicate any other loans and/or grant the entity may be securing for this project. Please include the estimated procurement date and amount.

	<u>Est. Procurement Date</u>	<u>Est. Amount</u>		<u>Est. Procurement Date</u>	<u>Est. Amount</u>
OWDA			GO bonds		
OPWC	<u>7/1/2019</u>	<u>\$175,000</u>	Revenue Bonds		
CDBG			USDA-RD Loans		
ARC			Other *		
			*Specify:		

**9.0 WPCLF Required Environmental Information**

As a stipulation of the annual capitalization grant received from U.S. EPA, Ohio EPA is required to rank all projects requesting financial assistance through the WPCLF program. To satisfy that requirement, along with consideration for the Clean Water Act's objective to restore and maintain the environmental integrity of the nation's waterways, Ohio EPA developed a ranking system that addresses both point and non-point sources of impacts. The following information is necessary to meet these goals.

**Do any of the following apply to your project? If so, please attach the corresponding data or information that indicates how the following items will be addressed by the project.** A detailed description of the items listed below can be reviewed in the loan nomination instructions.

- Bathing/Beach Advisory
- Drinking Water
- Failing Household Sewage Treatment Systems
- Surface Water Exceeds WQS for Bacteria
- Sewage Backups\*
- Dry Weather Overflows\*
- Wet Weather Overflows\*
- Ground Water
- Rivers, Streams, Inland Lakes, Lake Erie, Ohio River

**10.0 Sewage Overflow Control Information**

If you checked any of the items with an asterisk (\*) in the section above then your project is intended to address public health or water quality impacts due to either dry or wet weather overflows from either sanitary sewers or combined sewers. This additional information will help Ohio EPA further evaluate and rank your project.

This project will reduce the number of backup events by 50% or more, or eliminate occurrences of sewage backups into buildings due to inadequate capacity of sewers or satellite equalization basins to handle flows during wet weather conditions. **Answer Question 1** \_\_\_\_\_

This project will eliminate dry weather overflows (these are not WWTP bypasses) due to inadequate capacity of sewers to carry flows during dry weather conditions from either a sanitary sewer system or a combined sewer system. **Answer Question 2** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing separate combined sewers by installing new storm and/or sanitary sewers. **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional storage of wet weather flow. **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing additional treatment of combined sewer overflows (treatment must be at least advanced primary). **Answer Question 3** \_\_\_\_\_

This project will reduce or eliminate the volume or frequency of one or more wet weather overflows (not WWTP bypasses) by constructing express sewers to route sanitary flow out of the combined sewer system directly to the WWTP. **Answer Question 3** \_\_\_\_\_

**Question #1 : Sewage Backups in Basements or onto Streets or Properties**

Number of basement or residential street or property backup occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. \_\_\_\_\_

Number of expected backup occurrences due to inadequate capacity of sewers after construction of this project is completed: (if greater than zero, attach an explanation, must achieve 50% or greater reduction in occurrences to be awarded these points). \_\_\_\_\_

**Question #2 : Dry Weather Overflows**

Number of dry weather overflow occurrences due to inadequate capacity of sewers that have activated within the past two calendar years. (Attach a list of locations of dry weather overflows due to inadequate capacity of sewers.) \_\_\_\_\_

**Question #3 : Wet Weather Overflows (indicate only one overflow point per line - attach additional pages if necessary)**

<u>Name/ID. of sewer overflow(s) impacted by the project</u>	<u>Has this overflow been active in the past two years?</u>	<u>Will this overflow be eliminated?</u>	<u>Stream to which the sewer overflow(s) discharges</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**11.0 General Wastewater Rate Information**

Is sewer service currently provided to residents in the proposed project's service area? Yes  
 If Yes, attach a copy of the Sewer Rate Ordinance, Resolution, current rates and user charges. Be sure to specify the basis (i.e., ft<sup>3</sup> or 1,000s of gallons) as well as the billing period (i.e., monthly or quarterly). If sewer users are not charged, explain:



**12.0 Project Schedules for Planning, Design, Construction and HSTS**

**PLANNING SCHEDULE**

- 1. Submit complete Loan Application with dedicated source of repayment and draft engineering agreement with scope of planning activities to be funded through this loan (no later than 60 days prior to task 3)
- 2. Sign loan documents and return to DEFA (no later than 15 days prior to task 3)
- 3. We request a Planning Loan by (indicate the 1st of the Month in which Loan is requested)
- 4. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

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**DESIGN SCHEDULE**

- 1. Submit approvable Facilities Planning information, including complete I/I Analysis (generally 120 days prior to task 4)
- 2. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (90 days prior to task 4)
- 3. Sign loan documents and return to DEFA (no later than 15 days prior to task 4)
- 4. We request a Design Loan by (1st of Month in which Loan is Awarded)
- 5. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

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9/3/2018

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10/3/2018

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12/17/2018

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1/1/2019

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1/31/2019

**CONSTRUCTION SCHEDULE**

- 1. Submit approvable Facilities Planning information, including complete I/I Analysis (generally 200 days prior to task 9)
- 2. Submit complete Permit-to-Install / Plan Approval application (if applicable), including application, review fee, detail plans, contract documents, and specifications (170 days prior to task 9)
- 3. Submit a complete Loan Application which should include the borrowers financial information, a certified copy of legislation authorizing the Borrower to enter into a Loan Agreement with Ohio EPA and OWDA, a copy of the utility's User Charge System & Use ordinance and the engineering agreements. (150 days prior to task 9)
- 5. Advertise for construction bids (no later than 60 days prior to task 9)
- 6. Open construction bids (no later than 30 days prior to task 9) Be sure to allow for a minimum of 60 days to award contracts
- 7. Submit bid information to DEFA (no later than 21 days prior to task 9)
- 8. Sign loan documents and return to DEFA (no later than 7 days prior to task 9)
- 9. We request a Construction Loan by (1st of Month in which Loan is Awarded)
- 10. Loan Awarded at OWDA Board Meeting (Loan awards can be scheduled for January through October and December – no November scheduled awards)

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2/13/2019

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3/15/2019

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4/4/2019

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7/3/2019

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8/2/2019

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8/11/2019

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8/25/2019

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9/1/2019

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9/26/2019

**HOUSEHOLD SEWAGE TREATMENT SYSTEM (HSTS) SCHEDULE**

- 1. Submit a certified copy of legislation authorizing the borrower to enter into a Loan Agreement with Ohio EPA and OWDA
- 2. Submit a draft model construction contract document for Ohio EPA review
- 3. Submit a complete Loan Application to Ohio EPA

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4/1/2019

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4/1/2019

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4/30/2019

**13.0 Preparer Information**

This Application Submitted by (Name & Title): Timothy D. Warren P.E., Financing Specialist

Signature: 

Date: 8-27-18 Telephone Number: 419-473-9611

**14.0 Authorized Representative Approval**

To the best of my knowledge and belief, the information contained in this application is true and correct. The application has been duly authorized by the governing body of the applicant and the applicant will maintain compliance with all the laws, rules, executive orders and policies pertaining to the Ohio EPA - Water Pollution Control Loan Fund (WPCLF) or Water Supply Revolving Loan Account (WSRLA) programs.

Authorized Representative: Kevin Brooks

Title: Village Manager

Signature:  Date: 8-29-18



**Engineers Opinion of Cost**  
**Village of Montpelier, Ohio**  
**Wastewater Treatment Plant Sludge Dewatering and Miscellaneous Improvements**

Item No.	Description	Quantity	Unit	Estimated Cost/Unit	Total Estimated Cost of Item	Portion Repair/Replace	Useful Life (Yrs)	Useful Life Product (\$ 000)
<b>Item 1 Sludge Dewatering</b>								
1A	Sludge dewatering device, truck loading	1	LS	\$365,000	\$365,000	100%	15	\$5,475
1B	Water source improvements	1	LS	\$3,000	\$3,000	100%	30	\$90
<b>Item 2 Electrical Improvements</b>								
2A	Electrical capacity upgrades - switchgear, feed to MCC	1	LS	\$95,000	\$95,000	100%	30	\$2,850
2B	Electrical capacity upgrades - generator	1	LS	\$50,000	\$50,000	100%	30	\$1,500
<b>Item 3 Administration / Laboratory</b>								
3A	New administration/laboratory building	1	LS	\$470,000	\$470,000	100%	50	\$23,500
3B	Demolish existing building	1	LS	\$40,000	\$40,000	100%	50	\$2,000
<b>Item 4 Site Improvements</b>								
4A	Replace site fencing	1,800	LF	\$10	\$18,000	100%	30	\$540
	Replace 3 gates, 2 manual, 1 automatic	1	LS	\$10,000	\$10,000	100%	30	\$300
4B	Repave asphalt drive and extend around final tanks	4,000	SY	\$2.50	\$10,000	100%	25	\$250
4C	Eliminate storm drain headwalls. Redirect to plant influent	1	LS	\$13,000	\$13,000	100%	50	\$650
4D	Add sidewalks throughout site	600	SF	\$7	\$4,200	100%	25	\$105
<b>Item 5 Building Improvements</b>								
5A	Replace roofing on maintenance garage, blower building, sludge holding tank building with shingles	4000	SF	\$4	\$16,000	100%	15	\$240
5B	Waterproof brick on maintenance garage and blower building	6000	SF	\$1	\$6,000	100%	50	\$300
<b>Item 6 Process Improvements</b>								
6A	Replace drive & rake arms, scum box & inner baffle on east final clarifier. Add launder covers.	1	LS	\$115,000	\$115,000	100%	15	\$1,725
6B	Install slope on bottom of aerobic digester	1	LS	\$4,500	\$4,500	100%	50	\$225
6C	Renovate one sludge drying bed	1	LS	\$25,000	\$25,000	100%	50	\$1,250
<b>Item 7 SCADA/Instrumentation Improvements</b>								
7A	Install readouts for wet well level and RAS flow	1	LS	\$4,000	\$4,000	100%	15	\$60
7B	Convey SCADA info from Jefferson St PS to WWTP PLC	1	LS	\$5,000	\$5,000	100%	15	\$75
<b>Item 8 Randolph Street Pump Station</b>								
8A	Upgrade/replace Randolph Street PS pumps	4	EA	\$10,000	\$40,000	100%	20	\$800





Engineers Opinion of Cost  
Village of Montpelier, Ohio

**Wastewater Treatment Plant Sludge Dewatering and Miscellaneous Improvements**

Item No.	Description	Quantity	Unit	Estimated Cost/Unit	Total Estimated Cost of Item	Portion Repair/Replace	Useful Life (Yrs)	Useful Life Product (\$ 000)
	Construction Subtotal				\$1,293,700		31.3	\$41,935
<b>Shared Items and Fees</b>								
9	Treatment plant site electrical replacement (25%)				\$323,425	100%	31.3	\$10,128
10	Conceptual design, costing, funding assistance				\$26,000	100%	31.3	
11	Design and bidding				\$120,000	100%	31.3	
12	Construction services				\$90,000	100%	31.3	
13	RPR (12 months @ 160 hours per month)				\$144,000	100%	31.3	\$4,509
	Non Construction Total				\$703,425			\$14,638
	<b>Project Total</b>				<b>\$1,997,125</b>			<b>\$56,573</b>

Weighted Useful Life: 31.3 years  
 Design Service Capacity (Project Application, Section 2.0)  
 Portion Repair/Replace 100%  
 Portion New/Expansion 0%

I hereby certify these estimates to be true and accurate to the best of my knowledge.

  
 Gregg J. Simon, P.E., Jones & Henry Engineers, Ltd.

By: Jones & Henry Engineers, Ltd.  
 Toledo, Ohio  
 August 28, 2018



EA = Each  
 LF = Linear Foot  
 LS = Lump Sum  
 SF = Square Foot

**Village of Montpelier, Ohio**  
**WWTP Sludge Dewatering Improvements**

Ohio EPA has imposed restrictions on the Village which prevent the land application of sludge from the WWTP due to high levels of molybdenum in the sludge. (Refer to the attached correspondence from Ohio EPA. A Preliminary Compliance Review is included which identifies the compliance issues.) The Village has been unable to identify the source of the molybdenum. As a result, the Village must make improvements to provide an alternative method of sludge handling and disposal. The proposed improvements will provide for dewatering the sludge prior to disposal at a landfill to address the compliance issues.



## Tim Warren - FW: Montpelier, Ohio - Sludge Reporting

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**From:** wwtp <wwtp@montpelieroh.org>  
**To:** Jason Rockey <JRockey@montpelieroh.org>  
**Date:** 8/22/2018 3:12 PM  
**Subject:** FW: Montpelier, Ohio - Sludge Reporting

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Email 1

**From:** Andrew.gall@epa.ohio.gov <Andrew.gall@epa.ohio.gov>  
**Sent:** Monday, June 5, 2017 3:41 PM  
**To:** wwtp <wwtp@montpelieroh.org>  
**Cc:** Alex.Smaili@epa.ohio.gov; Ryan.Gierhart@epa.ohio.gov; betsy.vanwormer@epa.ohio.gov  
**Subject:** RE: Montpelier, Ohio - Sludge Reporting

Hi Kevin,

Regarding the updated sludge fee invoice, Betsy in Columbus is working with our computer folks on that issue. We should have an updated invoice for you soon.

I have discussed the Moly issues with my supervisor and sludge program counterparts and our recommendation is that the biosolids currently in the plant **not** be land applied due to the multiple high Molybdenum test results above the ceiling limit of 75mg/kg in 2016 and 2017. Ohio's Sludge rules ([http://epa.ohio.gov/portals/35/rules/40-04\\_eff\\_jul11.pdf](http://epa.ohio.gov/portals/35/rules/40-04_eff_jul11.pdf)) contain the following requirements when a pollutant ceiling concentration is exceeded.

**OAC 3745-40-04 (D)(1) :**

*No person shall beneficially use biosolids if any monitoring result indicates that a pollutant concentration exceeds the pollutant ceiling concentration listed in table D-1 of this rule. [Comment: If more than one monitoring event occurs for the pollutants listed in table D-1 of this rule then all monitoring results must show pollutant levels below the pollutant ceiling concentrations listed in table D-1 of this rule. Monitoring results cannot be averaged to show that pollutant levels are below the pollutant ceiling concentrations listed in table D-1 of this rule.]*

**OAC 3745-40-04(D)(2):**

*If a monitoring result indicates that a pollutant exceeds the pollutant ceiling concentrations listed in table D-1 of this rule, a permittee shall either dispose of the sewage sludge within a landfill or return the sewage sludge to the initial stage of the sewage sludge treatment train. If the permittee returns the sewage sludge to the sewage sludge treatment train, monitoring shall be repeated and the results must indicate that pollutants do not exceed the pollutant ceiling concentrations listed in table D-1 of this rule before biosolids are removed from the treatment works for beneficial use.*

At this time our recommendation is that the sludge currently in the tanks at the plant be dewatered and hauled to a landfill for disposal or develop and submit to us a plan on how the sludge currently at plant will be retreated to reduce the Moly levels and then resampled to show that that the ceiling concentration limits have not been exceeded after the retreatment.

Also before land application can resume we recommend that you come up with a plan to identify and reduce the source of Molybdenum. Looking at an online map of Montpelier shows multiple industrial shops and auto shops on the east of town, that may be a good place to start your search, as one source of Moly is greases and

lubricants.

Hopefully the source of the Molybdenum can be quickly identified and eliminated/reduced and land application of biosolids can be resumed in the future.

If you have any questions, let me know.

Thanks,  
Andy

Andrew Gall, P.E.  
Environmental Specialist  
Ohio EPA Northwest District Office  
347 N. Dunbridge Rd.  
Bowling Green, OH 43402  
(419) 373-3003  
(419) 352-8468 FAX  
[Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov)

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**From:** wwtp [<mailto:wwtp@montpelieroh.org>]  
**Sent:** Tuesday, May 30, 2017 3:14 PM  
**To:** Gall, Andrew <[Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov)>  
**Subject:** RE: Montpelier, Ohio - Sludge Reporting

Good Afternoon Andy

Just following up on our situation with regards to an (1) sludge invoice and (2) Moly. It has been too wet to apply any sludge but I anticipate we are getting close to being able to start hauling.

Thanks have a great evening.

Kevin Sommer  
Wastewater  
Village of Montpelier, Ohio  
(419) 551-4257 (cell)  
(419) 485-2300

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**From:** [Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov) [<mailto:Andrew.gall@epa.ohio.gov>]  
**Sent:** Friday, May 12, 2017 11:15 AM

**To:** wwtp  
**Cc:** [Ryan.Gierhart@epa.ohio.gov](mailto:Ryan.Gierhart@epa.ohio.gov)  
**Subject:** RE: Montpelier, Ohio - Sludge Reporting

Hi Kevin,

Thanks for making the corrections to the DMR and Annual Report. I will have to work with our Central Office to get an updated invoice generated that you can send to town hall. I will also be discussing the Moly testing with my supervisor early next week and be in touch with guidance.

Andy

Andrew Gall, P.E.  
Environmental Specialist  
Ohio EPA Northwest District Office  
347 N. Dunbridge Rd.  
Bowling Green, OH 43402  
(419) 373-3003  
(419) 352-8468 FAX  
[Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov)

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**From:** wwtp [<mailto:wwtp@montpelieroh.org>]  
**Sent:** Thursday, May 11, 2017 4:06 PM  
**To:** Gall, Andrew <[Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov)>  
**Subject:** Montpelier, Ohio - Sludge Reporting

Good afternoon Andy

- 1) I updated and resubmitted the Dec 2016 edmr. I took out the 588 station and added the sludge total to the 581 station.
- 2) I updated the Annual Sludge Report as noted below and resubmitted the form
  - a. Making the noted changes under station 581 – Table 1
  - b. Moving the totals to the correct area under Table 3

I believe these were all the corrected changes we discussed. So I went to look at the adjusted "ANNUAL SEWAGE SLUDGE FEE INVOICE". We paid \$120.59 and we owe \$798.77 after the adjustments. This total would be \$919.36 for the 2016 year. However when I went to print out the "ANNUAL SEWAGE SLUDGE FEE INVOICE" the two Fees are listed \$120.59 and \$798.77 but the BALANCE DUE reads \$0.00.

I need a BALANCE to submit to town hall to get this paid.

We will wait for your answer on our Molybdenum issues before we haul any sludge



Please advise

Thanks and have a great evening.

Kevin Sommer  
Wastewater  
Village of Montpelier, Ohio  
(419) 551-4257 (cell)  
(419) 485-2300

Tim Warren - FW: Village of Montpelier Agronomic Rate Worksheet

**From:** wwtp <wwtp@montpelieroh.org>  
**To:** Jason Rockey <JRockey@montpelieroh.org>  
**Date:** 8/22/2018 3:13 PM  
**Subject:** FW: Village of Montpelier Agronomic Rate Worksheet  
**Attachments:** image001.jpg; AGALL Edits 02.15.17 ARC MonJuly11 (002).xlsx; Ohio Agronomy Guide - 14th Edition.pdf; PrelimCompReview.pdf

Email 2

**From:** Andrew.gall@epa.ohio.gov <Andrew.gall@epa.ohio.gov>  
**Sent:** Wednesday, February 15, 2017 4:23 PM  
**To:** wwtp <wwtp@montpelieroh.org>  
**Cc:** Ryan.Gierhart@epa.ohio.gov; betsy.vanwormer@epa.ohio.gov  
**Subject:** RE: Village of Montpelier Agronomic Rate Worksheet

Hi Kevin,

Sorry for the delay in getting back with you. I did some searching and OSU relocated the Tri-State Fertilizer Guide on their website. You can now find it on the following website:  
<http://agcrops.osu.edu/publications/tri-state-fertility-guide-corn-soybean-wheat-and-alfalfa>

Typically, Soybeans don't require additional nitrogen fertilizer so you will enter in a "0" value for Crop Nitrogen Requirements Year 1. Since you said the field is currently in grass, you enter an existing available nitrogen value between "30 and 40". The Tri-State guide only recommends a small amount of phosphorus for soybeans as outlined on page 13. Our spreadsheet takes that into account behind the scenes based on your selection of Soybeans, Soil sample results and expected yield. The spreadsheet calculates a nitrogen agronomic rate of -0.87 dry/tons per acre, which means that the site **does not** need biosolids/fertilizer put on in order to grow the 50 bushel/acre soybean crop.

I see that you have already submitted the annual sludge report and it indicates that you land applied approximately 46 dry tons of biosolids to site S1F2 last year, which is approximately 9 acres in size. So your actual total application rate for 2016 on site S1F2 is 5.11 dry/tons per acre. Which is above your calculated agronomic rate for a soybean crop and currently would be considered a violation. However; my recommendation is that you consider growing a different crop on that 9 acres this year, we could then adjust the agronomic rate calculation accordingly. Corn is a crop that would require nitrogen to be added.

Also looking at your annual sludge report, I noticed you have reported a Molybdenum value of 81.1 mg/kg, which is above the maximum limit of 75 mg/kg. There also appears to be a discrepancy between the Molybdenum values you entered on the DMR and the Annual Sludge Report. See the attached Preliminary Compliance Review Letter that was sent by the EDMR system in January and the picture of the data from the ASR. Can you please let me know which values are correct? Biosolids with a Molybdenum result above the limit of 75mg/kg cannot be land applied under Ohio's Sewage Sludge rules, Ohio Administrative Code (OAC) Chapter 3745-40-04(D)(1). Molybedenum is a maximum limit and all monitoring results must show pollutant levels below the pollutant ceiling concentrations listed in table D-1 of this rule. Monitoring results can not be averaged to show that pollutant levels are below the pollutant ceiling concentrations.

	Avg							
April	Max	9.40	2.40	823.00	98.10	28.40	2,630.00	9.80
	Avg	9.40	2.40	823.00	98.10	28.40	2,630.00	9.80
May	Max	AA	AA	AA	AA	AA	AA	AA
	Avg	AA	AA	AA	AA	AA	AA	AA
June	Max	AA	AA	AA	AA	AA	AA	AA
	Avg	AA	AA	AA	AA	AA	AA	AA

In summary, it looks like there are several issues that will need to be addressed in relation to the sludge monitoring and land application. I've marked the annual sludge report as needing revisions so that it can be corrected. We can set up a time to talk by phone or if you want I can come out and meet with you at the plant and we can work through the agronomic rate sheet and the revisions to the annual sludge report. Let me know what will work best for you.

Andy

Andrew Gall, P.E.  
 Environmental Specialist  
 Ohio EPA Northwest District Office  
 347 N. Dunbridge Rd.  
 Bowling Green, OH 43402  
 (419) 373-3003  
 (419) 352-8468 FAX  
[Andrew.gall@epa.ohio.gov](mailto:Andrew.gall@epa.ohio.gov)

**From:** wwtp [mailto:wwtp@montpelieroh.org]  
**Sent:** Thursday, February 02, 2017 9:59 AM  
**To:** Gall, Andrew <Andrew.gall@epa.ohio.gov>  
**Subject:** Village of Montpelier Agronomic Rate Worksheet

Mr Gall

Thanks for guiding me thru some instructions over the phone on Wed Feb 1. I am still having problems with the worksheet.

Attached is my Agronomic Rate Calculation Worksheet. I am still having problems with the results.

In the Beneficial Use Site Information  
My Phosphorous Soil test was 3 ppm  
The crop is soybeans and yield is 50 bushells/acre

I am having a difficult time in locating the "crop nitrogen requirements" for this worksheet. (?)

I utilized this link in the instructions "[ohioline.osu.edu/e2567/index.html](http://ohioline.osu.edu/e2567/index.html)" and I get an error message (?)

I THINK once I get the the "crop nitrogen requirements" that I would subtract that number from the soil test number and that would give me the "existing available nitrogen" (?)

The farmer isn't applying any nitrogen or phosphates so those fields will remain zero

Please advise where I can locate these pieces of information.

Thanks for your help on this matter.

Kevin Sommer  
Supervisor WWTP  
Village of Montpelier, OH  
419-551-4257 (cell)  
419-485-2300





John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

January 19, 2017

Montpelier WWTP  
231 Creek Blvd  
Montpelier, OH 43543

Dear Permittee:

A Preliminary Compliance Review was conducted on your Discharge Monitoring Report (DMR) submitted on January 18, 2017. As detailed at the end of this letter, screening of your submitted DMR has identified possible compliance issues. Please review the information and take the appropriate action:

- If you believe the identified compliance issues are in error based on your understanding of your NPDES permit conditions, contact your Ohio EPA District Representative, Ryan Gierhart, at 1-800-686-6930 or [Ryan.Gierhart@epa.ohio.gov](mailto:Ryan.Gierhart@epa.ohio.gov)
- Part III-12 of your NPDES permit requires that you submit an email or a letter of explanation outlining the actions you have taken or are taking to correct certain instances of non-compliance. If you have not already done so, please submit the email or letter to your Ohio EPA District representative at the following address:  
Ryan Gierhart  
Ohio EPA - Northwest District Office  
347 N. Dunbridge Road  
Bowling Green, Ohio  
1-800-686-6930 or [Ryan.Gierhart@epa.ohio.gov](mailto:Ryan.Gierhart@epa.ohio.gov)
- The following web address contains useful eDMR submission information including definitions of limit violations, non-numeric violations, frequency violations, calculation of average concentrations, and correct A-code use:  
<http://www.epa.ohio.gov/dsw/edmr/eDMR.aspx>

Sincerely,

Kevin J Fowler  
[kevin.fowler@epa.ohio.gov](mailto:kevin.fowler@epa.ohio.gov)  
Supervisor, Permits Compliance Unit  
Ohio EPA, Division of Surface Water



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

### Preliminary Compliance Report

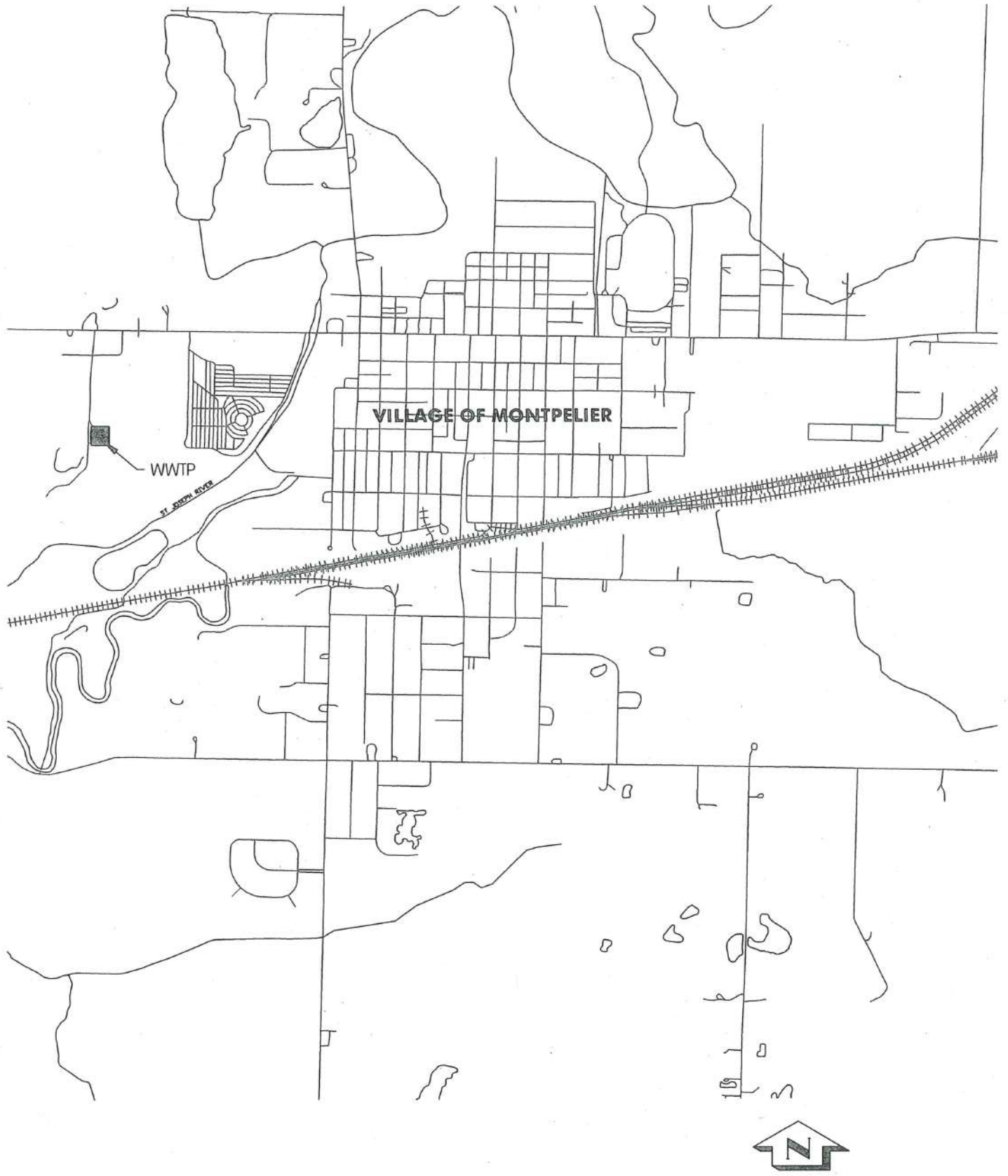
**Facility:** Montpelier WWTP

**Permit No.:** 2PD00003\*KD

**Report Period:** December 2016

**Date Received:** 1/18/2017

Station	Type	Date	Reporting Code	Parameter	Limit Type	Permit Limit	Reported Value
581	Limit	12/1/2016	78465	Molybdenum In Sludge	Daily Conc.	75	81.1
581	Limit	12/3/2016	78465	Molybdenum In Sludge	Daily Conc.	75	76.6



VILLAGE OF MONTPELIER

WWTP

ST. JOSEPH RIVER



VILLAGE OF MONTPELIER, OHIO  
 SLUDGE DEWATERING  
 AND MISC. IMPROVEMENTS

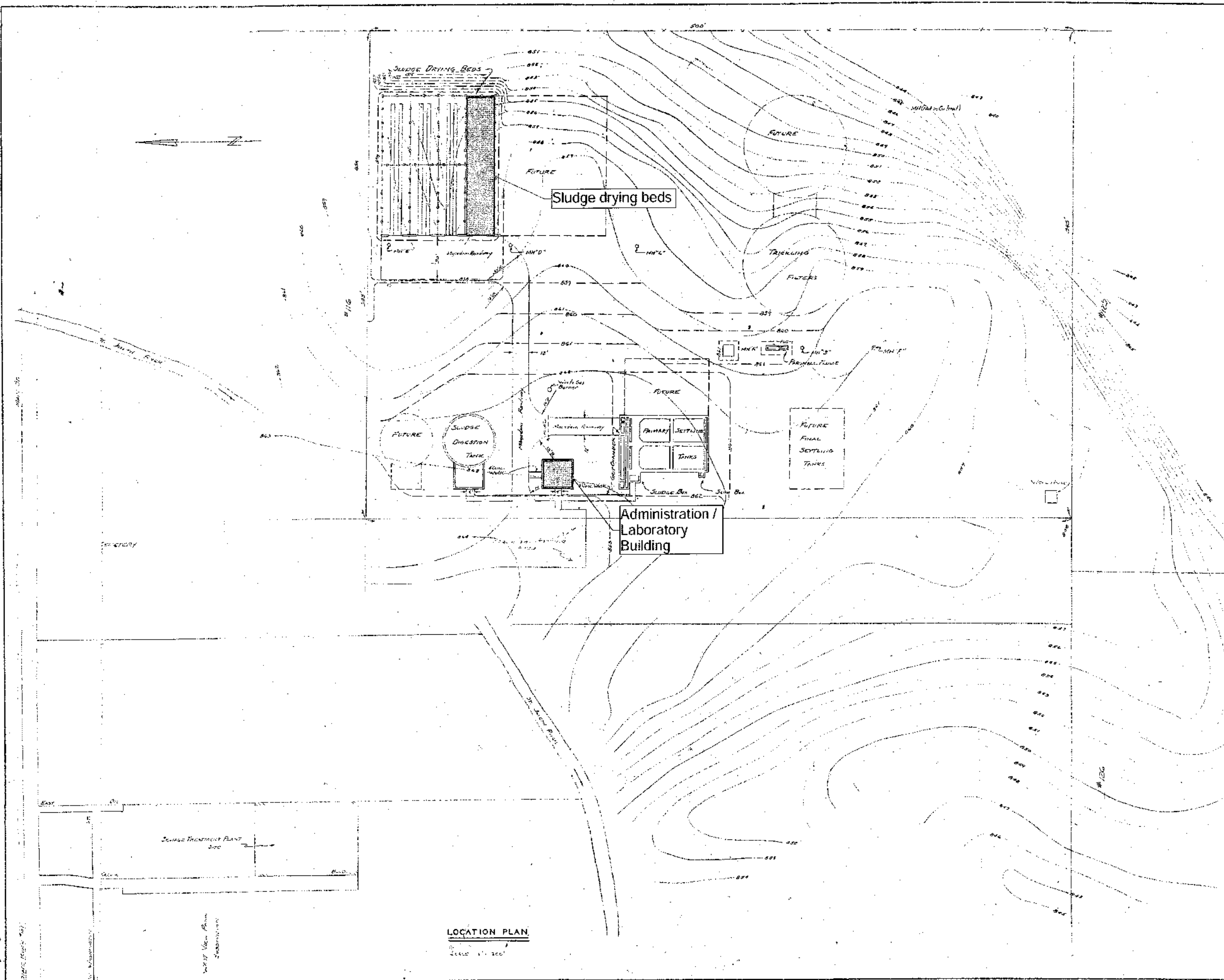
**AREA MAP**



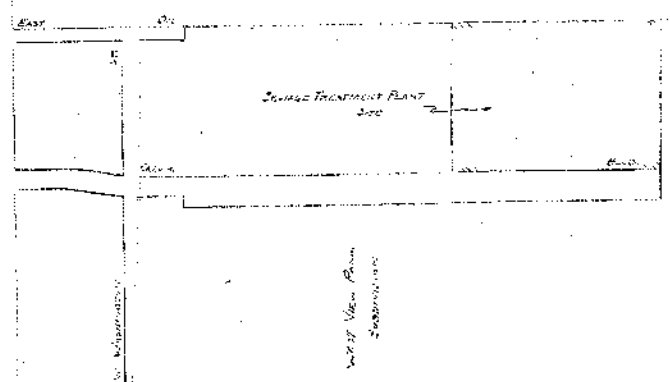
Jones & Henry Engineers, Ltd.  
 www.jheng.com Fluid Thinking<sup>®</sup>

FIGURE 1

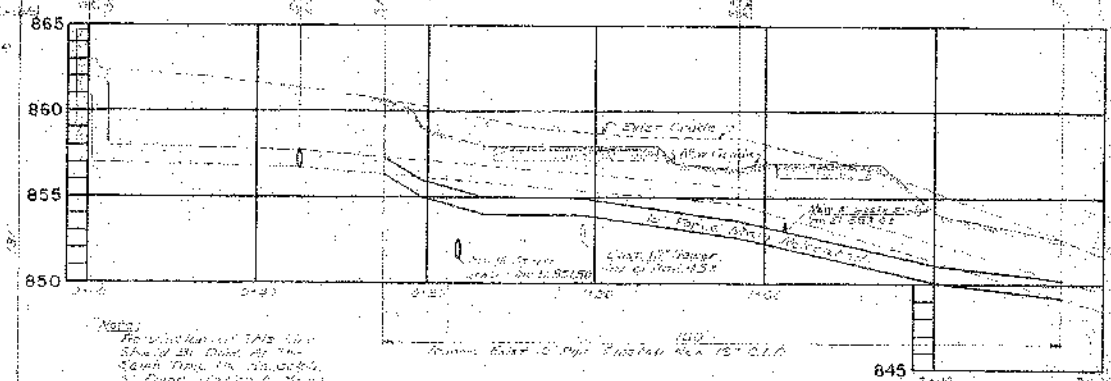
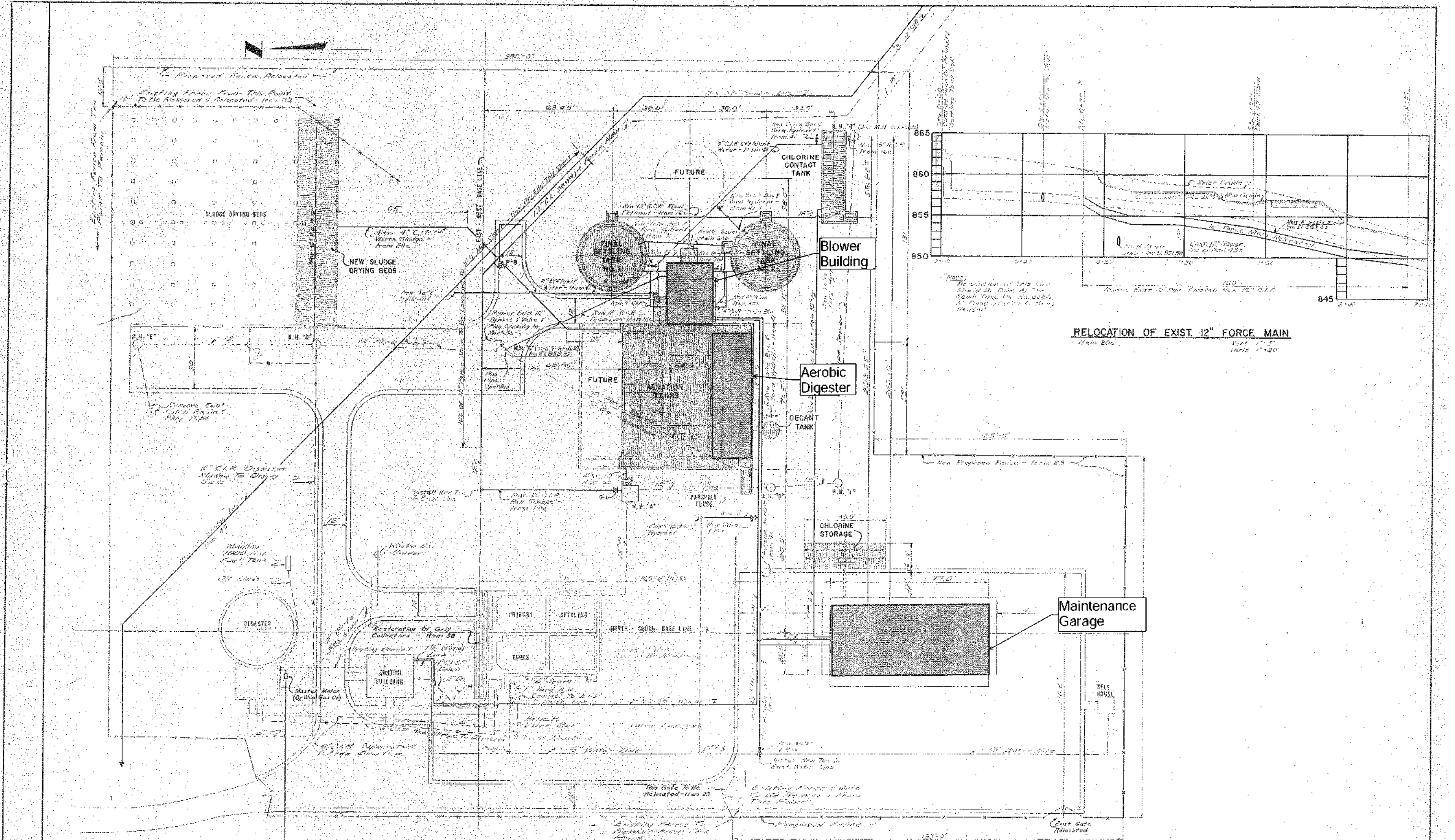




LOCATION PLAN  
Scale 1" = 200'



SECTION B  
 GRADING PLAN  
 SEWAGE TREATMENT PLANT  
 SEWERAGE IMPROVEMENTS  
 MONTPELIER, OHIO  
 FINKBEINER, PETTIS & STROUT  
 CONSULTING ENGINEERS-TOLEDO, OHIO  
 SCALE: 1" = 200'  
 DR. BY [Signature]  
 CH. BY [Signature]  
 1957



RELOCATION OF EXIST. 12" FORCE MAIN  
 Plans E06  
 Part 1 of 2  
 Date 11-20

MONTPELIER, OHIO				GENERAL PLAN	
SECONDARY TREATMENT FACILITIES				NEW STRUCTURES & PIPING	
NO.	DATE	REVISIONS	CHK BY	DATE	GRAPHIC
1	11-20-80	REVISED	JHE	11-20-80	2
JONES & HENRY ENGINEERS				2	

**ORDINANCE 2233**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 933, WATER, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES, AUGUST 1, 2019 AND INCREASE IN COMMODITY CHARGES ON AUGUST 1, 2018 AND AUGUST 1, 2020**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for water services rendered in the Village of Montpelier and to its inhabitants and other users so as to produce sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of its waterworks system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** Section 933.02, Monthly Rates, is hereby amended to read as follows:

**933.02 MONTHLY RATES.**

Beginning with the billing on the date as set forth below, and thereafter, the following shall be the monthly rates charged for the supplying of water services by the Village waterworks system.

**SERVICE CHARGES**  
(Billing and Readiness to serve)

Meter Size	Effective Date	
	8/1/2019	8/1/2019
	Inside Corporation	Outside Corporation
5/8" - 3/4"	\$ 25.00	\$ 50.00
1"	\$ 45.00	\$ 90.00
1 1/2"	\$ 65.00	\$ 130.00
2"	\$ 105.00	\$ 210.00
3"	\$ 250.00	\$ 500.00
4"	\$ 350.00	\$ 700.00
6"	\$ 550.00	\$ 1,100.00
8"	\$ 1,050.00	\$ 2,100.00
10"	\$ 2,050.00	\$ 4,100.00

Commodity Charge per 100 cu. ft.(ccf)	Effective Date			
	8/1/2018	8/1/2018	8/1/2020	8/1/2020
	Inside Corporation	Outside Corporation	Inside Corporation	Outside Corporation
	\$3.21	\$3.58	\$3.31	\$3.69



**SECTION 5** This Ordinance shall be in full force and effect immediately upon passage.

Dated: July 23, 2018

Nathan Thompson  
Nathan Thompson, Mayor Pro Tem

Attest:  
Rebecca Semer  
Clerk of Council

I, Rebecca J. Semer, Clerk of Council for the Village of Montpelier, hereby certify that the foregoing is a true and accurate copy of Ordinance 2233 duly passed by the Council for the Village of Montpelier at our Regular Council Meeting on Monday, July 23, 2018.

Rebecca Semer  
Rebecca J. Semer, Clerk of Council

**ORDINANCE 2234**

**AN ORDINANCE AMENDING SECTION 929.03, SEWERS, OF THE MONTPELIER CODE WHICH AMENDMENTS PROVIDE FOR INCREASES IN SERVICE CHARGES AS OF AUGUST 1 2018, AND INCREASES IN THE COMMODITY CHARGE AS OF AUGUST 1, 2019 AND AUGUST 1, 2020.**

**WHEREAS**, it is deemed necessary to increase certain rates and charges for sewer services rendered in the Village of Montpelier and to its inhabitants and other users so as to provide sufficient revenues to pay the operating cost, maintenance, expansion, and capital improvement expenses of it sewer system.

**NOW, THEREFORE, BE IT ORDAINED** by Council of the Village of Montpelier, Williams County, Ohio, that:

**SECTION 1:** Section 929.03, Rates and Charges, is hereby amended to read as follows:

**929.03 RATES AND CHARGES**

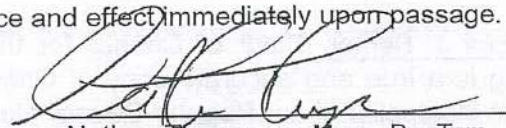
**MINIMUM CHARGES PER MONTH  
SERVICE CHARGES**

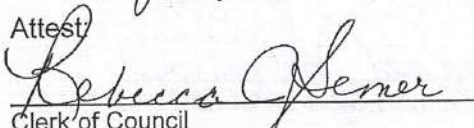
	Effective Date	
	8/1/2018	8/1/2018
Meter Size	Inside Corporation	Outside Corporation
5/8" - 3/4"	\$ 20.00	\$ 40.00
1"	\$ 35.00	\$ 70.00
1 1/2"	\$ 50.00	\$ 100.00
2"	\$ 80.00	\$ 160.00
3"	\$ 250.00	\$ 500.00
4"	\$ 325.00	\$ 650.00
6"	\$ 475.00	\$ 950.00
8"	\$ 850.00	\$ 1,700.00
10"	\$ 1,600.00	\$ 3,200.00

	Effective Date			
	8/1/2019	8/1/2019	8/1/2020	8/1/2020
	Inside Corporation	Outside Corporation	Inside Corporation	Outside Corporation
Commodity Charge per 100 cu. ft.(ccf)	\$2.01	\$2.23	\$2.11	\$2.34

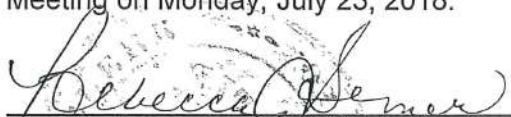
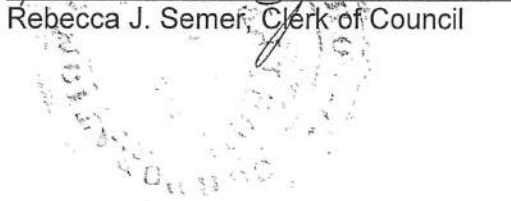
**SECTION 2:** This ordinance shall be in full force and effect immediately upon passage.

Dated: July 23, 2018

  
Nathan Thompson, Mayor Pro Tem

Attest:  
  
Clerk of Council

I, Rebecca J. Semer, Clerk of Council for the Village of Montpelier, hereby certify that the foregoing is a true and accurate copy of Ordinance 2234 duly passed by the Council for the Village of Montpelier at our Regular Council Meeting on Monday, July 23, 2018.

  
Rebecca J. Semer, Clerk of Council  




# RECORD OF ORDINANCES

National Graphics Corp., Cols., O.

Form No. 2806-A

Ordinance No. 426

Passed July 19, 19 71

AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO MAKE AND ENFORCE REGULATIONS FOR THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, PRIVATE SEWAGE DISPOSAL, THE INSTALLATION AND CONNECTION OF BUILDING CONNECTIONS AND LATERALS, AND THE DISCHARGE OF WATER AND WASTE INTO THE PUBLIC SEWER SYSTEM, AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF

BE IT ORDAINED by the Council of the Village of Montpelier, Ohio that:

Section 1. The Village Administrator is hereby authorized to make and enforce regulations for the use of public and private sewers and drains, private sewage disposal, the installation and connection of building connections and of laterals, and the discharge of water and waste into the public sewer system. Such regulations, or any addition to or amendment thereof, shall become effective upon approval of Council.

Section 2. The regulations made by the Village Administrator shall be kept on file in the office of the Village Clerk and shall be available to the public during the normal working hours of said Clerk.

Section 3. All administrative decisions of the Village Administrator relating to this Ordinance or the regulations authorized hereby shall be made on the basis of the need to protect and preserve the Village sewer system, the inconvenience and expense to property owners and sewer system users, and the health and welfare of the Village inhabitants.

Section 4. As the sewer service charge is based on the water consumption and the maintenance of the sewer system is dependent on funds obtained from the sewer service charges, the Village may terminate the water supply to any property owner who has not complied with the required notice to connect with the public sewer as set forth in the regulations.

Section 5. The Village will not accept payment of any water bill without payment also of the sewer bill, and if any water or sewer bill remains unpaid for thirty (30) days, the Village may terminate the water supply to such property owner until the water and sewer bill is paid.

Section 6. Any person or corporation found to be violating any provision of the regulations shall be served by the Village with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

Section 7. Any person or corporation who shall continue any violation beyond the time limit provided for in Section 6 shall be guilty of a misdemeanor, and upon conviction thereof shall be fined in an amount not exceeding fifty dollars (\$50.00) for the first offense, and not exceeding five hundred dollars (\$500.00) for each subsequent offense. Each day in which any such violation shall continue shall be deemed a separate offense.

Section 8. In addition to other penalties provided herein, any person violating any of the provisions of this Ordinance or regulations shall become liable to the Village for any expense, loss, or damage occasioned the Village by reason of such violation.

Section 9. The Village may also prevent or stop violations of the regulations or of this Ordinance by injunction proceedings in the appropriate Court.

# RECORD OF ORDINANCES

National Graphics Corp., Cols., O.

Form No. 2806-A

Ordinance No. 426 (cont'd) Passed July 19, 19 71

Section 10. The invalidity of any section, clause, sentence, or provision of this Ordinance or the regulations authorized hereby shall not affect the validity of any other part of this Ordinance or regulations which can be given effect without such invalid part or parts.

WHEREFORE, this Ordinance shall take effect and be in force at the earliest time permitted by law.

PASSED: July 19, 1971

Eugene Kimmel  
Eugene Kimmel, Mayor

ATTEST: Erma I. DeGroff  
Clerk

I, Rebecca J. Semer, Clerk of Council for the Village of Montpelier, hereby certify that the foregoing is a true and accurate copy of Ordinance 426 duly passed by the Council for the Village of Montpelier at their regular meeting held Monday, July 19, 1971.

Rebecca J. Semer  
Rebecca J. Semer, Clerk of Council

## Small Government Commission Application Checklist

Use of the following checklist with the Applicants Manual will help ensure that your application is scored at its best competitive advantage. It will also assist with the timely release of the Project Agreement should your project be funded. This form is for your use and not a required submission. Various templates and forms are in this manual, on the Small Government webpage, and on the OPWC Application webpage.

- Compliant certified authorizing legislation by applicant's governing body (OPWC Application webpage)
- Cooperative agreement if multi-jurisdictional (OPWC Application webpage)
- Compliant Chief Financial Officer's Certification and Loan Letter (OPWC Application webpage)
- Funding commitment letters and or documentation for all non-OPWC matching funds
- Signed/stamped registered professional engineer's detailed cost estimate including in-kind costs (OPWC Application webpage)
- Signed/stamped professional engineer's weighted useful life statement if not submitted with original application (cannot be modified)
- Small Government Engineer's Plan Status Certification form (in this manual and on SG webpage)
- Clear description of problem and scope of work with appropriate documentation
- Source documentation for proof of age with year clearly visible or compliant letter from eligible public official {letter template in this manual}
- Project site photos, if appropriate
- Map showing project location/site
- Farmland Preservation Review Letter if any impact to farmland (OPWC Application webpage)
- ADT report for Road, Bridge & Culvert Projects  
*OR*  
Number of households/EDUs (with calculation) for Water, Wastewater, Storm Water Collection, Solid Waste Projects who directly benefit

Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only:

- Auditor's Certificate of Estimated Resources with line item detail unless applicant in State of Fiscal Emergency; also If Storm Water or Solid Waste project, the fund(s) typically used are identified {examples in back of this manual}

Water and Wastewater Projects Only:

- "Current" water and wastewater rate ordinances/resolutions for all entities providing services unless applicant in State of Fiscal Emergency
- Small Government Water & Wastewater Ability & Effort Supplemental form (in this manual and on SG webpage)



Small Government Commission  
 Engineer's Plan Status Certification  
 Required for Criterion No. 11, Part I

Applicant: Village of Montpelier

District No.: 5

Project Name: Montpelier WWTP Sludge Dewatering Improvements

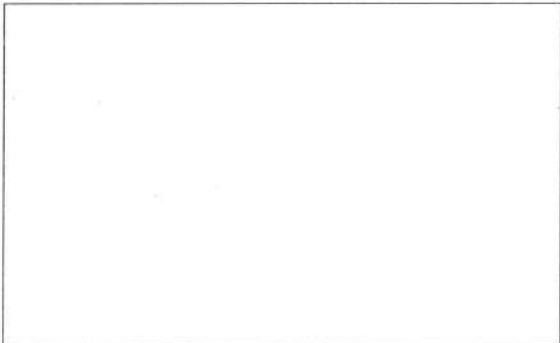
Item	Necessary for project?	Status	Completion Date
Met Completion dates for Items A - C (2 points)			
A	Surveying	Y <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
B	R/W Acquisition Identified	Y <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
C	Preliminary Design	Y <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	Completed 9/7/18
Met Completion dates for Items A - H (5 points)			
D	Final Construction Plans	Y <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	Final Design to begin 12/15/18 2/2/19
E	Permit to Install Issued	Y <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	PTI Application to be submitted 2/12/19 6/2/19
F	NPDES Issued	Y <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
G	Other Permits Issued	Y <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
H	Executed Right of Way Option or Agreement	Y <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	

I hereby certify that the information above is true and correct to the best of my knowledge and belief.

Bradley F. Lowery, P.E.  
 Engineer's Printed Name

\_\_\_\_\_  
 Engineer's Signature

\_\_\_\_\_  
 Date



Engineer's Stamp/Seal

**Small Government Commission**  
**Water & Wastewater Ability & Effort Supplemental**  
 (This form must be completed and submitted for all Water and Wastewater applications)

Applicant: **Village of Montpelier**

**System Users** – The Small Government Commission will use households from the most recent decennial Census of Population and Housing unless a system-generated user report for inside users is provided or Equivalent Dwelling Units (provide calculation if using EDUs).

1649

**Usage** – The Small Government Commission will assume 4,500 gallons per month unless a system-generated usage report is provided proving higher consumption.

**Rates** – Provide both water and wastewater rates, and any surcharges. Attach all relevant ordinances/resolutions showing the effective dates and rate tables. If service is supplied by a different entity the applicant must provide the same information as if it were supplying the service. Calculation of rates must be clear as supported by ordinance or resolution. Calculation must be for rates in effect and in active billing by December 2016; approved rates for a future date will not be accepted (see exception for new systems in Applicants Manual).

**WATER**

Billing Period:	Monthly	<u>X</u>	Quarterly	_____	Other	_____
Unit of Measurement:	Gallons	_____	Cubic Feet	<u>X</u>	Flat Rate	_____
Base Charge	\$	<u>20.00</u>			0 to X gallons or 0 to X cubic feet	
Second Increment	\$	<u>19.31</u>			\$ per unit from X to Y	
Additional Increments	\$	_____			\$ per unit from Y to Z	
Additional Increments	\$	_____				
Surcharges	\$	_____				
TOTAL	\$	<u>39.31</u>				

**WASTEWATER**

Billing Period:	Monthly	<u>X</u>	Quarterly	_____	Other	_____
Unit of Measurement:	Gallons	_____	Cubic Feet	<u>X</u>	Flat Rate	_____
Base Charge	\$	<u>20.00</u>			0 to X gallons or 0 to X cubic feet	
Second Increment	\$	<u>11.49</u>			\$ per unit from X to Y	
Additional Increments	\$	_____			\$ per unit from Y to Z	
Additional Increments	\$	_____				
Surcharges	\$	_____				
TOTAL	\$	<u>31.49</u>				

SMALL GOVERNMENT COMMMISION USE ONLY	
Water	_____
Wastewater	_____
Determination	_____

### Small Government Self-Score

(Input Score in box for each criterion; will total automatically)

Applicant:

	SCORE
<b>1 Ability &amp; Effort (Use A or B according to project type)</b>	
A. <i>Roads, Bridges/Culverts, Storm Water, Solid Waste Projects ONLY</i> 0    2    4    6    8    10	<input style="width: 60px; height: 20px;" type="text"/>
B. <i>Water &amp; Wastewater Projects ONLY</i> Cannot be self-scored; uses blind factor based on all project applications	<input style="width: 60px; height: 20px;" type="text" value="N/A"/>
<b>2 Health &amp; Safety (Use A or B according to project type)</b>	
A. <i>Road, Bridge, Culvert</i> 0    2    4    6    8    10	<input style="width: 60px; height: 20px;" type="text"/>
B. <i>Water, Wastewater, Storm Water, Solid Waste</i> 0    2    4    6    8    10	<input style="width: 60px; height: 20px;" type="text" value="6"/>
<b>3 Age &amp; Condition</b>	
I. <i>Age</i> 0    1    2    3    4    5	<input style="width: 60px; height: 20px;" type="text" value="5"/>
II. <i>Condition</i> 1    3    5	<input style="width: 60px; height: 20px;" type="text" value="3"/>
<b>4 Leveraging Ratio</b> 0    1    2    3    4    5    6    7    8    9    10	<input style="width: 60px; height: 20px;" type="text" value="10"/>
<b>5 Population Benefit</b> 0    1    2    3    4    5	<input style="width: 60px; height: 20px;" type="text" value="5"/>
<b>6 District Priority Ranking - Completed by Administrator</b>	<input style="width: 60px; height: 20px;" type="text" value="N/A"/>
<b>7 OPWC Funds Requested</b> 0    2    4    6    8    10	<input style="width: 60px; height: 20px;" type="text" value="8"/>
<b>8 Loan Request (Default 0 points if no loan requested)</b> 1    5    10	<input style="width: 60px; height: 20px;" type="text" value="0"/>
<b>9 Useful Life</b> 1    2    3    4    5	<input style="width: 60px; height: 20px;" type="text" value="5"/>
<b>10 Median Household Income</b> 2    4    6    8    10	<input style="width: 60px; height: 20px;" type="text" value="8"/>
<b>11 Readiness to Proceed</b>	
I. <i>Status of Plans</i> 0    2    5	<input style="width: 60px; height: 20px;" type="text" value="2"/>
II. <i>Status of Funding</i> 0    3    5	<input style="width: 60px; height: 20px;" type="text" value="3"/>
<b>TOTAL</b>	<input style="width: 60px; height: 20px;" type="text" value="55"/>