VILLAGE OF MELROSE

STATE/PAULDING STREET RECONSTRUCTION PROJECT

OHIO PUBLIC WORKS COMMISSION FUNDING ROUND 31

Prepared For:

Village of Melrose

Prepared By:

Access Engineering Solutions
1200 Irmscher Boulevard, Suite B
Celina, Ohio 45822

August 2016

State of Ohio

Public Works Commission

Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Village of Melrose Subdivision Code: 125-49000

District Number: 5 County: Paulding Date: 09/01/2016

Contact: Craig Mescher Phone: (419) 586-1430
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: cwm@accessengllc.com FAX: (419) 586-4833

Project

Project Name: State/Paulding Street Reconstruction Zip Code: 45873

Subdivision Type (Select one)

- ☐ 1. County
- ☐ 2. City
- ☐ 3. Township
- ☒ 4. Village
- ☐ 5. Water (6119 Water District)

Project Type (Select single largest component by $)

- ☒ 1. Road
- ☐ 2. Bridge/Culvert
- ☐ 3. Water Supply
- ☐ 4. Wastewater
- ☐ 5. Solid Waste
- ☐ 6. Stormwater

Funding Request Summary (Automatically populates from page 2)

Total Project Cost:	973,000 .00
1. Grant:	433,000 .00
2. Loan:	433,000 .00
3. Loan Assistance/ Credit Enhancement:	0 .00
Funding Requested:	866,000 .00

District Recommendation (To be completed by the District Committee)

Funding Type Requested (Select one)

- ☐ State Capital Improvement Program
- ☐ Local Transportation Improvement Program
- ☐ Revolving Loan Program
- ☐ Small Government Program

District SG Priority: _____

SCIP Loan - Rate: ____ % Term: ____ Yrs	Amount:	.00
RLP Loan - Rate: ____ % Term: ____ Yrs	Amount:	.00
Grant:	Amount:	.00
LTIP:	Amount:	.00
Loan Assistance / Credit Enhancement:	Amount:	.00

For OPWC Use Only

STATUS

Project Number: _____

Release Date: _____

OPWC Approval: _____

Grant Amount: _____ .00

Loan Amount: _____ .00

Total Funding: _____ .00

Local Participation: _____ %

OPWC Participation: _____ %

Loan Type: ☐ SCIP ☐ RLP

Date Construction End: _____

Date Maturity: _____

Rate: _____ %

Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	23,000 .00		
Final Design:	52,000 .00		
Construction Administration:	30,000 .00		
Total Engineering Services:	a.)	105,000 .00	13 %
Right of Way:	b.)	.00	
Construction:	c.)	823,000 .00	
Materials Purchased Directly:	d.)	.00	
Permits, Advertising, Legal:	e.)	.00	
Construction Contingencies:	f.)	45,000 .00	5 %
Total Estimated Costs:	g.)	973,000 .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.)	.00	
Local Revenues:	b.)	107,000 .00	
Other Public Revenues:	c.)	.00	
ODOT / FHWA PID: _____	d.)	.00	
USDA Rural Development:	e.)	.00	
OEPA / OWDA:	f.)	.00	
CDBG: ☐ County Entitlement or Community Dev. "Formula" ☐ Department of Development	g.)	.00	
Other: _____	h.)	.00	
Subtotal Local Resources:	i.)	107,000 .00	11 %

OPWC Funds (Check all requested and enter Amount)

Grant: 50 % of OPWC Funds	j.)	433,000 .00	
Loan: 50 % of OPWC Funds	k.)	433,000 .00	
Loan Assistance / Credit Enhancement:	l.)	0 .00	
Subtotal OPWC Funds:	m.)	866,000 .00	89 %
Total Financial Resources:	n.)	973,000 .00	100 %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	973,000 .00	100 %	A Farmland Preservation letter is required for any impact to farmland
2.2 Total Portion of Project New / Expansion:	0 .00	0 %	
2.3 Total Project:	973,000 .00	100 %	

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: 10/01/2016	End Date: 02/01/2017
3.2 Bid Advertisement and Award	Begin Date: 11/01/2017	End Date: 12/21/2017
3.3 Construction	Begin Date: 03/01/2018	End Date: 11/01/2018

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 30 Years Age: 1973 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT _____ Year _____ Projected ADT _____ Year _____

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current $_____ Proposed $ _____

Number of households served: _____

Residential Wastewater Rate Current $ _____ Proposed $ _____

Number of households served: _____

Stormwater: Number of households served: _____

4.3 Project Description

A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The Project begins at the intersection of State St. and Paulding Street, the project goes north to the intersection of State Street and the south right-of way-line of the railroad, and PauldingStreet from the Intersection of Main and Paulding Street west to the intersection of Paulding and Park St. which is the point of Termination for the Project.

B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

The Project begins at the intersection of State St. and Paulding Street, the project goes north to the intersection of State Street and the south right-of way-line of the railroad, and PauldingStreet from the Intersection of Main and Paulding Street west to the intersection of Paulding and Park St. which is the point of Termination for the Project. The project will include new curb and gutter, , storm drainage, sub-base and asphaltic concrete.

C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The Project begins at the intersection of State St. and Paulding Street, the project goes north to the intersection of State Street and the south right-of way-line of the railroad, and PauldingStreet from the Intersection of Main and Paulding Street west to the intersection of Paulding and Park St. which is the point of Termination for the Project. The project will include 1800 LF. of new curb and gutter, 3300 LF. of storm drainage, and 1600 LF of roadway

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer

(Person authorized in legislation to sign project agreements)

Name: Janet Stroup

Title: Mayor

Address: 705 State Street

City: Melrose State: OH Zip: 45387

Phone: (419) 594-2133

FAX:

E-Mail:

5.2 Chief Financial Officer

(Can not also serve as CEO)

Name: Virginia Scherer

Title: Fiscal Officer

Address: 705 State Street

City: Melrose State: OH Zip: 45873

Phone: (419) 796-8370

FAX:

E-Mail:

5.3 Project Manager

Name: Craig Mescher

Title: Project Engineer

Address: 1200 Irmscher Blvd, Suite B

City: Celina State: OH Zip: 45822

Phone: (419) 586-1430

FAX: (419) 586-4833

E-Mail: cwm@accessengllc.com

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- [x] A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.

- [x] A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.

- [x] A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.

- [ ] A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.

- [ ] Farmland Preservation Review - The Governor's Executive Order 98-IIV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.

- [x] Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.

- [x] Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

JANET STROUP - Mayor

Certifying Representative (Printed form, Type or Print Name and Title)

Janet Stroup

Original Signature / Date Signed

Ohio Public Works Commission

SUMMARY FORM

REQUIRED

Submit to Commission/Update Annually

Village of Melrose	125-4900	Paulding	7/1/2016
Subdivision	Code	County	Date

Infrastructure Component	Replacement Cost	Repair Cost	Total Units	Units/Physical Condition					
				Excellent	Good	Fair	Poor	Critical	Unknown
Roads	$4,750,000	$1,970,000	Center Line Miles 2.6	0.4		1.1	0.8	0.3	
Bridges			Number of Bridges						
Culverts			Number of Culverts						
Water Supply Systems	$0	$0	Number of Facilities 0						
Water Distribution	$0	$0	Linear Feet (Thousands) 0						
Wastewater Systems	$0	$0	Number of Facilities 0						
Wastewater Collection	$0	$0	Linear Feet (Thousands) 0						
Stormwater Collection	$3,990,000	$1,815,000	Linear Feet (Thousands) 45	8	5	10	5	17	
Solid Waste Disposal			Capacity (Tons per Day)						
Totals	$8,740,000	$3,785,000							

Subdivision Socio-Economic Characteristics

Current		2013 Census Information			
Population	275	Population	275	% LMI	64.0%
Total Households	98	Total Households	98	% Poverty	
% Unemployment		MHI	$36,250	% Unemploy	

Subject: AUTHORIZE APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING FOR THE STREET RECONSTRUCTION PROJECT IN THE VILLAGE

Date: AUGUST 15, 2016

Resolution Number 16-01

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for local communities for improvement of their basic infrastructure system.

WHEREAS, the Village of Melrose desires financial assistance under the State of Ohio Public Works Commission.

NOW THEREFORE, be it resolved by the Village of Melrose as follows:

SECTION ONE

That the Village of Melrose approves filing an application for the State of Ohio Public Works Commission.

SECTION TWO

That the Mayor is hereby authorized and directed to execute contracts with the Public Works Commission and file an application with Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance.

SECTION THREE

That the Village of Melrose does agree to obligate the funds required to satisfactorily complete the proposed project under the terms and conditions of the State of Ohio Public Works Commission.

Passed this 15th day of August 2016.

Attest:

Virginia E. Scherer
Fiscal Officer

Janet Stamps
Mayor

CERTIFICATION OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the village of Melrose on the 15th day of August 2016, and that I am duly authorized to execute this certificate.

Virginia E. Scherer
Fiscal Officer

Janet Stamps
Mayor

STATE/PAULDING STREET RECONSTRUCTION

Village of Melrose

Preliminary Engineer's Estimate

ITEM		DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT COSTS	TOTAL COSTS
1	202	REMOVE EXISTING SIDEWALK/DRIVE APRONS	S.F.	16,530	$3.65	$60,335
2	202	REMOVE EXISTING CURB	L.F.	2,000	$6.00	$12,000
3	202	REMOVE EXISTING CB/MH & STORM SEWER	L.S.	1	$8,500.00	$8,500
4	203	EXCAVATION INCLUDING ROADWAY	C.Y.	3,378	$18.00	$60,800
5	204	SUBGRADE COMPACTION	S.Y.	6,756	$1.00	$6,756
6	207	TEMPORARY SEDIMENT AND EROSION CONTROLS	L.S.	1	$4,200.00	$4,200
6	448	3" ASPHALT CONCRETE BASE Surface	C.Y.	704	$175.00	$123,148
7	448	2 3/4" ASPHALT CONCRETE Surface	C.Y.	528	$185.00	$97,639
8	304	9" AGGREGATE BASE	C.Y.	1,689	$27.25	$46,022
9	407	TACK COAT (0.10 GAL/SY)	GAL	676	$2.00	$1,351
10	451	6" REINFORCED CONCRETE APRONS	S.Y.	570	$44.00	$25,080
11	451	9" REINFORCED CONCRETE APRONS	S.Y.	420	$52.00	$21,840
12	604	TYPE 3 STORM MANHOLE	EA.	6	$2,600.00	$15,600
13	603	10" HDPE STORM SEWER	L.F.	760	$55.00	$41,800
14	603	12" HDPE STORM SEWER	L.F.	1,235	$60.00	$74,100
15	603	15" HDPE STORM SEWER	L.F.	665	$70.00	$46,550
16	603	24" HDPE STORM SEWER	L.F.	760	$75.00	$57,000
17	604	INSERTA-TEE (as needed)	EA.	30	$110.00	$3,300
18	604	TYPE 1 CATCH BASIN	EA.	13	$900.00	$11,700
19	604	TYPE 3 STORM MANHOLE	EA.	3	$2,600.00	$7,800
20	604	CORE EXISTING MANHOLE	EA.	1	$1,200.00	$1,200
21	604	MISC. CONNECTIONS TO EX. STORM SEWERS	L.S.	1	$1,500.00	$1,500
22	608	CURB RAMP, WITH TRUNCATED DOMES	EA.	12	$225.00	$2,700
23	609	TYPE 2 COMBINATION CURB AND GUTTER	L.F.	1,800	$18.00	$32,400
24	614	MAINTAINING TRAFFIC	L.S.	1	$14,000.00	$14,000
25	623	CONSTRUCTION STAKING	L.S.	1	$11,680.00	$11,680
26	624	MOBILIZATION	L.S.	1	$20,000.00	$20,000
27	659	SEEDING AND MULCHING	L.S.	1	$17,000.00	$17,000
28	SPL	CONTINGENCY	L.S.	1	$45,000.00	$45,000
29	SPL	ENGINEERING/ PERMITTING	L.S.	1	$102,000.00	$102,000
				TOTAL ESTIMATED COST		$973,000

Notes:
The Useful life of this project is 30 years.

STATE OF OHIO
CRAIG W. MESCHER
#64016
REGISTERED
PROFESSIONAL ENGINEER

Craig W. Mescher P.E.

9/6/16
Date

ESTIMATE OF USEFUL LIFE
STATE/PAULDING STREET RECONSTRUCTION
VILLAGE OF MELROSE

ITEM	LIFE (YRS.)	COST	PRODUCT
RECONSTRUCTION OF CURBS, SIDEWALKS, ETC.	50	$ 177,600	$ 8,880,000
DRAINAGE	60	$ 260,550	$ 15,633,000
WATERLINE	50	$ -	$ -
SEWER	40		$ -
PAVEMENT & INCIDENTALS	10	$ 534,850	$ 5,348,500
		$ 973,000	$ 29,861,500

USEFUL LIFE = $\frac{\$ \quad 29,861,500}{\$ \quad 973,000}$ = 30.69

OR 30 YEARS

Craig W. Mescher P.E.

9/15/16
Date

STATE OF OHIO
CRAIG W. MESCHER #64016
REGISTERED PROFESSIONAL ENGINEER

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS

August 29, 2016

I, Virginia Scherer, Fiscal Officer of the Village of Melrose, hereby certify that the Village of Melrose will have the amount of $ 10,000.00 in the Street Fund, General Fund , CDBG Funds and that this amount will be used to pay the local share when requested for the Street Reconstruction Project.

Virginia Scherer, Fiscal Officer

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOAN REPAYMENT

August 29, 2016

I, Virginia Scherer, Fiscal Officer of the Village of Melrose, hereby certify that the Village of Melrose will have the amount of $ 433,000 in the Street Fund, or General Fund and that this amount will be used to pay the SCIP or RLP loan when requested for the Street Reconstruction Project over a 30 year term.

Virginia E. Scherer

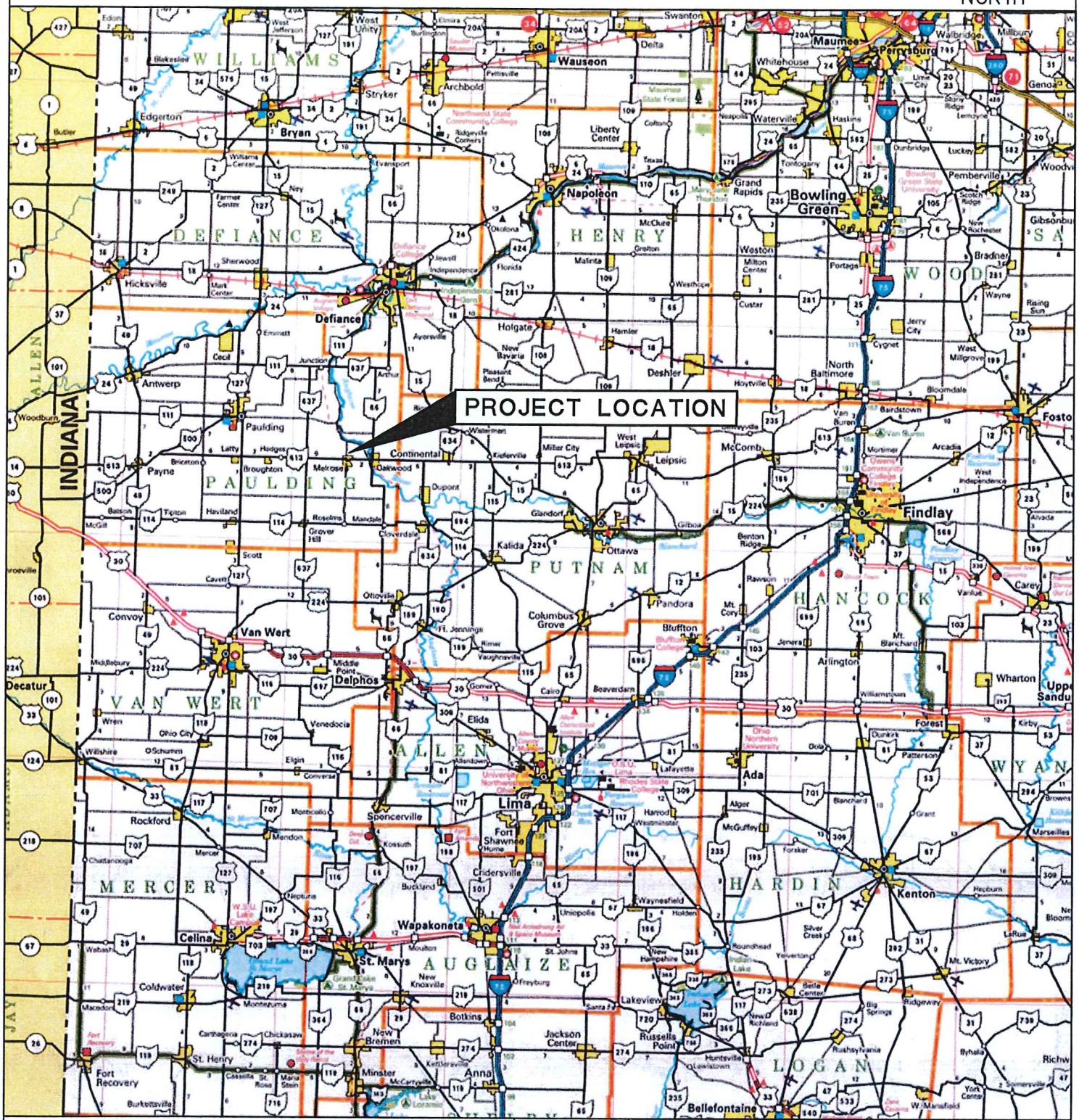
Virginia Scherer, Fiscal Officer

VILLAGE OF MELROSE

STATE/PAULDING STREET RECONSTRUCTION

PAULDING COUNTY, OHIO

NORTH



DRAWING **LOCATION MAP**

DRAWN BY THK

DATE SEPT., 2016

JOB NO.

PROJECT

VILLAGE OF MELROSE

STATE/PAULDING STREET RECONSTRUCTION

PAULDING COUNTY, OHIO

ACCESS Engineering Solutions

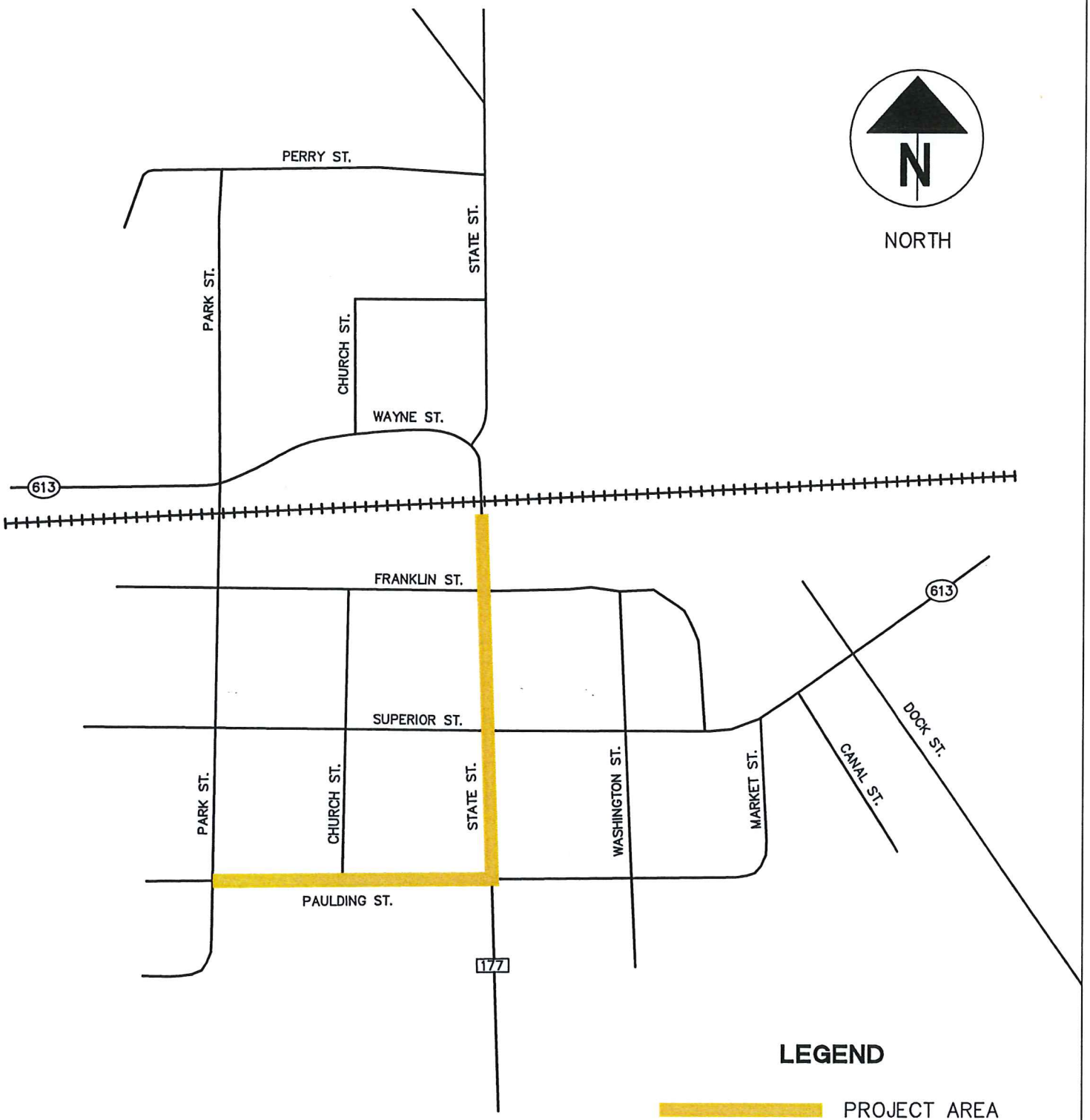
www.accessengllc.com | 419-586-1430

Sep 09, 2016 9:04:15 AM P:_Communities (Ohio)\Melrose\LOCATION MAP.dwg

VILLAGE OF MELROSE

STATE/PAULDING STREET RECONSTRUCTION

PAULDING COUNTY, OHIO



DRAWING **PROJECT AREA MAP**	DRAWN BY THK	PROJECT **VILLAGE OF MELROSE** **STATE/PAULDING STREET RECONSTRUCTION** **PAULDING COUNTY, OHIO**
ACCESS Engineering Solutions www.accessengllc.com | 419-586-1430	DATE SEPT., 2016	
Sep 08, 2016 2:29:51 PM P:_Communities (Ohio)\Melrose\PROJECT AREA MAP.dwg	JOB NO.	

Photos of Activitiy Site

STATE/PAULDING ST. - MELROSE OHIO

Photos of Activitiy Site

STATE/PAULDING ST. - MELROSE OHIO

Photos of Activitiy Site

STATE/PAULDING ST. - MELROSE OHIO

Photos of Activitiy Site

STATE/PAULDING ST. - MELROSE OHIO

OHIO PUBLIC WORKS FOR YOU

OHIO PUBLIC WORKS COMMISSION
SMALL GOVERNMENT PROGRAM

PY 31 METHODOLOGY

May 2016

Melrose
State/Paulding St. Reconstruction
Score 64

EVALUATION CRITERIA

Complete and appropriate support documentation must be provided for a criterion in order to be awarded points. See Applicants Manual for guidance, forms and checklist.

1. Ability and Effort of the Applicant to Finance the Project (Maximum 10 points)

   A. Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only – "Auditor's Certificate of Estimated Resources" showing fund detail, as provided in ORC sections 5705.35 and 5705.36 is used to determine potential financial resources available for the project. Score is based on the project's total cost as a percentage of financial resources.

   0 Total project cost represents 0 to 20% of subdivision's total combined funds legally eligible for infrastructure type

   2 Total project cost represents 21 to 40% of subdivision's total combined funds legally eligible for infrastructure type

   4 Total project cost represents 41 to 60% of subdivision's total combined funds legally eligible for infrastructure type

   6 Total project cost represents 61 to 80% of subdivision's total combined funds legally eligible for infrastructure type

   8 Total project cost represents 81 to 100% of subdivision's total combined funds legally eligible for infrastructure type

   (10) Total project cost exceeds 100% of subdivision's total combined funds legally eligible for infrastructure type, or subdivision is in fiscal emergency

   B. Water and Wastewater Projects Only – Determined by SG Administrator according to the Water & Wastewater Ability & Effort calculation described in Applicants Manual. Information is obtained from both water and wastewater rate ordinances and the Small Government Water & Wastewater Ability & Effort Supplemental.

   0 +2 or more standard deviations above Average Variance

   2 +1 to +2 standard deviations above Average Variance

   4 0 to +1 standard deviations above Average Variance

   6 0 to -1 standard deviations below Average Variance

   8 -1 to -2 standard deviations below Average Variance

   10 -2 or more standard deviations below Average Variance, or subdivision is in fiscal emergency

2. Importance of Project to Health and Safety of Citizens – Score is assigned according to the application project description and any pertinent supplemental documentation. (Maximum 10 points)

A. Road, Bridge, Culvert

0 New infrastructure to meet future or projected needs

2 New infrastructure to meet current needs; Roadway surface paving less than 2 inches; Bridges with General Appraisal of 6 or above or with a Sufficiency Rating of 81-100

4 Roadway surface paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage

6 Road widening to add paved shoulders and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway area; Intersection improvement to add lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity

(8) Complete roadway full-depth reconstruction or reclamation with/without drainage or widening to add lanes; Intersection improvements to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ($0.0 < CRF < 0.2$); Bridges with a General Appraisal of 3 or Sufficiency Rating of 26-50, or posted load reduction; Culverts with inadequate flow capacity and property damage (i.e. flooding)

10 Complete roadway reconstruction or reclamation with/without drainage with widening to add lanes; Intersection improvement to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ($CRF >= 0.2$); Bridges with General Appraisal of 2 or less, or Sufficiency Rating of less than 26; Culverts that are structurally deficient

B. Water, Wastewater, Storm Water, Solid Waste

0 Infrastructure to meet future or projected needs

2 Expanded infrastructure to meet specific development proposal

4 Infrastructure to meet current needs; Update processes to improve effluent or water quality; To remain in compliance with permit due to increased standards; Increase storm sewer capacity in which there is no associated land damage; Increase sanitary sewer capacity; Replace water meters as part of an upgrade

6 OEPA recommendations; District health board recommendations; Increase storm sewer capacity that has associated land damage; Replace undersized waterlines as part of upgrade; Install new meters or replace meters that have exceeded useful life

8 Replacement of storm or sanitary sewers due to chronic flooding, back-up, or property damage; Inflow and/or Infiltration; Inadequate capacity to maintain pressure required for fire flows; Replacement of waterlines or towers due to excessive corrosion

10 OEPA Findings & Orders, OEPA orders contained in permit, Consent Decree or Court Order; Structural separations (CSOs)

3. Age and Condition of System to be repaired or replaced. This is a two-part criterion. (Maximum 10 points)

Part I – Age: This uses provided documentation for existing infrastructure. Documentation pertains to source documentation or from a compliant letter written by an eligible local official who can vouch for the time period during his/her term in office. If no documentation the default score is 1 point. (Maximum 5 points)

Life	50	20	50	50	50	30	50
Project Type / Points	Bridge / Culvert	Road	Sanitary Sewer	Solid Waste	Storm Water	Wastewater	Water
0	New / Expansion	New / Expansion	New / Expansion	New / Expansion	New / Expansion	New / Expansion	New / Expansion
1	2001-2015	2010-2015	2001-2015	2001-2015	2001-2015	2007-2015	2001-2015
2	1989-2000	2005-2009	1989-2000	1989-2000	1989-2000	2000-2006	1989-2000
3	1977-1988	2000-2004	1977-1988	1977-1988	1977-1988	1992-1999	1977-1988
4	1965-1976	1995-1999	1965-1976	1965-1976	1965-1976	1985-1991	1965-1976
(5)	Before 1965 or closed	Before 1995 or closed	Before 1965	Before 1965	Before 1965	Before 1985 or out of service	Before 1965 or out of service

Part II – Condition (Maximum 5 points)

1 New/Expansion: New or expansion project components represent at least 50% of improvements

(3) Poor: Infrastructure requires repair to continue functioning as originally intended and/or upgrade to meet current design standards.

5 Failed: Not functioning

4. Leveraging Ratio – Local and all non-OPWC funding sources as a percentage of total funding. (Maximum 10 points)

	Repair/Replacement	New/Expansion
0	10 or less	50 or less
(1)	11-15	51-55
2	16-20	56-60
3	21-25	61-65
4	26-30	66-70
5	31-35	71-75
6	36-40	76-80
7	41-45	81-85
8	46-50	86-90
9	51-55	91-95
10	56 or more	96 or more

5. Population Benefit – Number of those to benefit directly from the improvement as a percentage of applicant's total population. (Maximum 5 points)

0	10% or less
1	25% - 11%
2	35% - 26%
3	45% - 36%
4	55% - 46%
(5)	56% or more

6. District Priority Ranking as provided by District (Maximum 10 points)

6	5th ranked district project
7	4th ranked district project
8	3rd ranked district project
9	2nd ranked district project
10	1st ranked district project

7. Amount of OPWC grant and loan funds requested (Maximum 10 points)

(0)	$500,000 or more
2	$400,000 - $499,999
4	$300,000 - $399,999
6	$200,000 - $299,999
8	$100,000 - $199,999
10	$ 99,999 or less

8. Loan request – Amount of loan funds as a percentage of total OPWC assistance. (Maximum 10 points)

1	15 - 29% of OPWC assistance
5	30 - 49% of OPWC assistance
(10)	50 - 100% of OPWC assistance

9. Useful Life of Project – Taken from engineer's useful life statement. (Maximum 5 points)

1	7 - 9 years
2	10 - 14 years
3	15 - 19 years
4	20 - 24 years
(5)	25 years or more

10. Median Household Income – Applicant's MHI as a percentage of the statewide MHI. Information derived from the most recent 5-year American Community Survey as published by the Ohio Development Services Agency. (Maximum 10 points)

2	110% or more
4	100% - 109%
6	90% - 99%
8	80% – 89%
(10)	79% or less

11. Readiness to proceed. This is a two-part criterion. (Maximum 10 points)

Part I – Status of Plans – This uses the Small Government Commission's Engineer's Plan Status Certification. (Maximum 5 points)

0 Plans not yet begun

(2) Surveying through Preliminary Design Completed (Items A-C)

5 Surveying through final construction plans, and secured permits and right-of-way as appropriate (Items A-H)

Part II – Status of Funding Sources – This uses source documentation including CFO certifications and loan letters. (Maximum 5 points)

0 All funds not yet committed

3 Applications submitted to funding entities

(5) All funding committed

Revised: June 14, 2016

DISTRICT 5
CAPITAL IMPROVEMENT PROJECTS
QUESTIONNAIRE
ROUND 31

Name of Applicant: Village of Melrose
Project Title: State/Paulding Street Reconstruction

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses.

1. What percentage of the project in repair A= 100%, replacement B= __%, expansion C= __%, and new D= ___%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B= 100% C+D= ___%

Repair/Replacement =Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

2. Give the physical condition rating from the Capital Improvements Report (CIR) Inventory :

Closed or Not Operating: The condition is unusable, dangerous and unsafe. The primary components have failed. The infrastructure is not functioning at all.

Critical: The condition is causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity. Imminent failure is anticipated within 18 months. Repair and/or replacement is required to eliminate the critical condition and meet current design standards. **(For Road Projects structural repair items would represent a minimum of 25% of the total Project Cost).**

(Poor:) The condition is substandard and requires repair/replacement in order to return to the intended level of service and comply with current design standards. Infrastructure contains a major deficiency and is functioning at a diminished capacity.

Fair: The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.

Good: The condition is safe and suitable to purpose. Infrastructure is functioning as

	originally intended, but requires minor repairs and/or upgrades to meet current design standards.
Excellent:	The condition is new, or requires no repair. Or, no supporting documentation has been submitted.

The CIR must be included with the application in order to receive points along with supporting documentation (e.g. photos or a narrative) justifying the rating.

3. If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

ROADS

Extremely Critical:	Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.*
Critical:	Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.*
Major:	Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.*
Moderate:	Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.*
Minimal:	Preventative Maintenance of a Major Access Road.
No Impact:	Preventative Maintenance of a Minor Access Road.

Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.

Road/Street Classifications:

Major Access Road:	*Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.*
Minor Access Road:	*Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.*
Preventative Maintenance:	*Non Structural Pavement work such as chip sealing, cape sealing, microsurfacing, crack sealing, etc.*

*(3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements.

*(4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder width, SSD, etc.).

BRIDGES SUFFICIENCY RATING

Extremely Critical:	0-25, or a General Appraisal rating of 3 or less.
Critical:	27-50, or a General Appraisal rating of 4.
Major:	51-65 or a General Appraisal rating of 5 or 6.
Moderate:	66-80 or a General Appraisal rating of 7.
Minimal:	81-100 or a General Appraisal rating of more than 7.
No Impact:	Bridge on a new roadway.

WASTEWATER TREATMENT PLANTS

Extremely Critical:	Environmental Protection Agency (EPA) orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
Critical:	Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
Major:	Replace deficient appurtenances. Update existing processes due to EPA recommendations.
Moderate:	Increase capacity to meet current needs or update processes to improve effluent quality.
Minimal:	New/Expansion project to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

WATER TREATMENT PLANT

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order.
Critical:	Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or NPDES Orders.
Major:	Replace deficient appurtenances. Update existing processes due to EPA recommendations.
Moderate:	Increase capacity to meet current needs or update processes to improve water quality.
Minimal:	New/Expansion project to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
Critical:	Separate, due to chronic backup or flooding in basements.
Major:	Separate, due to documented water quality impairment, or due to EPA recommendations.
Moderate:	Separate, due to specific development proposal within or upstream of the combined system area.
Minimal:	Separate, to conform to current design standards.
No Impact:	No positive health effect.

STORM SEWERS

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order.
Critical:	Chronic flooding (structure damage).
Major:	Inadequate capacity (land damage).
Moderate:	Inadequate capacity with no associated damage.
Minimal:	New/Expansion to meet current needs.
No Impact:	New/Expansion to meet future or project needs.

CULVERTS

Extremely Critical:	Structurally deficient or functionally obsolete. Deterioration has already caused a safety Critical: hazard to the public.
Critical:	Inadequate capacity with land damage and the existing or high probability of property damage.
Major:	Inadequate capacity (land damage).
Moderate:	Inadequate capacity with no associated damage.
Minimal:	New/Expansion to meet current needs.
No Impact:	New/Expansion to meet future or projected needs.

SANITARY SEWERS

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
Critical:	Replace, due to chronic pipe failure, chronic backup or flooding in basements. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
Major:	Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.
Moderate:	Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.
Minimal:	New/Expansion project to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

SANITARY LIFT STATIONS AND FORCE MAINS

Extremely Critical:	Structurally deficient. Deterioration has already caused a safety/health hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
Critical:	Inadequate capacity with actual or a high probability of property damage. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
Major:	EPA recommendations, or, reduces a probable health and/or safety problem.
Moderate:	Rehabilitate to increase capacity to meet current needs.
Minimal:	New/Expansion to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

WATER PUMP STATIONS

Extremely Critical:	Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
Critical:	Inadequate capacity with the inability to maintain pressure required for fire flows.
Major:	Replace due to inadequate capacity or EPA recommendations.
Moderate:	Rehabilitate to increase capacity to meet current needs.

Minimal: New/Expansion to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

WATER LINES/WATER TOWERS

Extremely Critical: Solve low water pressure or excessive incidents of main breaks in project area.

Critical: Replace, due to deficiency such as excessive corrosion, etc.

Major: Replace undersized water lines as upgrading process.

Moderate: Increase capacity to meet current needs.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

OTHER

Extremely Critical: There is a present health and/or safety threat.

Critical: The project will provide immediate health and/or safety benefit.

Major: The project will reduce a probable health and/or safety problem.

Moderate: The project will delay a health and/or safety problem.

Minimal: A possible future health and/or safety problem mitigation.

No Impact: No health and/or safety effect.

NOTE: *Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.*

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical ___, Critical ___, Major X, Moderate ___, Minimal ___, No Impact ___. Explain your answer.

(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost.

A.) Amount of Local Funds = $ 107,000 + Loan

B.) Total Project Cost = $ 973,000

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A⊓B)= 50 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding State Issue II or LTIP Funds, as a percentage of the total project cost.

Grants ___% Gifts ___%, Contributions ___%

Other 11 % (explain) local , Total 11 % NO

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply.

X	$500,001 or More
_____	$400,001-$500,000
_____	$325,001-$400,000
_____	$275,001-$325,000
_____	$175,001-$275,000
_____	$175,000 or Less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES _____ NO X

(This will only be considered if you are not funded with grant money and there is remaining loan money.) **Please note: if you answer "no" you will not be contacted, only if you answer "yes" will an offer be made in the event that there is loan money remaining.**

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time equivalent (FTE) jobs (FTE jobs shall be defined as 35 hours/week) ? Yes ___ No X. If yes, how many jobs within eighteen months? __ Will the completed project retain jobs that would otherwise be

permanently lost? Yes ___ No X. If yes, how many jobs ___ **will be created/retrained** within 18 months **following the completion of the improvements**?

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivlent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? Teens (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.)

9. Is subdivision's population less than 5,000 Yes X No ___

If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at http://www.pwc.state.oh.us/Meth.SG.PDF If No, skip to Question 11.

10. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Suppliment and their required budgets with their application. **Only infrastructure that is village- or township- owned is eligible for assistance.** The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to seven (7) applications for consideration by the Commission. All 7 must be ranked, however, only the top five (5) will be scored. The remaining two (2) will be held as contingency projects should an application be withdrawn.
- Grants are limited to $500,000. Any assistance above that amount must be in the form of a loan.
- Grants for new or expanded infrastructure cannot exceed 50% ofthe project estimate.
- The Commission may deny funding for water and sewer systems that are deemed to be more

cost-effective if regionalized.

•If a water or sewer project is determined to be affordable, the project will be offered a loan rather than a grant. Pay special attention to the **Water & Wastewater Affordability Supplemental and the Small Government Water & Wastewater Affordability Calculation Worksheet. Both are available on the Small Government Program Tab at http://www.pwc.state.oh.us/SmallGovernment.html**

•Should there be more projects that meet the "annual score" than there is funding, the tie breaker is those projects which scored highest under Health & Safety, with the second tie breaker being Condition. If multiple projects have equivalent Health & Safety and Condition scores they are arranged according to the amount of assistance from low to high. Once the funded projects are announced, "contingency protects" may be funded from project under-runs by continuing down the approved project list.

• Supplemental assistance is not provided to projects previously funded by the Commission.

•Applicants have 30 days from receipt of application by OPWC without exception to provide additional documentation to make the application more competitive under the Small Government criteria. Applications will be scored after the 30-day period has expired. The applicants for each District's two (2) contingency projects will have the same 30-day period to submit supplemental information but these applications will not be scored unless necessary to do so. **It is each applicant's responsibility for determining the need for supplemental material. The applicant will not be asked for or notified of missing information unless the Commission has changed the project type and it affects the documentation required. Important information may include, but is not limited to: age of infrastructure, traffic counts or utility users, median income information, user rates ordinances, and the Auditor's Certificate of Estimated Revenues or documentation from the Auditor of State that subdivision is in a state of fiscal emergency.**

If you desire to have your Round 31 project considered for Small Government Funding please download the Small Government Evaluation Criteria applicable to Round 31 by accessing the OPWC Website at http://www.pwc.state.oh.us/Meth.SG.PDF. Please complete the Small Government Evaluation Criteria and attach all required supporting documentation and attach it to the District 5 Questionnaire for Round 31.

11. MANDATORY INFORMATION, DISTRICT 5, DISCRETIONARY RANKING POINTS

List all specific user fees: Amount or
ROAD & BRIDGE PROJECTS: (OHIO REVISED CODE) Percentage

Permissive license fee	4504.02 or 4504.06	_____
	4504.15 or 4504.17	_____
	4504.16 or 4504.171	_____
	4504.172	_____
	4504.18	_____
Special property taxes	5555.48	_____
	5555.49	_____

Municipal Income Tax _____

County Sales Tax _____

Others General Fund $107,000

(DO NOT INCLUDE SCHOOL TAXES)

SPECIFIC PROJECT AREA INFORMATION.

Median household income 36,250

Monthly utility rate: Water N/A

Sewer N/A

Other _____

List any special user fees or assessment (be specific)

POLITICAL SUBDIVISION= Melrose

COUNTY= Paulding

DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)= _____

(25-20-15)

Date: 9-22-16

Signature: [signature]

Title: Engineer

Address: 1200 Irmscher Blvd. Celina OH 45822

Phone: 419 586-1430

FAX: 419 586 4833

Email: connie@accuracyengllc.com

District 5

Capital Improvement Project

Priority Rating Sheet, Round 31

Revised 06/14/16

COUNTY	Paulding	PROJECT NUMBER
PROJECT:	Melrose State/Paulding Reconstruction	
EST COST:		

No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors 0	2	4	6	8	10	No.
1	1	(Repair or Replace) vs. (New or Expansion)	0	2	4	6	8	10	10	0% + Repair or Replacement	20% + Repair or Replacement	40% + Repair or Replacement	60%+ Repair or Replacement	80%+ Repair or Replacement	100%+ Repair or Replacement 10	1
2	1.5	Existing Physical Condition Must submit substantiating documentation and CIR (100% New or Expansion = 0 Points)	0	2	4	6	8	10	9	Excellent	Good	Fair	Poor 6	Critical	Closed or Not Operating	2
3	2	Public Health and/or Public Safety Concerns Submittals without supporting documentation will receive 0 points for this question	0	2	4	6	8	10	8	No Impact	Minimal	Moderate 4	Major	Critical	Extremely Critical	3
4	2	Percentage of Local Share (Local funds are funds derived from the applicant budget or a loan to be paid back through the applicant budget, assessments, rates or tax revenues)	0	2	4	6	8	10	20	0%+	10%+	20%+	30%+	40%+	50%+ X	4
5	1	OTHER FUNDING SOURCES (Excluding Issue II Funds) (Grants and other revenues not contributed or collected through taxes by the applicant, including Gifts, Contributions, etc. – must submit copy of award or status letter.)	0	2	4	6	8	10		0%+ 0	10%+	20%+	30%+	40%+	50%+	5

No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors -9	-8	0	8	9	10	No.
										Grant or Loan Only						
6	2	OPWC Grant and Loan Funding Requested. Please refer to Item 6 on Questionnaire for Clarification	-9	-8	0	8	9	10		$500,001 0 or more	$400,001 to $500,000	$325,001 $400,000	$275,001 $325,000	$175,001 $275,000	$175,000 or less	6
										Grant/Loan Combination						
	2		-9	-8	0	8	9	10	-18	$750,000 X or more	$600,001 to $750,000	$487,501 to $600,000	$412,501 to $487,500	$262,501 to $412,500	$262,500 or less	6

When scoring a project that is only grant or only loan. Please use the chart labeled "Grant or Loan Only". When scoring a grant/loan combination, score the project for the grant in the first chart, then use the second chart labeled "Grant/Loan Combination" to score the total (grant and loan combined). Use the lower of the two as the score.

No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS						"A" x "B"	Priority Factors 0	2	4	6	8	10	No.
7	1	Will the Proposed Project Create Permanent jobs or retain jobs that would otherwise be permanently lost (Written Documentation Required)	0	2	4	6	8	10		0+ jobs X	7+ jobs	15 + jobs	25 + jobs	50 + jobs	100 + jobs	8
8	1	Benefits to Existing Users such as households (Equivalent dwelling units) traffic Counts, etc.	0	2	4	6	8	10	0	0+ X	100+	350+	500+	750+	1000+	9
9		SUBTOTAL RANKING POINTS (MAX = 115)							35 29	Other Info: Does this project have a significant impact on productive farmland? YES NO Attach impact statement if yes Is the Applicant ready to proceed to bids after State Approval within 6 months? YES NO						
10		COUNTY PRIORITY POINTS (25-20-16)														
11		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX =12)														
12		GRAND TOTAL RANKING POINTS														