



**OHIO PUBLIC WORKS COMMISSION
SMALL GOVERNMENT PROGRAM**

PY 33 METHODOLOGY

May 2018

EVALUATION CRITERIA

Complete and appropriate support documentation must be provided for a criterion in order to be awarded points. See Applicants Manual for guidance, forms and checklist.

1. Ability and Effort of the Applicant to Finance the Project (Maximum 10 points)
 - A. Road, Bridges/Culverts, Storm Water, Solid Waste Projects Only – “Auditor’s Certificate of Estimated Resources” showing fund detail, as provided in ORC sections 5705.35 and 5705.36 is used to determine potential financial resources available for the project. Score is based on the project’s total cost as a percentage of financial resources.
 - 0 Total project cost represents 0 to 20% of subdivision's total combined funds legally eligible for infrastructure type
 - 2 Total project cost represents 21 to 40% of subdivision's total combined funds legally eligible for infrastructure type
 - 4 Total project cost represents 41 to 60% of subdivision's total combined funds legally eligible for infrastructure type
 - 6 Total project cost represents 61 to 80% of subdivision's total combined funds legally eligible for infrastructure type
 - 8 Total project cost represents 81 to 100% of subdivision's total combined funds legally eligible for infrastructure type
 - 10 Total project cost exceeds 100% of subdivision’s total combined funds legally eligible for infrastructure type, or subdivision is in fiscal emergency
 - B. Water and Wastewater Projects Only – Determined by SG Administrator according to the Water & Wastewater Ability & Effort Calculation described in Applicants Manual. Information is obtained from both water and wastewater rate ordinances and the Small Government Water & Wastewater Ability & Effort Supplemental.
 - 0 +2 or more standard deviations above Average Variance
 - 2 +1 to +2 standard deviations above Average Variance
 - 4 0 to +1 standard deviations above Average Variance
 - 6 0 to -1 standard deviations below Average Variance
 - 8 -1 to -2 standard deviations below Average Variance
 - 10 -2 or more standard deviations below Average Variance, or subdivision is in fiscal emergency

2. Importance of Project to Health and Safety of Citizens - Score is assigned according to the application project description and any pertinent supplemental documentation. (Maximum 10 points)

A. Road, Bridge, Culvert

- 0 New infrastructure to meet future or projected needs
- 2 New infrastructure to meet current needs; Roadway surface paving less than 2 inches; Bridges with General Appraisal of 6 or above or with a Sufficiency Rating of 81-100
- 4 Roadway resurfacing paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage
- 6 Road widening to add paved shoulders or for safe passage, and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway surface area; Intersection improvement to add turn lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity
- 8 Complete roadway full-depth reconstruction (includes removal/replacement of base) or reclamation with/without drainage; Widening to add travel lanes; Intersection improvements to address excessive accident rate and/or inadequate level of service with a Crash Reduction Factor ($0.0 < CRF < 0.2$); Bridges with a General Appraisal of 3 or Sufficiency Rating of 26-50, or posted load reduction; Culverts with inadequate flow capacity and property damage (i.e. flooding)
- 10 Complete roadway reconstruction or reclamation with/without drainage with widening to add travel lanes; Intersection improvement to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ($CRF \geq 0.2$); Bridges with General Appraisal of 2 or less, or Sufficiency Rating of less than 26; Culverts that are structurally deficient

B. Water, Wastewater, Storm Water, Solid Waste

- 0 Infrastructure to meet future or projected needs
- 2 Expanded infrastructure to meet specific development proposal
- 4 Infrastructure to meet current needs; Update processes to improve effluent or water quality; To remain in compliance with permit due to increased standards; Increase storm sewer capacity in which there is no associated land damage; Increase sanitary sewer capacity; Replace water meters as part of an upgrade
- 6 OEPA recommendations; District health board recommendations; Increase storm sewer capacity that has associated land damage; Replace undersized waterlines as part of upgrade; Install new meters or replace meters that have exceeded useful life
- 8 Replacement of storm or sanitary sewers due to chronic flooding, back-up, or property damage; Inflow and/or Infiltration; Inadequate capacity to maintain pressure required for fire flows; Replacement of waterlines or towers due to excessive corrosion
- 10 OEPA Findings & Orders, OEPA orders contained in permit, Consent Decree or Court Order; Structural separations (CSOs)

3. Age and Condition of System to be repaired or replaced. This is a two-part criterion. (Maximum 10 points)

Part I – Age: This uses provided documentation for existing infrastructure. Documentation pertains to source documentation or from a compliant letter written by an eligible local official who can vouch for the time period during his/her term in office. If no documentation the default score is 1 point. (Maximum 5 points)

Life	20	30	50
Project Type	Road	Wastewater	Bridge/Culvert, Sanitary Sewer, Water, Storm Water, Solid Waste
Points			
0	New/ Expansion	New/ Expansion	New/ Expansion
1	2013-2018	2010-2018	2004-2018
2	2008-2012	2003-2009	1992-2003
3	2003-2007	1995-2002	1980-1991
4	1998-2002	1988-1994	1968-1979
5	Before 1998 or closed	Before 1988 or out of service	Before 1968 or closed

Part II - Condition (Maximum 5 points)

- 1 New/Expansion: New or expansion project components represent at least 50% of improvements
- 3 Poor: Infrastructure requires repair to continue functioning as originally intended and/or upgrade to meet current design standards.
- 5 Failed: Not functioning

4. Leveraging Ratio – Local and all non-OPWC funding sources as a percentage of total funding. (Maximum 10 points)

	Repair/Replacement	New/Expansion
<input type="checkbox"/> 0	10 or less	50 or less
<input type="checkbox"/> 1	11-15	51-55
<input type="checkbox"/> 2	16-20	56-60
<input type="checkbox"/> 3	21-25	61-65
<input checked="" type="checkbox"/> 4	26-30	66-70
<input type="checkbox"/> 5	31-35	71-75
<input type="checkbox"/> 6	36-40	76-80
<input type="checkbox"/> 7	41-45	81-85
<input type="checkbox"/> 8	46-50	86-90
<input type="checkbox"/> 9	51-55	91-95
<input type="checkbox"/> 10	56 or more	96 or more

5. Population Benefit – Number of those to benefit directly from the improvement as a percentage of applicant’s total population. (Maximum 5 points)

- 0 10% or less
- 1 25% - 11%
- 2 35% - 26%
- 3 45% - 36%
- 4 55% - 46%
- 5 56% or more

6. District Priority Ranking as provided by District (Maximum 10 points)

- 6 5th ranked district project
- 7 4th ranked district project
- 8 3rd ranked district project
- 9 2nd ranked district project
- 10 1st ranked district project

7. Amount of OPWC grant and loan funds requested (Maximum 10 points)

- 0 \$500,000 or more
- 2 \$400,000 - \$499,999
- 4 \$300,000 - \$399,999
- 6 \$200,000 - \$299,999
- 8 \$100,000 - \$199,999
- 10 \$99,999 or less

8. Loan request – Amount of loan funds as a percentage of OPWC assistance. (Maximum 10 points)

- 1 15 - 29% of OPWC assistance
- 5 30 - 49% of OPWC assistance
- 10 50 - 100% of OPWC assistance

9. Useful Life of Project – Taken from engineer’s useful life statement. (Maximum 5 points)

- 1 7 - 9 years
- 2 10 - 14 years
- 3 15 - 19 years
- 4 20 - 24 years
- 5 25 years or more

10. Median Household Income – Applicant’s MHI as a percentage of the statewide MHI. Information derived from the most recent 5-year American Community Survey as published by the Ohio Development Services Agency. (Maximum 10 points)

- 2 110% or more
- 4 100% - 109%
- 6 90% - 99%
- 8 80% – 89%
- 10 79% or less

11. Readiness to proceed. This is a two-part criterion. (Maximum 5 points)

Part I - Status of Plans – This uses the Small Government Commission’s Engineer’s Plan Status Certification. (Maximum 5 points)

- 0 Plans not yet begun
- 2 Surveying through Preliminary Design Completed (Items A-C)
- 5 Surveying through final construction plans, and secured permits and right-of-way as appropriate (Items A-H)

Part II - Status of Funding Sources – This uses source documentation including compliant CFO certifications and loan letters. (Maximum 5 points)

- 0 All funds not yet committed
- 3 Applications submitted to funding entities
- 5 All funding committed

**Small Government Commission
Engineer's Plan Status Certification
Required for Criterion No. 11, Part I**

Applicant: Village of Walbridge

District No.: 5

Project Name: Elm Street Improvements Phase 2

Item	Necessary for project?	Status	Completion Date
Met Completion dates for Items A - C (2 points)			
A	Surveying	Y N/A X <input type="checkbox"/>	To Be Completed 08/15/2019
B	R/W Acquisition Identified	Y N/A <input type="checkbox"/> X	
C	Preliminary Design	Y N/A X <input type="checkbox"/>	Completed 08/26/2018
Met Completion dates for Items A - H (5 points)			
D	Final Construction Plans	Y N/A X <input type="checkbox"/>	To Be Completed 12/15/2019
E	Permit to Install Issued	Y N/A <input type="checkbox"/> X	
F	NPDES Issued	Y N/A <input type="checkbox"/> X	
G	Other Permits Issued	Y N/A <input type="checkbox"/> X	
H	Executed Right of Way Option or Agreement	Y N/A <input type="checkbox"/> X	

I hereby certify that the information above is true and correct to the best of my knowledge and belief.

Jack A. Jones, P.E.
Engineer's Printed Name

Engineer's Signature *Jack A. Jones*
Date *8/29/18*



Engineer's Stamp/Seal

2018

General Funds-1000	Security of Persons & Property	Amounts	Grand Totals	Basis
1000-110-190-0000	Salary/Wages	\$ 222,455		24/7 Coverage
1000-110-211-0000	OPERS	\$ 8,900		14% for Part-Time Officers
1000-110-213-0000	Medicare	\$ 3,250		1.50%
1000-110-215-0000	OPPF	\$ 31,685		19.5% for Full-Time Officers only
1000-110-221-0000	MED/Hospitalization	\$ 22,780		
1000-110-222-0000	Life Insurance	\$ 800		
1000-110-225-0000	Bureau Worker Comp	\$ 3,300		3.5%+Auxiliary Charge for BWC
1000-110-229-0000	Other Benefits	\$ -		0%- We are billable only if we layoff
1000-110-240-0000	Unemployment	\$ -		Shirts, Pants, Badges, Uniforms
1000-110-270-0000	Uniforms	\$ 5,000		Various Training
1000-110-348-0000	Training Services	\$ 5,000		Officer Testing for hiring / and on-going needs
1000-110-349-0030	Recruit/Testing	\$ 1,500		Professional Membership/Bulletins
1000-110-420-0035	Subscriptions/Dues	\$ 2,000		Per Contract Wood County Sheriff \$3,026/month
1000-110-399-0006	Dispatching Service	\$ 36,312		Police Radio Service
1000-110-399-0000	Other Contractual	\$ 2,500		
1000-110-410-0000	Office Supplies	\$ 2,000		
1000-110-420-0031	Gas & Oil	\$ 16,000		
1000-110-420-0032	Ammunition	\$ 2,000		
1000-110-432-0000	Equipment Repair	\$ 2,000		Mandatory Qualifications / Training
1000-110-433-0000	Vehicle Repair	\$ 6,500		
1000-110-590-0000	Capital	\$ 15,000		Radios/Weapons/Equipment/Vests/PD Vehicles
	Total Security of Persons	\$ 388,982	\$ 388,982	
	Civil Defense-140			
1000-140-640-0000	Sirens	\$ 1,550		Wood County Emergency Management Association
	Total Civil Defense	\$ 1,550	\$ 1,550	
	Public Health/Service-210			
1000-210-640-0000	County Health Serv	\$ 1,975		
	Total Public Health	\$ 1,975	\$ 1,975	
	Leisure-Time Activities			
Recreation-(Parks-310)				
1000-310-190-0000	Salary/Wages	\$ 5,250		Park Help
1000-310-211-0000	OPERS	\$ 735		14%
1000-310-213-0000	Medicare	\$ 79		1.50%
1000-310-225-0000	Bureau Worker Comp	\$ 420		3.50%
1000-310-399-0000	Contractual	\$ 55,000		Flower beds, fertilizer, grant applications, paint, WCPD/20,000 Bball Court, Natureworks \$25,000 RailwayTrack
1000-310-420-0000	Supplies & Materials	\$ 1,000		janitor supplies, ads, sand, gravel, paper products, equip repairs, flyers
	Total Parks (310 Account)	\$ 62,484		
Swimming Pool- (Pool 340)				
1000-340-190-0000	Salary/Wages	\$ 22,100		Swimming Pool Wages
1000-340-211-0000	OPERS	\$ 3,094		14%
1000-340-213-0000	Medicare	\$ 332		1.50%
1000-340-225-0000	Bureau Worker Comp	\$ 774		3.50%
	Total Swimming Pool	\$ 1,000		Licenses for Wood County, Pool Services

1000-340-420-0000	Supplies & Materials	\$	10,000				Chemicals, Ads, Concessions, Paper Products, Training/Certifications
Total Swimming Pool (340 Acct)		\$	37,299				
Total Leisure Time Activities		\$	99,783			\$	99,783
Comm. Environment Zoning:							
Zoning-410							
1000-410-190-0000	Salary/Wages	\$	-				
1000-410-211-0000	OPERS	\$	-				
1000-410-213-0000	Medicare	\$	-				
1000-410-225-0000	Bureau Worker Comp	\$	-				
1000-410-399-0000	Contractual	\$	100				
1000-410-420-0000	Supplies & Materials	\$	250				
Total Zoning (410 Account)		\$	350			\$	350
Transportation:							
Transportation (620 Account)							
1000-620-190-0000	Salary/Wage	\$	26,246				16.7% of (Brent, Brian, Steve, Grass Cutter+15%OT)
1000-620-211-0000	OPERS	\$	3,674				14%
1000-620-213-0000	Medicare	\$	394				1.50%
1000-620-221-0000	Med/Hosp	\$	3,881				Brent, Brian, Steve
1000-620-222-0000	Life Ins	\$	108				
1000-620-225-0000	Bureau Worker Comp	\$	919				3.50%
Total Transportation (620 Acct)		\$	35,222			\$	35,222
General Government							
Mayor & Admin. Office (710 Acct)							
1000-710-190-0015	Salary	\$	13,666				100% of Clara
1000-710-211-0015	OPERS	\$	1,913				14%
1000-710-213-0015	Medicare	\$	205				1.50%
1000-710-221-0015	Med/Hosp Clerk of Courts						
1000-710-222-0015	Life Ins/Clerk of Courts						
1000-710-132-0013	Salary/Wage Ad Asst	\$	13,666				100% of Edye
1000-710-211-0013	OPERS/Ad Asst	\$	1,913				14%
1000-710-213-0013	Medicare/Ad.Asst	\$	205				1.50%
1000-710-161-0000	Salary/ Mayor	\$	7,200				
1000-710-211-0000	OPERS/Mayor	\$	1,008				14%
1000-710-213-0000	Medicare/Mayor	\$	205				1.50%
1000-710-161-1000	Salary/Village Administrator	\$	15,000				
1000-710-211-0000	OPERS/Village Administrator	\$	2,100				
1000-710-213-0000	Medicare/Village Administrator	\$	108				
1000-710-190-0012	Salary/Tax Finance	\$	23,547				50% of Patty
1000-710-211-0012	OPERS/TaxFinan	\$	3,297				14%
1000-710-213-0012	Medicare/TaxFinan	\$	353				1.50%
1000-710-221-0012	Med/Hosp Tax/Finan	\$	2,000				Patty
1000-710-222-0012	Life Ins/ Tax&Finan	\$	81				
1000-710-225-0000	BWC- All Admin	\$	2,033				3.50%
1000-710-252-0000	Travel & Trans Mayor	\$	300				
1000-710-221-0016	Ins Ded Emp.Benefits	\$	-				
1000-710-252-0012	Travel&Trans. Tax/Fin	\$	300				

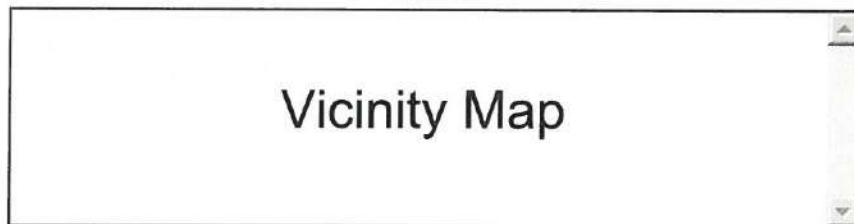
1000-710-290-0016	other-Fringe Benefits	\$	1,050		Workplace Resources
1000-710-252-0013	Travel&Trans Ad Asst	\$	-		
1000-710-348-0000	Training Mayor	\$	-		
1000-710-348-0011	Training Manager	\$	-		
1000-710-348-0012	Training Tax/Fin	\$	600		
1000-710-348-0013	Training Adm Asst	\$	-		
1000-710-420-0035	Subscriptions/Dues	\$	1,100		Mayor, Manager, Finance, IMACOG, OTA
1000-710-399-0000	Contractual	\$	10,000		Newspapers, Posting Ads, Postage Meter, Copier, Credit card fees,
1000-710-410-0000	Office Supplies	\$	3,000		Paper, Envelopes, Checks, General Office Supply Needs
1000-710-420-0000	Other Supp&Material	\$	3,000		Newsletter paper, Newsletter Mailing, Technology
	Total Administrative	\$	107,848		
	Legislative Activities:				
	Legislative (715 Account)				
1000-715-112-0014	Salary/Wage Clerk	\$	-		
1000-715-190-0000	Salary/Wage Council	\$	18,000		Council Members - Six @ \$250/month
1000-715-211-0000	OPERS- Council	\$	-		All Council pays into Social Security now
1000-715-211-0014	OPERS-Clerk	\$	-		
1000-715-212-0000	SS	\$	1,116		Social Security - 6 Council Members @ 6.2%
1000-715-213-0000	Medicare-Council	\$	270		1.50%
1000-715-213-0014	Medicare-Clerk	\$	-		
1000-715-225-0000	Bureau Worker Comp	\$	630		3.50%
1000-715-399-0000	Contractual	\$	6,000		Walter Drane (3000), Care-A-Van (300), Legal fees (Court ordered)
1000-715-420-0000	Supplies & Materials	\$	1,650		CIC Fees, Web, seals, Nameplates, WCECD, Clerk Training
1000-750-141-0000	Salary Legal	\$	29,000		Village Solicitor Wage
1000-750-211-0001	OPERS Legal	\$	4,060		14%
1000-750-213-0002	Medicare Legal	\$	435		1.50%
1000-750-225-0003	BWC Legal	\$	1,015		3.50%
1000-750-240-0004	Unemp. Legal	\$	-		
	Total Legislative	\$	62,176		
	Mayors Court:				
	Mayors Court-(720 Account)				
1000-720-162-0000	Salary Magistrate	\$	-		
1000-720-211-0000	OPERS Magistrate	\$	-		
1000-720-213-0000	OPERS Medicare	\$	-		
1000-720-162-0015	Salary/ Wages	\$	-		
1000-720-211-0015	OPERS	\$	-		
1000-720-213-0015	Medicare	\$	-		
1000-720-221-0015	Med/Hosp	\$	-		
1000-720-222-0015	Life Ins	\$	-		
1000-720-225-0015	Bureau Worker Comp	\$	-		
1000-720-252-0000	Travel & Transport	\$	100		
1000-720-348-0000	Training	\$	100		
1000-720-410-0000	Office Supplies	\$	1,750		
1000-720-410-0035	Subscription/Dues	\$	200		Henshen (\$500), \$1000 for Public Defender/Interpreter, \$250 Supplies.
	Total Mayors Court	\$	2,150		Clerk's Association
	Landis & Buildings:				
	(Muni Serv Lght&Bldg (132Act)				

Street Light Assessment			
2402-130-344-0000	Property Tax Coll Fee	\$ 365	
2402-130-399-0000	Contractual	\$ 30,000	
2402-130-420-0000	Supplies & Materials	\$ 500	
Total Street Light		\$ 30,865	
Debt Retirement			
3401-850-710-0000	Principal	\$ -	
3401-850-720-0000	Interest	\$ -	
3401-850-790-0000	Drouillard Rd Loan OPWC	\$ -	Paid off in 2015
	PTI Loan	\$ -	Paid off in 2014
3401-850-790-0005		\$ -	
Total Retirement		\$ -	
Other Capital Projects			
4901-800-520-0001	Equip Police F/A Las	\$ -	
4901-800-530-0005	Building, Structure	\$ 10,000	
4901-800-540-0002	Machinery, Furn Park	\$ -	
4901-800-540-0003	Machinery, Furn Pool	\$ -	
4901-800-555-0004	Capital Purchase Payments	\$ 30,000	Maintenance/Plow Truck - \$6685.68 X 5 years 9/26/15 first payment, 8/26/2020
4901-800-590-0000	Other Capital Outlay	\$ 80,000	last payment, Skid Steer and PD Payments
Total Capital Projects		\$ 120,000	2018 Street Repaving Project
Mayor's Capital Expenditures			
490-710-590-0000	Other Capital Outlay	\$ -	
Total Mayors Capital Expenditure		\$ -	
TOTAL BUDGET AMOUNT		\$ 1,338,173	

Wood County GIS

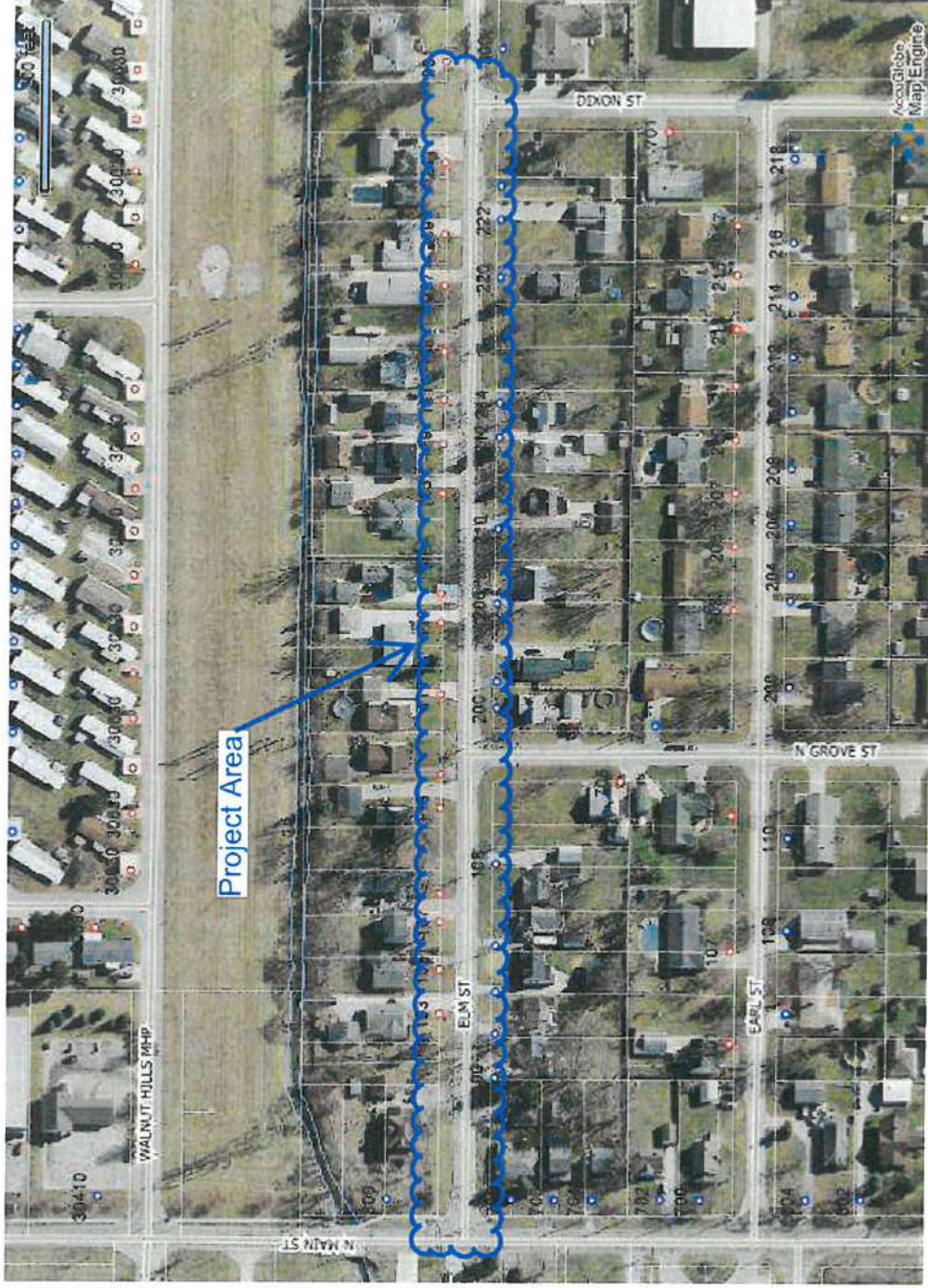


Notes



Elm Street Improvements Phase 2 Walbridge, Ohio

Wood County GIS



Notes

Project Area Map
Elm Street Improvements Phase 2
Walbridge, Ohio













