



State of Ohio  
**Public Works Commission**  
*Application for Financial Assistance*

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

**Applicant**

Applicant: The City of Bryan Subdivision Code: 171-09792

District Number: 5 County: Williams Date: 08/29/2019

Contact: Brian M. Wieland, City Engineer Phone: (419) 633-6012  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: bwieland@cityofbryan.com FAX: (419) 633-6015

**Project**

Project Name: Lynn Street Waterline Replacement Zip Code: 43506

Subdivision Type	Project Type	Funding Request Summary
<small>(Select one)</small>	<small>(Select single largest component by \$)</small>	<small>(Automatically populates from page 2)</small>
<input type="checkbox"/> 1. County	<input type="checkbox"/> 1. Road	Total Project Cost: <u>700,000.00</u>
<input checked="" type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>275,000.00</u>
<input type="checkbox"/> 3. Township	<input checked="" type="checkbox"/> 3. Water Supply	2. Loan: <u>0.00</u>
<input type="checkbox"/> 4. Village	<input type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0.00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>275,000.00</u>
	<input type="checkbox"/> 6. Stormwater	

**District Recommendation** (To be completed by the District Committee)

Funding Type Requested	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<small>(Select one)</small>		
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

**For OPWC Use Only**

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	_____	.00	
Final Design:	_____	.00	
Construction Administration:	_____	.00	
Total Engineering Services:	a.) _____	<u>0</u> .00	_____ <u>0</u> %
Right of Way:	b.) _____	.00	
Construction:	c.) _____	<u>700,000</u> .00	
Materials Purchased Directly:	d.) _____	.00	
Permits, Advertising, Legal:	e.) _____	.00	
Construction Contingencies:	f.) _____	.00	_____ <u>0</u> %
Total Estimated Costs:	g.) _____	<u>700,000</u> .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____	.00	
Local Revenues:	b.) _____	<u>425,000</u> .00	
Other Public Revenues:	c.) _____	.00	
ODOT / FHWA PID: _____	d.) _____	.00	
USDA Rural Development:	e.) _____	.00	
OEPA / OWDA:	f.) _____	.00	
CDBG:	g.) _____	.00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.) _____	.00	
Subtotal Local Resources:	i.) _____	<u>425,000</u> .00	_____ <u>61</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>100</u> % of OPWC Funds	j.) _____	<u>275,000</u> .00	
Loan: <u>0</u> % of OPWC Funds	k.) _____	.00	
Loan Assistance / Credit Enhancement:	l.) _____	<u>0</u> .00	
Subtotal OPWC Funds:	m.) _____	<u>275,000</u> .00	_____ <u>39</u> %
Total Financial Resources:	n.) _____	<u>700,000</u> .00	_____ <u>100</u> %

### 1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement: \_\_\_\_\_ 700,000 .00 \_\_\_\_\_ 100 %  
2.2 Total Portion of Project New / Expansion: \_\_\_\_\_ 0 .00 \_\_\_\_\_ 0 %  
2.3 Total Project: \_\_\_\_\_ 700,000 .00 \_\_\_\_\_ 100 %

A Farmland Preservation letter is required for any impact to farmland

### 3.0 Project Schedule

3.1 Engineering / Design / Right of Way Begin Date: 01/01/2020 End Date: 04/01/2020  
3.2 Bid Advertisement and Award Begin Date: 01/27/2021 End Date: 03/01/2021  
3.3 Construction Begin Date: 04/01/2021 End Date: 07/31/2021

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

#### 4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 50 Years Age: 1892 (Year built or year of last major improvement)

*Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.*

#### 4.2 User Information

Road or Bridge: Current ADT \_\_\_\_\_ Year \_\_\_\_\_ Projected ADT \_\_\_\_\_ Year \_\_\_\_\_

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ 30.00 Proposed \$ \_\_\_\_\_

Number of households served: 79

Residential Wastewater Rate Current \$ \_\_\_\_\_ Proposed \$ \_\_\_\_\_

Number of households served: 0

Stormwater: Number of households served: \_\_\_\_\_

## 4.3 Project Description

A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

Project will be constructed in the following blocks:  
400-900 blocks of South Lynn Street

B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Project consists of replacing approximately:  
2,802 Lineal feet of waterline  
11 Gate Valves  
5 Hydrant Assemblies  
Various fittings & bends  
79 Water Services  
Asphalt Trench patching & overlay repairs  
Seeding, mulching & fertilizing and other various restoration

C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

Project consists of replacing approximately:  
2,802 Lineal feet of waterline  
11 Gate Valves  
5 Hydrant Assemblies  
Various fittings & bends  
79 Water Services  
Asphalt Trench patching & overlay repairs  
Seeding, mulching & fertilizing and other various restoration

## 5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Carrie Schlade  
Title: Mayor  
Address: 1399 East High Street  
PO Box 190  
City: Bryan State: OH Zip: 43506  
Phone: (419) 633-6002  
FAX: (419) 633-6005  
E-Mail: mayor@cityofbryan.com

### 5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Laurie Rode  
Title: City Clerk/Treasurer  
Address: 1399 East High Street  
PO Box 190  
City: Bryan State: OH Zip: 43506  
Phone: (419) 633-6041  
FAX: (419) 633-6025  
E-Mail: lrode@cityofbryan.com

### 5.3 Project Manager

Name: Brian M. Wieland  
Title: City Engineer  
Address: 1399 East High Street  
PO Box 190  
City: Bryan State: OH Zip: 43506  
Phone: (419) 633-6012  
FAX: (419) 633-6015  
E-Mail: bwieland@wielandsurveying.com

## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Carrie Schlade, Mayor

\_\_\_\_\_  
Certifying Representative (Printed form, Type or Print Name and Title)

*Carrie Schlade, Mayor*

\_\_\_\_\_  
Original Signature / Date Signed

RESOLUTION NO. 31, 2019

AUTHORIZING APPLICATION TO AND EXECUTION OF CONTRACTS WITH THE OHIO PUBLIC WORKS COMMISSION FOR THE 2021 SOUTH LYNN STREET WATER MAIN REPLACEMENT PROJECT

WHEREAS, the Ohio Public Works Commission (OPWC) State Capital Improvement Program and Local Transportation Improvement Program provide financial assistance in the form of grants to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, Bryan Municipal Utilities plans the "South Lynn Street Water Main Replacement Project" as a 2021 capital improvement; and

WHEREAS, the infrastructure improvement, as herein described, is considered to be a priority need for the community and is a qualified project under OPWC programs; and

WHEREAS, Bryan City Council has authorized the Mayor to submit an application to participate in OPWC programs; now therefore

BE IT RESOLVED by the Board of Public Affairs of the City of Bryan, Ohio, a majority of its members thereto concurring that the Director of Utilities be and hereby is authorized to submit a grant application to participate in the OPWC State Capital Improvement and/or Local Transportation Improvement Program(s) for the 2021 "South Lynn Street Water Main Replacement Project;" and

BE IT FURTHER RESOLVED that the Mayor be and hereby is authorized to execute agreements to obtain OPWC financial grant assistance for the 2021 "South Lynn Street Water Main Replacement Project."

ADOPTED this 6 day of August, 2019.

BRYAN BOARD OF PUBLIC AFFAIRS

James Saldivury  
Shirley R. Snow  
Karen Ford  
Russell  
Deann

ATTEST:

Patricia L. Bond

Deputy

Clerk-Treasurer

I HEREBY CERTIFY that the within described ~~Resolution~~ Resolution is a true and correct copy of the original on file in this office.

7/6/19 Laura I. Rode  
Date Bryan City Clerk, Treasurer

RESOLUTION NO. 21, 2019

A RESOLUTION AUTHORIZING THE CITY ENGINEER OF THE CITY OF BRYAN,  
TO APPLY FOR GRANTS FOR THE CITY OF BRYAN AS NEEDED.

BE IT ORDAINED, by the Council of the City of Bryan, Williams County, Ohio, four-fifths  
(4/5) of its members elected thereto concurring:

SECTION 1: That the City Engineer is authorized to apply for the following grants, and others  
as necessary, effecting the City of Bryan for 2019;

OHIO PUBLIC WORKS COMMISSION (OPWC)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
SMALL CITIES THRU THE OHIO DEPARTMENT OF TRANSPORTATION

SECTION 2: That this Resolution shall be in full force and effect at the earliest period provided  
by law.


PASSED this 1 day of July, 2019.

  
\_\_\_\_\_  
President of Council

APPROVED this 1 day of July, 2019.

  
\_\_\_\_\_  
Mayor

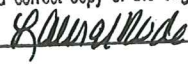
ATTEST:

  
\_\_\_\_\_  
Clerk-Treasurer

READINGS

7/1/19 Suspended  
\_\_\_\_\_ 1<sup>st</sup> Reading  
\_\_\_\_\_ 2<sup>nd</sup> Reading  
\_\_\_\_\_ 3<sup>rd</sup> Reading

I HEREBY CERTIFY that the within described ~~Resolution~~ Resolution  
is a true and correct copy of the original on file in this office.

9/4/19  Laura I. Rode  
Date Bryan City Clerk, Treasurer





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# CITY OF BRYAN, OHIO

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CLERK-TREASURER'S OFFICE

1399 East High Street      P.O. Box 190      Zip 43506-0190

Phone 419 633-6020  
FAX 419 633-6025

September 4, 2019

The Ohio Public Works Commission

Re: Bryan, Ohio – South Lynn Street Waterline Replacement

I, Laura I. Rode, City of Bryan Clerk Treasurer, hereby certify that pending budget approval the City of Bryan will have the amount of \$425,000 available between the 401 Capital Improvements Fund (which is supported by the ½% Income Tax to be used for the paving portion) and the 525 Water Capital Improvements Reserve Fund for the South Lynn Street Waterline Replacement project.

I hereby certify the above statement to be true and correct.

  
\_\_\_\_\_  
Laura I. Rode, Bryan City Clerk-Treasurer

**The City of Bryan, Ohio**  
**Engineer's Opinion of Probable Construction Costs**

**Waterline Replacement on South Lynn Street**  
**in the Southeast Quadrant of Bryan, Ohio**

ITEM	DESCRIPTION	QUANTITY	Unit Price	TOTAL
<b><u>SANITARY SEWAGE</u></b>				
1	Waterline Replacement - 12" Bored	175 LF	180.00	31,500.00
1	Waterline Replacement - 12"	2627 LF	90.00	236,430.00
2	Gate Valves as needed	11 Each	4000.00	44,000.00
3	Hydrant Assembly	5 EA	4998.00	24,990.00
4	Residential Water Service	79 EA	1750.00	138,250.00
5	Various Fittings & Bends	1 Lump	60000.00	60,000.00
<i>Subtotal Waterline</i>				535,170.00
<b><u>PAVEMENT REPAIR AND RESTORATION</u></b>				
659	Seeding & Mulching	1 LS	13000.00	13,000.00
	Driveway Repairs	300 SF	70.00	21,000.00
	Sidewalk Repairs	300 SF	8.00	2,400.00
448	Asphalt Concrete Trench Patch	1 Lump	99000.00	99,000.00
<i>Subtotal Restoration</i>				135,400.00
<b><u>MISCELLANEOUS</u></b>				
102	P&P Bond	1 LS	6930.00	6,930.00
614	Maintaining Traffic	1 LS	10000.00	10,000.00
misc	Permits, Advertising & Legal	1 LS	2500.00	2,500.00
624	Mobilization	1 LS	10000.00	10,000.00
<i>Subtotal Miscellaneous</i>				29,430.00
<b>GRAND TOTAL</b>				<b>\$700,000.00</b>



This project's declared useful life is 50 years.

Date 9-5-19

*Brian M. Wieland, P.E., P.S.*  
 Ohio Engineer 66148 - Surveyor 8286



## City of Bryan Engineering Department

1399 East High Street  
PO Box 190  
Bryan, Ohio 43506-1614  
VOICE: 419-633-6010 • FAX: 419-633-6015  
E-mail: [engineering@cityofbryan.com](mailto:engineering@cityofbryan.com)

September 4, 2019

Public Works Commission, State of Ohio  
65 East State Street, Suite 312  
Columbus, OH 43215

Re: Lynn Street Waterline Improvements

Please consider this letter as supporting documentation as to the current condition of the waterlines that are a part of this application.

The City of Bryan has documented several main repairs since 1987 in this area. Also, this line is only a 4" line and is inadequate to provide proper fire protection within the area and is over 100 years old.

I am able to provide copies of all main breaks if necessary.

Thanks for your consideration in this matter.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brian M. Wieland, P.E., P.S.  
City Engineer, The City of Bryan



841 East Edgerton Street  
Bryan, Ohio 43506-1413

## South Lynn Street Water Main Replacement Project

By Nathan Gardner  
Engineering Supervisor  
August 6, 2019

### Project Description

The South Lynn Street Water Main Replacement Project consists of replacement of an existing four-inch cast iron water main with a 12-inch PVC water main within the public right-of-way of the 400 to 900 blocks of South Lynn Street (from Wilson Street to South Street).

The Project will connect an existing 16-inch water main on Wilson Street to an existing 12-inch water main on South Street, reinforcing the interior city water transmission system.

The Project is designed to improve water service reliability and increase firefighting capability in the Project area as well as provide capacity for future growth. The Recommended Standards for Water Works (10 States Standards) Section 8.2.2 states that the minimum size of water main which provides for fire protection and serving fire hydrants shall be six-inch diameter (or greater). Also, in 2017 the Insurance Services Office (ISO) reduced the City of Bryan's score due to 42 fire hydrants being connected to four-inch lines. This project will help meet both of these requirements.

The existing water main has experienced four documented main repairs since the mid-1980s, all within the 400 block. The existing four-inch water main is estimated to be 80-100 years old. As a result, we anticipate encountering and replacing an undetermined number of lead service lines within the public right-of-way as part of the Project.

If approved, the South Lynn Street Water Main Replacement Project would be constructed in 2021; however, to meet Ohio Public Works Commission approval process deadlines, a Project grant application must be submitted for OPWC consideration by September 1, 2019.

### Estimated Project Totals

**Total water service connections: 79**

**Total fire hydrants replaced: 5**

**Total estimated gate valves installed: 16**

**Total estimated feet of new 12-inch water main installed: 2,626 feet**

**Total estimated feet of aging four-inch water main retired: 2,626 feet**

**Total estimated cost: \$750,000**

419-633-6100

fax 419-633-6105

[utility@cityofbryan.com](mailto:utility@cityofbryan.com)

[www.cityofbryan.net](http://www.cityofbryan.net)

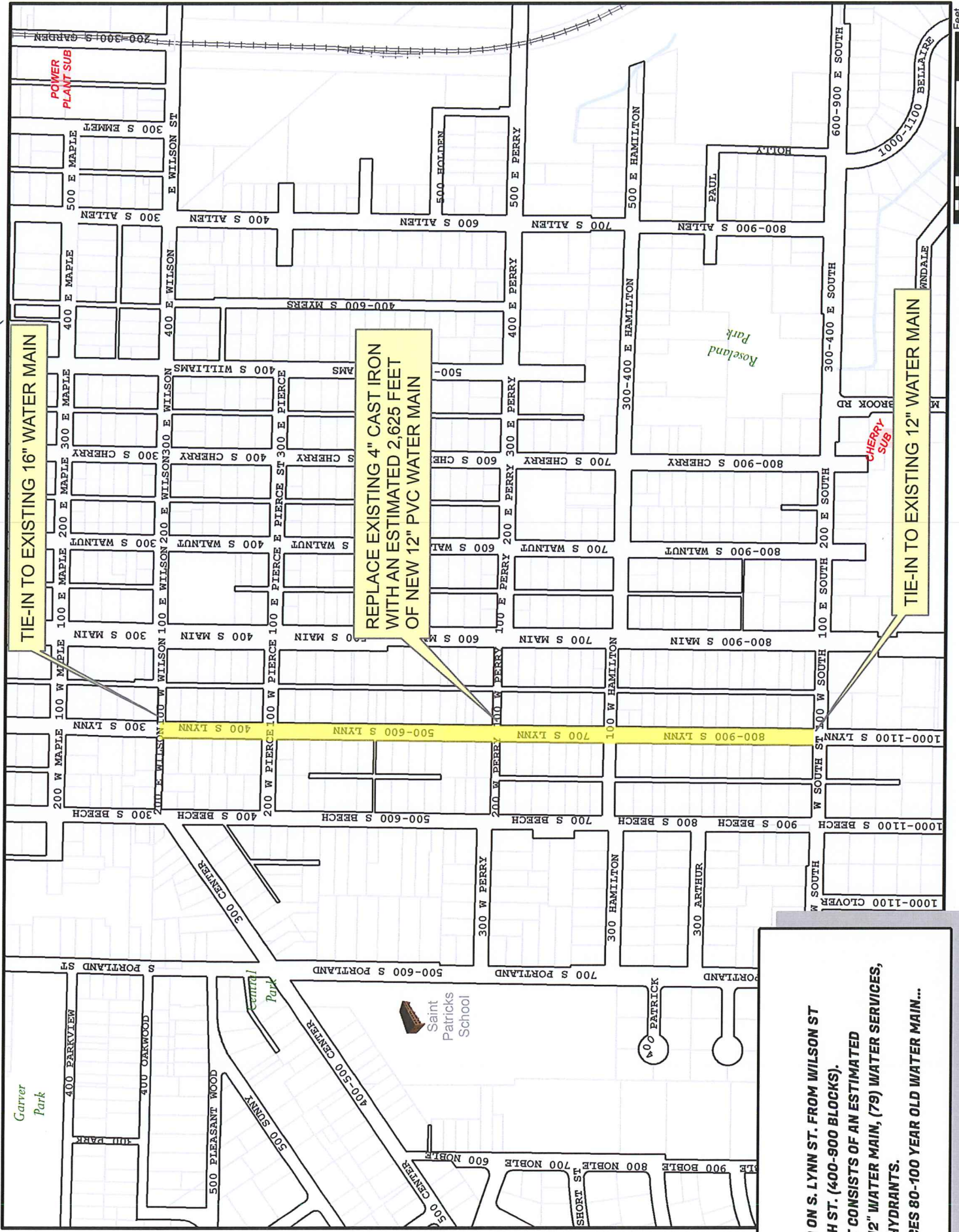
## Recommendation

Staff recommends applying for a grant for this Project through the Ohio Public Works Commission. The City successfully secured a \$275,000 OPWC grant for the South Williams Street Water Main Replacement Project, scheduled for construction in 2020.

Cc:    Operation Manager Dawn Fitzcharles  
      Water Superintendent Norm Echler  
      Water Distribution Supervisor John Caperton  
      Water Treatment Plant Supervisor Derek Schultz  
      City Engineer Brian Wieland  
      Fire Chief Bruce Siders  
      file

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**SOUTH LYNN ST WATER MAIN REPLACEMENT PROJECT**



**NOTES:**  
 LOCATED ON S. LYNN ST. FROM WILSON ST TO SOUTH ST. (400-900 BLOCKS).  
 PROJECT CONSISTS OF AN ESTIMATED (2,625') 12" WATER MAIN, (79) WATER SERVICES, (5) FIRE HYDRANTS.  
 ...REPLACES 80-100 YEAR OLD WATER MAIN...



District 5

Capital Improvement Project

Priority Rating Sheet, Round 34

Revised 04/23/19  
PROJECT NUMBER

COUNTY: Williams		PROJECT: Lynn Street Waterline Replacement										EST. COST: 775,000				
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A" x "B"	Priority Factors						No.	
			0	2	4	6	8		10	0	2	4	6	8		10
1	1	(Repair or Replace) vs. (New or Expansion)	0	2	4	6	8	10	10	0% + Repair or Replacement	20% + Repair or Replacement	40% + Repair or Replacement	60%+ Repair or Replacement	80%+ Repair or Replacement	100%+ Repair or Replacement	1
2	1.5	Existing Physical Condition:  Must submit substantiating documentation and CIR (100% New or Expansion = 0 Points)	0	2	4	6	8	10	12	Excellent	Good	Fair	Poor	Critical	Closed or Not Operating	2
3	2	Public Health and/or Public Safety Concerns  Submittals without supporting documentation will receive 0 points for this question	0	2	4	6	8	10	12	No Impact	Minimal	Moderate	Major	Critical	Extremely Critical	3
4	2	Percentage of Local Share (Local funds are funds derived from the applicant budget or a loan to be paid back through the applicant budget, assessments, rates or tax revenues) *	0	2	4	6	8	10	20	0%+	10%+	20%+	30%+	40%+	50%+	4
5	1	OTHER FUNDING SOURCES  (Excluding Issue II Funds)  (Grants and other revenues not contributed or collected through taxes by the applicant; including Gifts, Contributions, etc. - must submit copy of award or status letter.)	0	2	4	6	8	10	0	0%+	10%+	20%+	30%+	40%+	50%+	5
6	2	OPWC Grant and Loan Funding Requested; Please refer to Item 6 on Questionnaire for Clarification.	-9	-8	0	1	9	10	18	\$500,001 or more	\$400,001 to \$500,000	\$325,001 to \$400,000	\$275,001 to \$325,000	\$175,001 to \$275,000	\$175,000 or less	6
	2		-9	-8	0	8	9	10		\$750,000 or more	\$600,001 to \$750,000	\$487,501 to \$600,000	\$412,501 to \$487,500	\$262,501 to \$412,500	\$262,500 or less	6
When scoring a project that is only grant or only loan. Please use the chart labeled "Grant or Loan Only". When scoring a grant/loan combination, score the project for the grant in the first chart, then use the second chart labeled "Grant/Loan Combination" to score the total (grant and loan combined). Use the lower of the two as the score.																
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A" x "B"	Priority Factors						No.	
			0	2	4	6	8		10	0	2	4	6	8		10
7	1	Will the Proposed Project Create Permanent Jobs or retain jobs that would otherwise be permanently lost (Written Documentation Required)	0	2	4	6	8	10	0	0+ jobs	7+ jobs	15+ jobs	25+ jobs	50+ jobs	100+ jobs	8
8	1	Benefits to Existing Users such as households, (Equivalent dwelling units), traffic Counts, etc.	0	2	4	6	8	10	0	0+	100+	350+	500+	750+	1000+	9
9		SUBTOTAL RANKING POINTS (MAX. = 115)						72	Other Info:  Does this project have a significant impact on productive farmland? YES <input checked="" type="radio"/> NO <input type="radio"/>  Attach impact statement if yes.  Is the Applicant ready to proceed to bids after State Approval within 6 months? YES <input checked="" type="radio"/> NO <input type="radio"/>							
10		COUNTY PRIORITY POINTS (25-2015)														
11		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX =12)														
12		GRAND TOTAL RANKING POINTS														

\* Applicants must certify local share contribution. Specify, all funding sources to be utilized as local share at the time of application submittal.

**DISTRICT 5  
CAPITAL IMPROVEMENT PROJECTS  
QUESTIONNAIRE  
ROUND 34**

Name of Applicant: The City of Bryan, Ohio

Project Title: Lynn Street Waterline Replacement

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses. **Communities and Townships under 5,000 in population should also complete the Small Government Criteria.**

1. What percentage of the project in repair A=100%, replacement B= \_\_%, expansion C= \_\_%, and new D= \_\_%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B=100% C+D= \_\_%

Repair/Replacement = Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

2. Give the physical condition rating:

Closed or Not Operating: The condition is unusable, dangerous and unsafe. The primary components have failed. The infrastructure is not functioning at all.

**Critical:**

The condition is causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity. Imminent failure is anticipated within 18 months. Repair and/or replacement is required to eliminate the critical condition and meet current design standards. **(For Road Projects structural repair items would represent a minimum of 25% of the total Project Cost).**

Poor:

The condition is substandard and requires repair/replacement in order to return to the intended level of service and comply with current design standards. Infrastructure contains a major deficiency and is functioning at a diminished capacity.

Fair:

The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.

Good:

The condition is safe and suitable to purpose. Infrastructure is functioning as



originally intended, but requires minor repairs and/or upgrades to meet current design standards.

Excellent: The condition is new, or requires no repair. Or, no supporting documentation has been submitted.

\* **In order to receive points provide supporting documentation (e.g. photos, a narrative, maintenance history, or third party findings) to justifying the rating.**

3. If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

## ROADS

Extremely Critical: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.\*

Critical: Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.\*

Major: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.\*

Moderate: Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.\*

Minimal: Preventative Maintenance of a Major Access Road.

No Impact: Preventative Maintenance of a Minor Access Road.

**Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.**

### *Road/Street Classifications:*

*Major Access Road:*

*Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.*

*Minor Access Road:*

*Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.*

*Preventative Maintenance:*

*Non Structural Pavement work such as chip sealing, cape sealing, micro-surfacing, crack sealing, etc.*

\*(3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements. **(Surface and Intermediate layer Mill and Fills, overlays with less than or equal to 3" of additional pavement, ect...)**

\*(4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder width, SSD, **overlays with greater than 3" of additional pavement**, etc.).

#### BRIDGES SUFFICIENCY RATING

- Extremely Critical: 0-25, or a General Appraisal rating of 3 or less.
- Critical: 27-50, or a General Appraisal rating of 4.
- Major: 51-65 or a General Appraisal rating of 5 or 6.
- Moderate: 66-80 or a General Appraisal rating of 7.
- Minimal: 81-100 or a General Appraisal rating of more than 7.
- No Impact: Bridge on a new roadway.

#### WASTEWATER TREATMENT PLANTS

- Extremely Critical: Environmental Protection Agency (EPA) orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: Replace deficient appurtenances. Update existing processes due to EPA recommendations.
- Moderate: Increase capacity to meet current needs or update processes to improve effluent quality.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

#### WATER TREATMENT PLANT

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or NPDES Orders.
- Major: Replace deficient appurtenances. Update existing processes due to EPA recommendations.
- Moderate: Increase capacity to meet current needs or update processes to improve water quality.
- Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.

Critical: Separate, due to chronic backup or flooding in basements.

Major: Separate, due to documented water quality impairment, or due to EPA recommendations.

Moderate: Separate, due to specific development proposal within or upstream of the combined system area.

Minimal: Separate, to conform to current design standards.

No Impact: No positive health effect.

STORM SEWERS

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Chronic flooding (structure damage).

Major: Inadequate capacity (land damage).

Moderate: Inadequate capacity with no associated damage.

Minimal: New/Expansion to meet current needs.

No Impact: New/Expansion to meet future or project needs.

CULVERTS

Extremely Critical: Structurally deficient or functionally obsolete. Deterioration has already caused a safety hazard to the public.

Critical: Inadequate capacity with land damage and the existing or high probability of property damage.

Major: Inadequate capacity (land damage).

Moderate: Inadequate capacity with no associated damage.

Minimal: New/Expansion to meet current needs.

No Impact: New/Expansion to meet future or projected needs.

### SANITARY SEWERS

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.

Critical: Replace, due to chronic pipe failure, chronic backup or flooding in basements. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.

Major: Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.

Moderate: Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

### SANITARY LIFT STATIONS AND FORCE MAINS

Extremely Critical: Structurally deficient. Deterioration has already caused a safety/health hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Inadequate capacity with actual or a high probability of property damage. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.

Major: EPA recommendations, or, reduces a probable health and/or safety problem.

Moderate: Rehabilitate to increase capacity to meet current needs.

Minimal: New/Expansion to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

### WATER PUMP STATIONS

Extremely Critical: Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Inadequate capacity with the inability to maintain pressure required for fire flows.

Major: Replace due to inadequate capacity or EPA recommendations.

- Moderate:           Rehabilitate to increase capacity to meet current needs.
- Minimal:            New/Expansion to meet a specific development proposal.
- No Impact:         New/Expansion to meet future or projected needs.

WATER LINES/WATER TOWERS

- Extremely Critical:   Solve low water pressure or excessive incidents of main breaks in project area.
- Critical:             Replace, due to deficiency such as excessive corrosion, etc.
- Major:**             Replace undersized water lines as upgrading process.
- Moderate:            Increase capacity to meet current needs.
- Minimal:             New/Expansion project to meet a specific development proposal.
- No Impact:          New/Expansion to meet future or projected needs.

OTHER

- Extremely Critical:   There is a present health and/or safety threat.
- Critical:             The project will provide immediate health and/or safety benefit.
- Major:                The project will reduce a probable health and/or safety problem.
- Moderate:            The project will delay a health and/or safety problem.
- Minimal:             A possible future health and/or safety problem mitigation.
- No Impact:          No health and/or safety effect.

*NOTE:            Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.*

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical \_\_\_\_, Critical \_\_\_\_, **Major XX**, Moderate \_\_\_\_, Minimal \_\_\_\_, No Impact \_\_\_\_. Explain your answer.

Supporting documentation submitted in letter format requesting consideration.

(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost.

A.) Amount of Local Funds = \$ 425,000

B.) Total Project Cost = \$ 700,000

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A÷B)= 61 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding State Issue II or LTIP Funds, as a percentage of the total project cost.

Grants \_\_\_% Gifts \_\_\_%, Contributions \_\_\_%

Other \_\_\_% (explain) \_\_\_\_\_ , Total \_\_\_%

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply.

_____	\$500,001 or More
_____	\$400,001-\$500,000
_____	\$325,001-\$400,000
_____	\$275,001-\$325,000
<u>XX</u>	\$175,001-\$275,000
_____	\$175,000 or Less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES \_\_\_\_\_ NO XX

(This will only be considered if you are not funded with grant money and there is remaining loan money.) **Please note: if you answer “no” you will not be contacted, only if you answer “yes” will an offer be made in the event that there is loan money remaining.**

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time

equivalent (FTE) jobs (FTE jobs shall be defined as 35 hours/week) ? Yes \_\_\_ No XX. If yes, how many jobs within eighteen months? \_\_\_ Will the completed project retain jobs that would otherwise be permanently lost? Yes \_\_\_ No \_\_\_\_. If yes, how many jobs \_\_\_\_\_ **will be created/retrained** within 18 months **following the completion of the improvements?**

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivalent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? 79 Users (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.)

9. Is subdivision's population less than 5,000 Yes \_\_\_ No XX  
If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at <http://www.pwc.state.oh.us/Meth.SG.PDF> If No, skip to Question 11.

10. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Supplement and their required budgets with their application.

**Only infrastructure that is village- or township- owned is eligible for assistance.** The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to seven (7) applications for consideration by the Commission. All 7 must be ranked, however, only the top five (5) will be scored. The remaining two (2) will be held as contingency projects should an application be withdrawn.
- Grants are limited to \$500,000. Any assistance above that amount must be in the form of a loan.

- Grants for new or expanded infrastructure cannot exceed 50% of the project estimate.
- The Commission may deny funding for water and sewer systems that are deemed to be more cost-effective if regionalized.
- If a water or sewer project is determined to be affordable, the project will be offered a loan rather than a grant. Pay special attention to the **Water & Wastewater Affordability Supplemental and the Small Government Water & Wastewater Affordability Calculation Worksheet. Both are available on the Small Government Program Tab at <http://www.pwc.state.oh.us/SmallGovernment.html>**
- Should there be more projects that meet the “annual score” than there is funding, the tie breaker is those projects which scored highest under Health & Safety, with the second tie breaker being Condition. If multiple projects have equivalent Health & Safety and Condition scores they are arranged according to the amount of assistance from low to high. Once the funded projects are announced, “contingency projects” may be funded from project under-runs by continuing down the approved project list.
- Supplemental assistance is not provided to projects previously funded by the Commission.
- Applicants have 30 days from receipt of application by OPWC without exception to provide additional documentation to make the application more competitive under the Small Government criteria. Applications will be scored after the 30-day period has expired. The applicants for each District's two (2) contingency projects will have the same 30-day period to submit supplemental information but these applications will not be scored unless necessary to do so. **It is each applicant's responsibility for determining the need for supplemental material. The applicant will not be asked for or notified of missing information unless the Commission has changed the project type and it affects the documentation required. Important information may include, but is not limited to: age of infrastructure, traffic counts or utility users, median income information, user rates ordinances, and the Auditor's Certificate of Estimated Revenues or documentation from the Auditor of State that subdivision is in a state of fiscal emergency.**

If you desire to have your Round 33 project considered for Small Government Funding please download the Small Government Evaluation Criteria applicable to Round 33 by accessing the OPWC Website at <http://www.pwc.state.oh.us/Meth.SG.PDF>. Please complete the Small Government Evaluation Criteria and attach all required supporting documentation and attach it to the District 5 Questionnaire for Round 32.

11. MANDATORY INFORMATION, DISTRICT 5, DISCRETIONARY RANKING POINTS

List all specific user fees: Amount or  
ROAD & BRIDGE PROJECTS:(OHIO REVISED CODE) Percentage

Permissive license fee	4504.02 or 4504.06	<u>50</u>
	4504.15 or 4504.17	<u>50</u>
	4504.16 or 4504.171	<u>        </u>
	4504.172	<u>        </u>
	4504.18	<u>        </u>



Special property taxes 5555.48 \_\_\_\_\_

5555.49 \_\_\_\_\_

Municipal Income Tax 1.8%

County Sales Tax 1.5%

Others \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(DO NOT INCLUDE SCHOOL TAXES)

SPECIFIC PROJECT AREA INFORMATION.

Median household income \$36,978

Monthly utility rate: Water \$50

Sewer \$32.50

Other \$106

List any special user fees or assessment (be specific)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLITICAL SUBDIVISION= The City of Bryan

COUNTY= Williams

DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)= \_\_\_\_\_

(25-20-15)

Date: 9-4-2019

Signature: *Carmi McSchlade, Mayor*

Title: Mayor

Address: 1399 East High Street, PO Box 190 Bryan, Ohio 43506

Phone: 419-633-6000

FAX: 419-633-6005

Email: mayor@cityofbryan.com

Revised: April 23, 2019

## Supplemental Application Instructions

### Prerequisites for Project Consideration

Manner of submittal items:

- 1) Must be one-sided, 8.5" x 11".
- 2) No dividers or cover sheets (a summary sheet may be submitted with "other documentation").
- 3) No Binding. A binder clip, folder, punch-less binder (has a clamp that holds papers together) are OK. No staples.

Format of application:

- 1) All must be in whole dollars (no cents).
- 2) Cannot use all caps.  
Page 4 of application must contain relevant information about project and not "see attached". If it will not fit in space provided, list what will fit and attach one supplement document to complete the information.
- 3) Page 3 must designate households or ADT ONLY for the direct area of the infrastructure. (Cannot count downstream or system users). Majority infrastructure type determines how project is scored when there are multiple components.

Order and completeness of items:

- 1) \_\_\_ OPWC six page application
- 2) \_\_\_ Authorizing Legislation authorizing CEO to enter into agreements with OPWC.
- 3) \_\_\_ Certification of funds/Loan Repayment following sample provided.
- 4) \_\_\_ A registered professional engineer's detailed cost estimate and useful life statement with seal or stamp and signature
- 5) \_\_\_ Co-operative Agreement (if applicable)
- 6) \_\_\_ Farmland Preservation Review (or statement that there is no impact to farmland such as that on questionnaire).
- 7) \_\_\_ Findings and Orders, Traffic Count, Job Creation or Retention and any other items to support scoring.
- 8) Other items
  - a. Maps
  - b. Pictures
  - c. Summary Sheet
  - d. Letters supporting project
  - e. Any other items deemed relevant to the project.
- 9) \_\_\_ Completed District 5 Capital Improvements Project questionnaire and completed priority rating sheet.

### Project Cost Overruns/Changes in Scope Procedure

- 1) The applicant will prepare an amended application including a revised budget, revised engineering estimate, and a detailed explanation of the change(s) requested.
- 2) The amendment is due to the District 5 Liaison thirty days in advance of the date of the scheduled District 5 Executive Committee Meeting.

### Revolving Loan Prioritization

- 1) RLP funds are funds repaid from previous loans. The money can only be used for loans. No grants may be made with the funds.
- 2) The interest rate for RLP Loans is established by the Executive committee at zero percent per year for the useful life of the improvement.

- 3) RLP Loans will be offered to projects based on the ranking of projects on the SCIP Slate. Consideration will be given to projects in order until the RLP funds are expended.

**Evaluation Questionnaire and Priority Rating Sheet**

- 1) Each application to District 5 shall be rated using the District 5 Capital Improvements Project Questionnaire and Priority Rating Sheet as adopted by the District 5 Executive Committee.
- 2) For Villages and Township with populations less than 5,000 special attention is called to the potential eligibility for Small Government Funding consideration. The scoring for the Small Government Program is established and implemented by the Ohio Public Works Commission. This program has an additional set of Evaluation Methodology. Each applicant should familiarize themselves with this methodology when planning your project funding request. If your project is not selected for District Funding each applicant under 5,000 in population will be considered for selection as a potential Small Government Project.

INFORMATION: This document is a public record. It is subject to the provisions of the Freedom of Information Act, Public Law 94-202, 5 U.S.C. 552, and the Public Access to Information Act, Public Law 104-192, 5 U.S.C. 552a. If you have any questions regarding this document, please contact the Office of the Auditor General, 100 East Broad Street, Columbus, Ohio 43260-1000, (614) 467-2200, or visit our website at www.aug.ohio.gov.