# MVPO Transportation Technical and Citizens Committees Meeting

Wednesday, April 17, 2019 – 10:30 a.m.
Second Floor Conference Room
1300 E. Second Street, Suite 200
Defiance, OH 43512

**Members Present:** Charles Schreck, Todd Roth, Tim Schumm, Robert Seaman, Jerry Hayes, Jerry Zielke, Mike Saneholtz, Sheri Rychener, Amy Metz-Simon, Melinda Sprow, Warren Schlatter, Will Burns, Dennis Miller, Emma Kirkpatrick, Marissa Lumbrezer, Ellen Smith, Liz Keel

**Meeting Notes**

1. **Introductions/Convene Meeting**
   a. The meeting was convened at 10:30 a.m.

2. **RTPO Program Activities Update**
   a. Safety Initiatives/Data
      i. Williams County/Village of Montpelier: MVPO is assessing options to assist the Village of Montpelier with turn lanes for E. Brown Road in front of the Montpelier schools. The Village and school feel there is a need for turn lanes at the entrance to the school as traffic gets backed up during pick up and drop off.
      ii. Safety Report: MVPO is in the process of updating its 2016 Safety Report. 2018 crash data was just finalized on March 31st. This data will be added to the regional analysis.
   b. Coordination of Human Services Transportation
      i. Regional Coordination Mobility Management: Triangular Processing, Inc. in Fulton County has agreed to house a mobility manager for Defiance, Henry, and Fulton Counties. The mobility manager will enhance coordination of existing transportation services, such as those through the Veteran's Office and Senior Centers. The hiring process is underway to hire a mobility manager. Triangular Processing has been awarded $87,040 for 2019 to support this position.
   c. Active Transportation
      i. Defiance County Active Transportation Plan: MVPO is currently developing an Active Transportation Plan for Defiance County. The first meeting for the plan was on April 4th to kick-off the planning process. The plan will be developed over the next 6 months and will outline Defiance County's goals and strategies for how to improve Active Transportation infrastructure such as sidewalks and bike lanes. It was also to identify where current gaps in this type of infrastructure is located and identify potential funding sources to complete desired projects.
   d. Funding Programs Info
      i. Transportation Improvement Districts: MVPO is working on three potential TID applications this year for Henry, Fulton, and Williams Counties. The applications are due on May 31st and will consist of transportation projects that have an economic development purpose.

ii. Transportation Alternatives Program: MVPO is working on a project for the ODOT TAP program for Defiance County. These applications are due on May 17th. This program is for projects related to non-motorized transportation such as bicyclists and pedestrians.

e. Title VI/LEP, Public Participation Plan
   i. Title VI/LEP Plan: MVPO recently developed a Title VI/LEP Plan for the organization and updated the organization's Public Participation Plan. Title VI was passed as part of the Civil Rights Act in 1964 and protects recipients of programs against discrimination. This Plan outlines how MVPO plans to adhere to Title VI policies. Included in the Title VI Plan is a Limited English Proficiency (LEP) Plan. The LEP Plan complements the Title VI plan and serves to address Limited English Proficiency individuals. The LEP plan documents the areas of high LEP concentrations and outlines steps to ensure LEP individuals are not left out of planning programs or activities due to language barriers.
   ii. Public Participation Plan: The Public Participation Plan was developed prior to the long-range plan and outlines the methods MVPO uses to engage the public and seek public input for planning programs. The Plan's update is on a five-year cycle and will be updated this year. The goals from the original development will remain the same as well as the techniques outlined for engaging the public. The goals of the Public Participation Plan are to inform and educate the public, encourage participation of the underserved and underrepresented, engage the public and encourage continued participation, use input to shape plan, policies and programs, and evaluate public participation strategies.
   iii. Ellen Smith asked for a motion to approve the Public Participation Plan and Title VI Plans inclusive of any public comments that may be received. Jerry Zielke moved to approve the motion and Will Burns seconded the motion. The motion passed unanimously.

f. Work Program SFY 2020
   i. MVPO is required to complete a work program outlining what the organization plans to accomplish in the coming year. The work program follows the state fiscal year and as such begins for 2020 on July 1, 2019 and ends on June 30, 2020. MVPO submitted the draft work program to ODOT on March 1st. The breakdown of costs shows that the majority of expenses will be for the update of the transportation plan (see handout).
   ii. Ellen Smith asked for a motion to approve the Work Program inclusive of the carry-over funds. Amy Metz-Simon moved to approve the motion and Tim Schumm seconded the motion. The motion passed unanimously.

**3. Long Range Transportation Plan Update: Moving Together 2045**

a. Overview/Development Schedule
   i. MVPO is in the process of updating the long-range transportation plan. The plan was completed in July 2015 and will be updated by July 2020. MVPO is on schedule with the update. The needs assessment is almost complete, though

future conditions data is still needed. MVPO will focus on analyzing the survey results once the survey closes on May 1st.

b. Scenario Planning Exercise
    i. Ellen Smith presented a short PowerPoint presentation on Scenario Planning. Scenario Planning differs from traditional long-range planning, which focuses on what is likely to happen based on past trends. Instead, Scenario Planning enables consideration of the 'what-ifs', considers multiple scenarios or futures, and provides ways to understand the issues and opportunities of different futures and plan accordingly. Scenario Planning is useful to understand what the future could look like, prompt creative thinking, build resiliency, and be better prepared for unexpected futures.
    ii. Base conditions of the MVPO region were also presented, which include an aging and declining population, a growing health care industry, a decrease in residential developed land acreage, and an increase in truck traffic volumes. Factors that may influence transportation in the future were listed and include technology, land use, population growth and decline, economy, funding, climate, politics, fuel costs, and mobility, just to name a few.
    iii. Marissa Lumbrezer explained the Scenario Planning exercise to the Committee. The Committee was instructed to break out into groups by County, brainstorm additional factors that may influence transportation, and then choose four major factors that may have the biggest impact on transportation in the region. Using these factors, Committee members were asked to create scenarios within their respective Counties. For each scenario, each group was tasked with answering the following questions: 1) How would this affect the region? and 2) How could you prepare now or over the next few years?
    iv. The groups presented their scenarios. The results from the exercise will be incorporated into the updated long-range transportation plan.
c. Public Survey Update
    i. The public survey had 557 responses as of April 17, 2019. The survey will be available until May 1, 2019.
d. Next Steps
    i. MVPO will be starting the project solicitation process soon and will be sending out forms to the entities in the region.

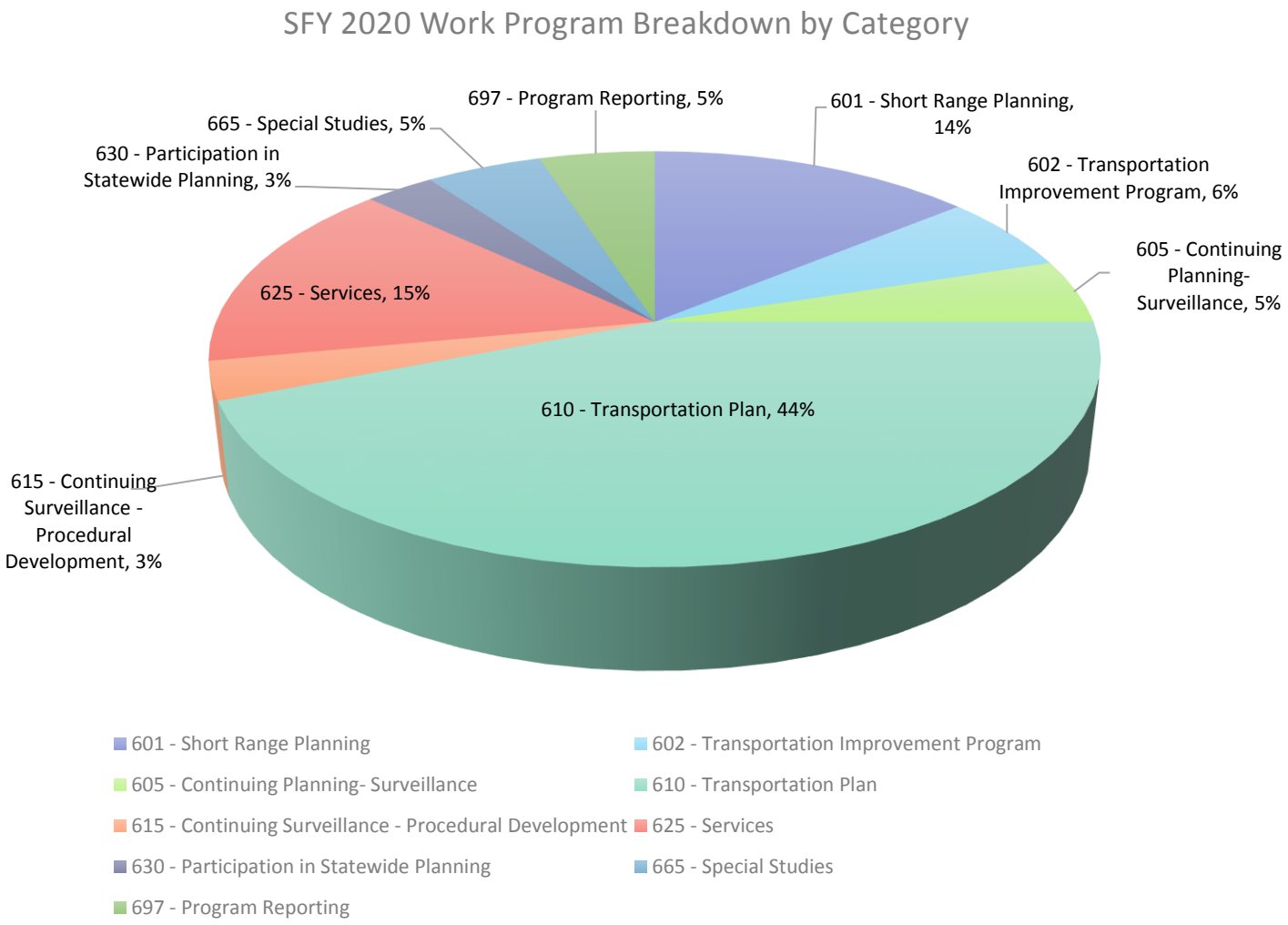
**4. Upcoming Dates/Other Information**

a. Other Business
    i. There was no other business to report.
b. Next Meeting: Wednesday, June 5, 2019 at 10:30 a.m.

**5. Adjourn**

The meeting was adjourned at 11:52 a.m.

# Work Program SFY 2020



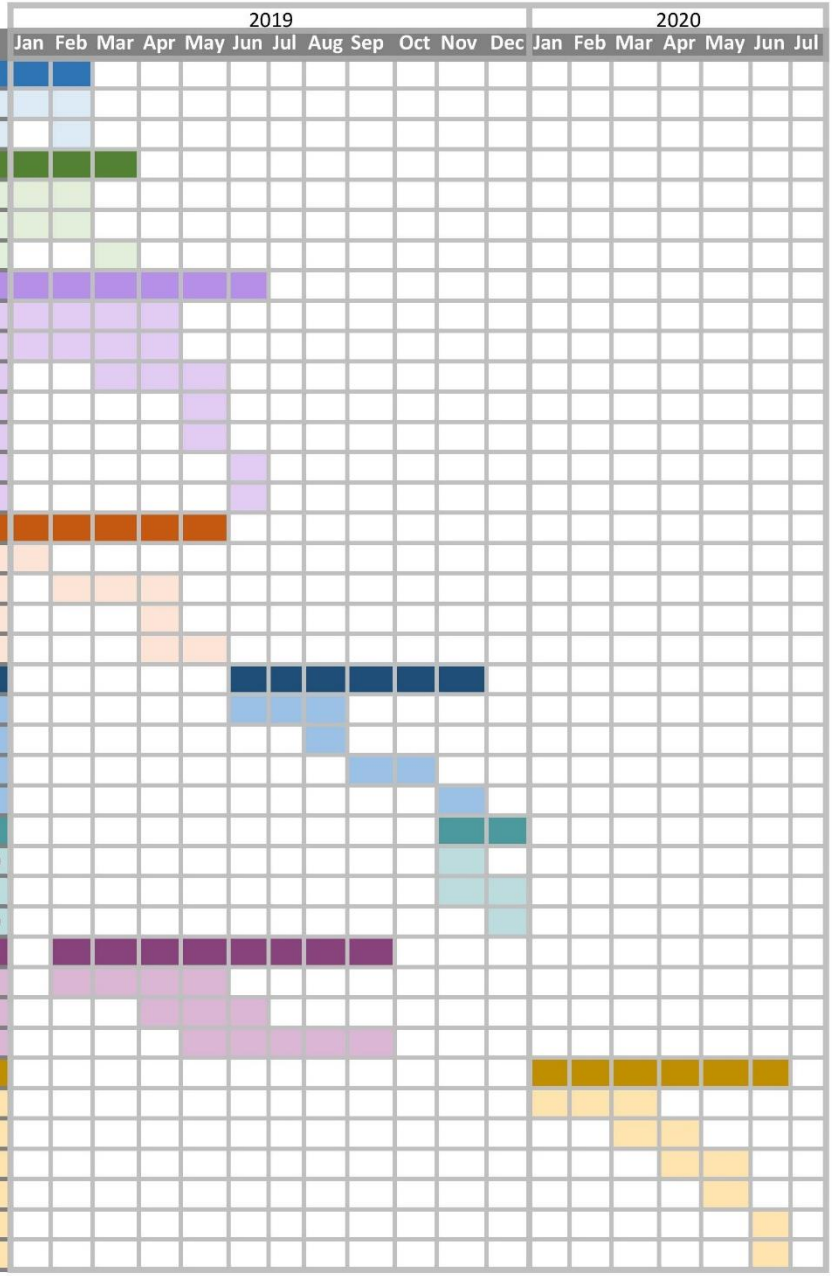

The chart above shows the budget categories for SFY 19 and the amount of funds expected to be spent in each over the July 1, 2019 – June 30, 2020 time period. As the chart shows, the highest percentage of the budget (44%) will be spent in Subcategory 610 – Transportation Plan followed by Subcategory 625 – Services (15%).

# Moving Together 2045 Update: Process Schedule

Last Updated: 4/10/2019

Project Start 1/1/2019
Project End 6/30/2020

| TASK | PERSONS INVOLVED | PROGRESS | START | END |
|---|---|---|---|---|
| **Plan Goals** | | | *Jan-19* | *Feb-19* |
| Update the 2045 goals from previous plan | Staff | 100% | 1/1/2019 | 2/1/2019 |
| Committees approval of goals | Committees | 100% | 2/20/2019 | 2/20/2019 |
| **Performance Measures** | | | *Jan-19* | *Mar-19* |
| Develop performance measures for each plan goal | Staff | 100% | 1/1/2019 | 2/1/2019 |
| Committees approval of performance measures | Committees | 100% | 2/20/2019 | 2/20/2019 |
| Language drafted for the plan | Staff | 100% | 3/15/2019 | 3/15/2019 |
| **Needs Analysis (Existing, Future Conditions Analysis)** | | | *Jan-19* | *Jun-19* |
| Update Existing Conditions Data | Staff | 70% | 1/1/2019 | 4/1/2019 |
| Update Future Conditions Data | Staff | 50% | 1/1/2019 | 4/1/2019 |
| Public Survey for input on needs | Staff | 70% | 3/1/2019 | 5/1/2019 |
| Existing Conditions section finalized | Staff | 20% | 5/1/2019 | 5/1/2019 |
| Future Conditions section finalized | Staff | 15% | 5/1/2019 | 5/1/2019 |
| Present survey results to Committees | Staff/Committees | 0% | 6/15/2019 | 6/15/2019 |
| Needs Analysis section finalized | Staff | 0% | 6/30/2019 | 6/30/2019 |
| **Scenario Planning** | | | *Jan-19* | *May-19* |
| Meet with TMACOG about incorporating Scenario Planning | Staff/TMACOG | 100% | 1/17/2019 | 1/17/2019 |
| Scenario Planning Preparation | Staff | 100% | 2/1/2019 | 4/17/2019 |
| Scenario Planning Development | Staff/Committees | 0% | 4/17/2019 | 4/17/2019 |
| Language drafted for the plan | Staff | 0% | 4/18/2019 | 5/1/2019 |
| **Projects, Initiatives, Policies (Plan Recommendations)** | | | *Jun-19* | *Nov-19* |
| Develop list, prioritize | Staff/Committees/Entities | 0% | 6/1/2019 | 8/1/2019 |
| Committees review and approve list | Committees | 0% | 8/21/2019 | 8/21/2019 |
| Public Meetings to present list and draft plan | Staff/Committees/Public | 0% | 9/1/2019 | 10/1/2019 |
| Plan Recommendations section finalized | Staff | 0% | 11/1/2019 | 11/1/2019 |
| **Funding Sources Identified** | | | *Nov-19* | *Dec-19* |
| Review of project list | Staff | 0% | 11/1/2019 | 11/15/2019 |
| Draft funding sources section written | Staff | 0% | 11/15/2019 | 12/1/2019 |
| Funding Sources section finalized | Staff | 0% | 12/1/2019 | 12/31/2019 |
| **Consult with Major Stakeholders** | | | *Feb-19* | *Sep-19* |
| Inform major stakeholders of plan update/participation | Staff | 0% | 2/1/2019 | 5/1/2019 |
| Identify other performance based plans | Staff | 0% | 4/1/2019 | 6/1/2019 |
| Solicit input on needs from major stakeholders | Staff | 0% | 5/1/2019 | 9/1/2019 |
| **Final MT2045 Updated Plan** | | | *Jan-20* | *Jun-20* |
| Staff completes report | Staff | 0% | 1/1/2020 | 3/1/2020 |
| Executive Summary completed | Staff | 0% | 3/1/2020 | 4/1/2020 |
| Plan Public Comment Period | Staff | 0% | 4/1/2020 | 5/1/2020 |
| Present to Committees for approval | Committees | 0% | 5/15/2020 | 5/15/2020 |
| Present to Executive Council for approval | Staff | 0% | 6/1/2020 | 6/1/2020 |
| Submit updated plan to ODOT | Staff | 0% | 6/30/2020 | 6/30/2020 |



# SCENARIO PLANNING – MT2045

RTPO COMMITTEE MEETING 4/17/2019

# WHAT IS SCENARIO PLANNING?

- Differs from traditional long range planning, which focuses on what is likely to happen based on past trends
- Scenario planning enables consideration of the 'what-ifs'
- Considers multiple scenarios or futures
- Provides ways to understand the issues and opportunities of different futures and plan accordingly

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# WHY USE SCENARIO PLANNING?

- Understand what the future could look like
- Prompt creative thinking, shared problem-solving
- Build more resiliency in planning
- Develop consensus for a plan based on shared knowledge, consideration of 'what if' futures
- Provide a little more certainty about uncertainty
- Be better prepared for unexpected futures

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# WHAT ARE SCENARIOS?

- Hypothetical but plausible stories about the future
- Not forecasts
- Includes probable, desired, and uncertain situations
  - Probable: What is most likely to happen?
  - Desired: What is the future we want?
  - Uncertain: What might the future look like? (AKA worst situation)
- Based off of potential influencing factors

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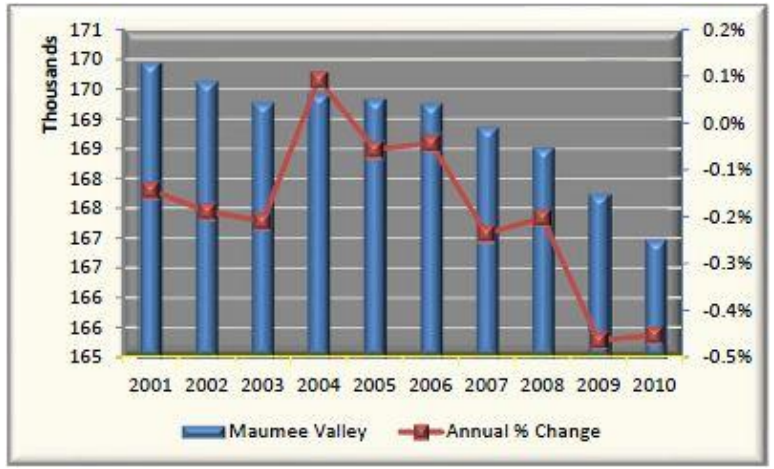
# BASE CONDITIONS MT2040

- Population is **declining**
- Population is *aging*
- Health care industry will grow
- Residential developed land acreage will *decrease*
- Truck traffic volumes projected to **increase**

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# EXAMPLE FACTORS

- **Factors that influence transportation:**
  - Technology
  - Land use
  - Population growth
  - Population decline
  - Economy
  - Funding
  - Climate/Environment
  - Politics
  - Fuel costs
  - Socio-demographics
  - Mobility

# SCENARIO PLANNING EXERCISE

- Break into groups by County
- Brainstorm additional factors that influence transportation
- What 4 factors does your group think will have the biggest future impact on transportation in the region out to 2045?
- Using these factors, create scenarios
- **For each scenario:**
  - How would this affect the region?
  - How could you prepare now or over the next few years?

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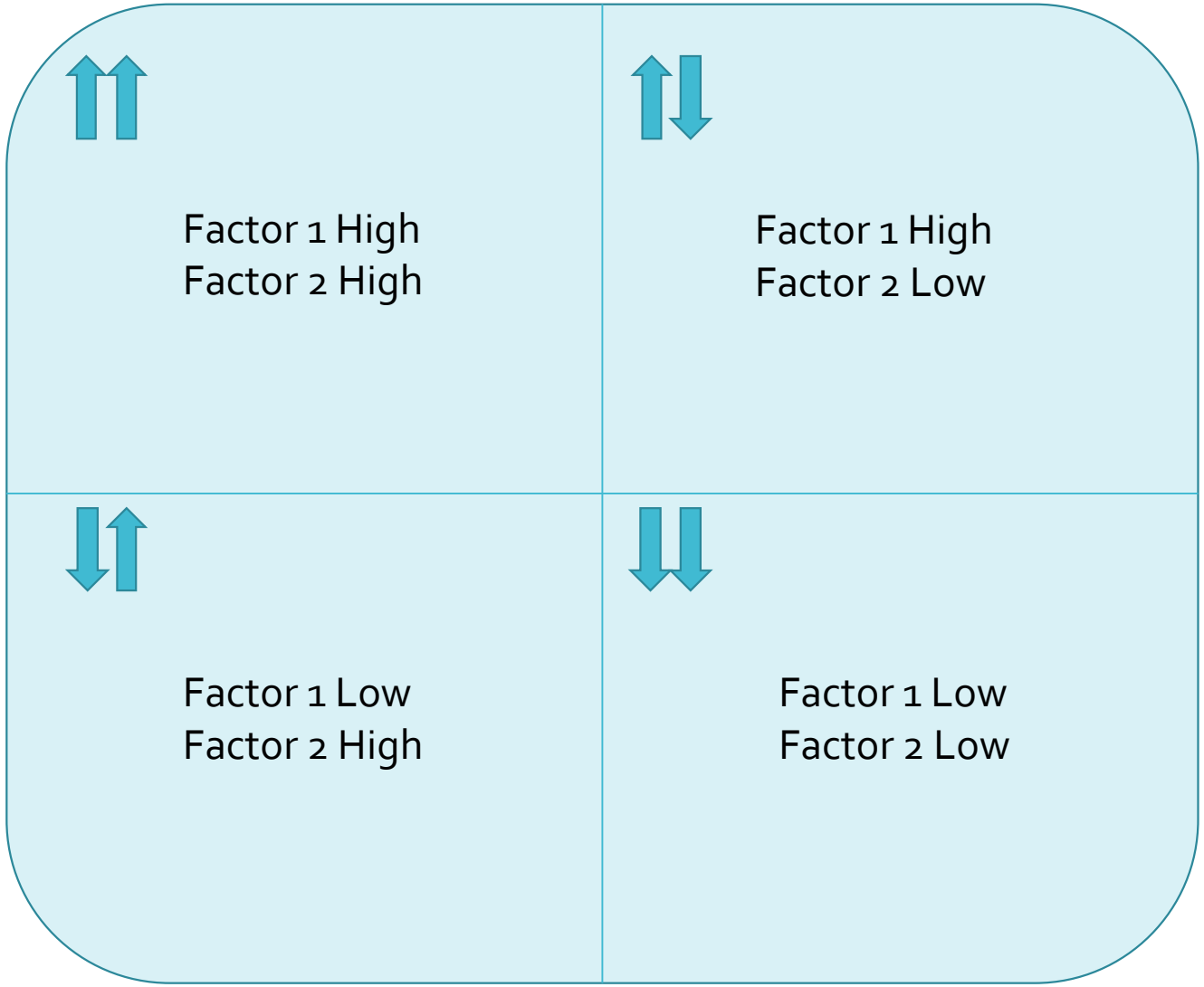
# SCENARIO PLANNING EXERCISE – FACTOR INFLUENCE CHART

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# INCLUSION IN MT2045

- Results from this workshop will be included in MT2045
- Section will document:
  - the scenarios
  - potential issues and opportunities
  - what we need to do as a region to prepare for those possibilities
- Will use ODOT and other transportation entities as an example

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