

ERIE COUNTY COMMISSIONERS

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**OPWC APPLICATION FOR
FINANCIAL ASSISTANCE**

**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III**

OHIO PUBLIC WORKS COMMISSION

SEPTEMBER 2018



State of Ohio
Public Works Commission
Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Village of Milan Subdivision Code: 043-50134
 District Number: 5 County: Erie County Date: 08/09/2018
 Contact: Brian Rospert Phone: (419) 499-4161
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)
 Email: brospert@milanohio.gov FAX: (419) 499-4304

Project

Project Name: Wastewater Treatment Plant Improvements, Phase III Zip Code: 44846

Subdivision Type <small>(Select one)</small>	Project Type <small>(Select single largest component by \$)</small>	Funding Request Summary <small>(Automatically populates from page 2)</small>
<input type="checkbox"/> 1. County	<input type="checkbox"/> 1. Road	Total Project Cost: <u>100,000.00</u>
<input type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>50,000.00</u>
<input type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>0.00</u>
<input checked="" type="checkbox"/> 4. Village	<input checked="" type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0.00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>50,000.00</u>
	<input type="checkbox"/> 6. Stormwater	

District Recommendation (To be completed by the District Committee)

Funding Type Requested <small>(Select one)</small>	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

For OPWC Use Only

STATUS: _____	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	<u>0</u> .00		
Final Design:	<u>7,500</u> .00		
Construction Administration:	<u>7,500</u> .00		
Total Engineering Services:	a.) <u>15,000</u> .00	<u>20</u> %	
Right of Way:	b.) _____ .00		
Construction:	c.) <u>75,000</u> .00		
Materials Purchased Directly:	d.) _____ .00		
Permits, Advertising, Legal:	e.) <u>2,500</u> .00		
Construction Contingencies:	f.) <u>7,500</u> .00	<u>10</u> %	
Total Estimated Costs:	g.) <u>100,000</u> .00		

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____ .00		
Local Revenues:	b.) <u>50,000</u> .00		
Other Public Revenues:	c.) _____ .00		
ODOT / FHWA PID: _____	d.) _____ .00		
USDA Rural Development:	e.) _____ .00		
OEPA / OWDA:	f.) _____ .00		
CDBG:	g.) _____ .00		
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.) _____ .00		
Subtotal Local Resources:	i.) <u>50,000</u> .00	<u>50</u> %	

OPWC Funds (Check all requested and enter Amount)

Grant: <u>100</u> % of OPWC Funds	j.) <u>50,000</u> .00		
Loan: <u>0</u> % of OPWC Funds	k.) _____ .00		
Loan Assistance / Credit Enhancement:	l.) <u>0</u> .00		
Subtotal OPWC Funds:	m.) <u>50,000</u> .00	<u>50</u> %	
Total Financial Resources:	n.) <u>100,000</u> .00	<u>100</u> %	

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>100,000</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>100,000</u> .00	<u>100</u> %

A Farmland Preservation letter is required for any impact to farmland

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>01/01/2019</u>	End Date: <u>06/30/2109</u>
3.2 Bid Advertisement and Award	Begin Date: <u>07/01/2019</u>	End Date: <u>07/31/2019</u>
3.3 Construction	Begin Date: <u>08/01/2019</u>	End Date: <u>01/31/2020</u>

Construction cannot begin prior to release of executed Project Agreement and Issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 30 Years Age: 1985 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT _____ Year _____ Projected ADT _____ Year _____

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ _____ Proposed \$ _____

Number of households served: _____

Residential Wastewater Rate Current \$ 21.19 Proposed \$ _____

Number of households served: 460

Stormwater: Number of households served: 0

4.3 Project Description

- A: SPECIFIC LOCATION (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The proposed Wastewater treatment plant repairs are located in the Village of Milan on Riley Road. This is the only waste water treatment facility that the Village utilize.

- B: PROJECT COMPONENTS (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

The Village of Milan Wastewater Treatment Plant was built in 1985 and has reached the age where the original equipment is either non-functioning, out of date with current standards, or is in a state of deteriorating condition requiring extensive repairs. The Village has utilized \$200,000/year of funding for 2017 and 2018 to perform some of the most urgent repairs (see attached photos). The Village implemented a user rate increase in 2017 to create some revenue for this allocation of funding however the current need for repairs is larger than the current funding available which is prompting the Village to seek additional funding sources. The 2017 & 2018 projects are complete with initial critical repairs. The 2019 repairs are the next most critical to process the wastewater with a grit clarifier.

- C: PHYSICAL DIMENSIONS (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The existing Milan Waterwater Treatment Plant has the capacity to treat 300,000 gals/day with an average treatment of approx. 150,000 gals./day. The proposed repairs will replace equipment and components that are either not functioning properly or nearing the end of their functional life with new equipment of similar style, size, and capacity. No upgrade to the treatment capacity will be performed.

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Richard Maloney
Title: Mayor
Address: 11 South Main Street

City: Milan State: OH Zip: 44846
Phone: (419) 499-4161
FAX:
E-Mail: rmaloney@milanohio.gov

5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Scott Palmer
Title: Fiscal Officer
Address: 11 South Main Street

City: Milan State: OH Zip: 44846
Phone: (419) 499-4161
FAX:
E-Mail: msplamer@milanohio.gov

5.3 Project Manager

Name: Brian Rospert
Title: Village Administrator
Address: 11 South Main Street

City: Milan State: OH Zip: 44846
Phone: (419) 499-2944
FAX:
E-Mail: brospert@milanohio.gov

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.


7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

Brian Rospert, Village Administrator

Certifying Representative (Printed form, Type or Print Name and Title)

 9/5/2018
Original Signature / Date Signed



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**OPINION OF PROBABLE COST
 WASTE WATER TREATMENT PLANT REPAIRS PHASE III
 MILAN, OHIO
 9/3/18**

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1	Grit Classifier	1 Ea.	\$75,000.00	\$75,000.00
	Total Opinion of Probable Construction Cost			\$75,000.00
	Design Contingency (10%)			\$7,500.00
	Engineering (10%)			\$7,500.00
	Construction Observation and Administration (10%)			\$7,500.00
	Legal, Advertising, Fees and Permits			\$2,500.00
	Total Opinion of Probable Project Cost			\$100,000.00



Patrick Schwan

The Opinion of Probable Cost is similar to other projects in the area.
 The estimated useful life of this project is beyond 30 years.

RECORD OF RECORD OF RESOLUTION

Resolution No. <u>598-08-18</u>	Passed <u>August 22</u>	<u>2018</u> YEAR
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COPY

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the infrastructure improvement herein described is planning to make capital improvements to the project known as the Round 32 Year 2018: Proposed Wastewater Treatment Plant Improvements; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MILAN, OHIO, ERIE AND HURON COUNTIES, OHIO:

SECTION 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

SECTION 2: The Village Administrator is further authorized to enter into any agreements as may be necessary and appropriate for obtaining the financial assistance, provided that any agreements requiring financial participation by the Village shall first require additional approval legislation by this Council.

SECTION 3: That this resolution shall go into effect on and after the earliest period allowed by law.

SECTION 4. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including §121.22 of the Revised Code.

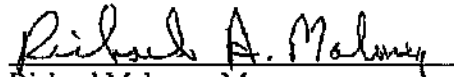
RECORD OF RESOLUTION

<i>Resolution No.</i> 598-08-18	<i>Passed</i> August 22	2018 <small>YEAR</small>
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SECTION 5. That this Resolution authorizing the Village Administrator to prepare and to submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required is an emergency measure, for the reason that the application is due on September 7, 2018 and in order for the Village to take advantage of the financial assistance, this resolution must take immediate effect.

COPY

Approved: August 22, 2018


Richard Maloney, Mayor

Attest:


Michael Scott Palmer, Fiscal Officer

Dated: August 22, 2018

Adopted: August 22, 2018

CERTIFICATE OF FISCAL OFFICER

I, Scott Palmer, the duly appointed and acting Fiscal Officer of the Village of Milan, do hereby certify that the Village of Milan will collect funds in the amount of \$50,000.00 in the Village's SEWER REPLACEMENT FUND and that this amount will be used to pay the local share for the Milan Wastewater Treatment Plant Improvements.

WITNESS MY HAND this 28th day of August, 2018 at Milan, Ohio.



Scott Palmer, Fiscal Officer
Village of Milan, Ohio

DISTRICT 5 ROUND 33
QUESTIONNAIRE

VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III

Revised: April 17, 2018

**DISTRICT 5
CAPITAL IMPROVEMENT PROJECTS
QUESTIONNAIRE
ROUND 33**

Name of Applicant: Village of Milan
Project Title: Wastewater Treatment Plant Improvements, Phase III

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses. **Communities and Townships under 5,000 in population should also complete the Small Government Criteria.**

1. What percentage of the project in repair A= 100%, replacement B= __%, expansion C= __%, and new D= __%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B= 100% C+D= __%

Repair/Replacement = Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

2. Give the physical condition rating: Based on the criteria list below the existing Wastewater Treatment Plant rating is poor.

Closed or Not Operating: The condition is unusable, dangerous and unsafe. The primary components have failed. The infrastructure is not functioning at all.

Critical: The condition is causing or contributing to a serious non-compliance situation and is threatening the intended design level of service. The infrastructure is functioning at seriously diminished capacity. Imminent failure is anticipated within 18 months. Repair and/or replacement is required to eliminate the critical condition and meet current design standards. **(For Road Projects structural repair items would represent a minimum of 25% of the total Project Cost).**

Poor: The condition is substandard and requires repair/replacement in order to return to the intended level of service and comply with current design standards. Infrastructure contains a major deficiency and is functioning at a diminished capacity.

Fair: The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards.

Good: The condition is safe and suitable to purpose. Infrastructure is functioning as originally intended, but requires minor repairs and/or upgrades to meet current design standards.

Excellent: The condition is new, or requires no repair. Or, no supporting documentation has been submitted.

* **In order to receive points provide supporting documentation (e.g. photos, a narrative, maintenance history, or third party findings) to justifying the rating.**

Photos, narrative, and maintenance reports are attached.

3. If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

ROADS

Extremely Critical: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.*

Critical: Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.*

Major: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.*

Moderate: Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.*

Minimal: Preventative Maintenance of a Major Access Road.

No Impact: Preventative Maintenance of a Minor Access Road.

Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.

Road/Street Classifications:

Major Access Road:

Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.

Minor Access Road:

Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.

Preventative Maintenance:

Non Structural Pavement work such as chip sealing, cape sealing, microsurfacing, crack sealing, etc.

* (3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements.

* (4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder

width, SSD, etc.).

BRIDGES SUFFICIENCY RATING

- Extremely Critical: 0-25, or a General Appraisal rating of 3 or less.
- Critical: 27-50, or a General Appraisal rating of 4.
- Major: 51-65 or a General Appraisal rating of 5 or 6.
- Moderate: 66-80 or a General Appraisal rating of 7.
- Minimal: 81-100 or a General Appraisal rating of more than 7.
- No Impact: Bridge on a new roadway.

WASTEWATER TREATMENT PLANTS

- Extremely Critical: Environmental Protection Agency (EPA) orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: Replace deficient appurtenances. Update existing processes due to EPA recommendations.
- Moderate: Increase capacity to meet current needs or update processes to improve effluent quality.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

WATER TREATMENT PLANT

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or NPDES Orders.
- Major: Replace deficient appurtenances. Update existing processes due to EPA recommendations.
- Moderate: Increase capacity to meet current needs or update processes to improve water quality.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Separate, due to chronic backup or flooding in basements.
- Major: Separate, due to documented water quality impairment, or due to EPA recommendations.
- Moderate: Separate, due to specific development proposal within or upstream of the combined system area.
- Minimal: Separate, to conform to current design standards.
- No Impact: No positive health effect.

STORM SEWERS

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Chronic flooding (structure damage).
- Major: Inadequate capacity (land damage).
- Moderate: Inadequate capacity with no associated damage.
- Minimal: New/Expansion to meet current needs.
- No Impact: New/Expansion to meet future or project needs.

CULVERTS

- Extremely Critical: Structurally deficient or functionally obsolete. Deterioration has already caused a safety hazard to the public.
- Critical: Inadequate capacity with land damage and the existing or high probability of property damage.
- Major: Inadequate capacity (land damage).
- Moderate: Inadequate capacity with no associated damage.
- Minimal: New/Expansion to meet current needs.
- No Impact: New/Expansion to meet future or projected needs.

SANITARY SEWERS

- Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
- Critical: Replace, due to chronic pipe failure, chronic backup or flooding in basements. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.
- Moderate: Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.
- Minimal: New/Expansion project to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

SANITARY LIFT STATIONS AND FORCE MAINS

- Extremely Critical: Structurally deficient. Deterioration has already caused a safety/health hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Inadequate capacity with actual or a high probability of property damage. Improvements ordered by the Environmental Protection Agency (EPA) in the form of NPDES Orders.
- Major: EPA recommendations, or, reduces a probable health and/or safety problem.
- Moderate: Rehabilitate to increase capacity to meet current needs.
- Minimal: New/Expansion to meet a specific development proposal.
- No Impact: New/Expansion to meet future or projected needs.

WATER PUMP STATIONS

- Extremely Critical: Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
- Critical: Inadequate capacity with the inability to maintain pressure required for fire flows.
- Major: Replace due to inadequate capacity or EPA recommendations.
- Moderate: Rehabilitate to increase capacity to meet current needs.

Minimal: New/Expansion to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

WATER LINES/WATER TOWERS

Extremely Critical: Solve low water pressure or excessive incidents of main breaks in project area.

Critical: Replace, due to deficiency such as excessive corrosion, etc.

Major: Replace undersized water lines as upgrading process.

Moderate: Increase capacity to meet current needs.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

OTHER

Extremely Critical: There is a present health and/or safety threat.

Critical: The project will provide immediate health and/or safety benefit.

Major: The project will reduce a probable health and/or safety problem.

Moderate: The project will delay a health and/or safety problem.

Minimal: A possible future health and/or safety problem mitigation.

No Impact: No health and/or safety effect.

NOTE: Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical ____, Critical ____, Major X, Moderate ____, Minimal ____, No Impact ____. Explain your answer. The existing WWTP needs repairs due to the age and deteriorating condition of the existing _____ equipment. Without equipment repairs the treatment plant will continue to deteriorate until the EPA finds the Village in violation of their permit.

(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost.

A.) Amount of Local Funds = \$ 50,000

B.) Total Project Cost = \$ 100,000

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A/B)= 50 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding State Issue II or LTIP Funds, as a percentage of the total project cost.

Grants ___% Gifts ___%, Contributions ___%

Other: ___% (explain) _____, Total 0 %

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply.

- _____ \$500,001 or More
- _____ \$400,001-\$500,000
- _____ \$325,001-\$400,000
- _____ \$275,001-\$325,000
- _____ \$175,001-\$275,000
- X \$175,000 or Less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES X NO _____

(This will only be considered if you are not funded with grant money and there is remaining loan money.) Please note: if you answer "no" you will not be contacted, only if you answer "yes" will an offer be made in the event that there is loan money remaining.

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time equivalent (FTE) jobs (FTE jobs shall be defined as 35 hours/week) ? Yes ___ No X . If yes, how many jobs within eighteen months? ___ Will the completed project retain jobs that would otherwise be

permanently lost? Yes ___ No X. If yes, how many jobs ___ will be created/retrained within 18 months following the completion of the improvements?

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivalent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? 460 (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.)

9. Is subdivision's population less than 5,000 Yes X No ___

If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at <http://www.pwc.state.oh.us/Meth.SG.PDF> If No, skip to Question 11.

10. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Supplement and their required budgets with their application.

Only infrastructure that is village- or township- owned is eligible for assistance. The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to seven (7) applications for consideration by the Commission. All 7 must be ranked, however, only the top five (5) will be scored. The remaining two (2) will be held as contingency projects should an application be withdrawn.
- Grants are limited to \$500,000. Any assistance above that amount must be in the form of a loan.
 - Grants for new or expanded infrastructure cannot exceed 50% of the project estimate.
- The Commission may deny funding for water and sewer systems that are deemed to be more

Municipal Income Tax _____

County Sales Tax _____

Others _____

(DO NOT INCLUDE SCHOOL TAXES)

SPECIFIC PROJECT AREA INFORMATION.

Median household income \$63,000

Monthly utility rate: Water \$19.93/month for first 2000 gals.; \$6.65 for each additional 1000 gals.

Sewer \$21.19/month for first 2000 gal.; \$8.09 for each additional 1000 gals.

Other _____

List any special user fees or assessment (be specific)

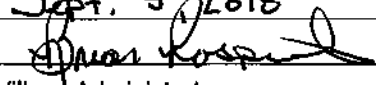
POLITICAL SUBDIVISION= _____

COUNTY= _____

DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)= _____

(25-20-15)

Date: Sept. 5 2018

Signature: 

Title: Village Administrator

Address: 11 South Main Street, Milan, Ohio 44846

Phone: 419-499-4161

FAX: 419-499-4304

Email: brospert@milanohio.gov

ATTACHMENTS

- 1) Project Narrative**
- 2) Photos**
- 3) Maintenance Reports**
- 4) Small Government Information**

**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT**

Project Narrative

**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III**

VILLAGE OF MILAN, OHIO WASTEWATER TREATMENT PLANT REPAIRS NARRATIVE

The Village of Milan Waste Water Treatment Plant was built in 1985 with the capacity to treat 300,000 gals/day and has reached the age where the original equipment is either non-functioning, out of date with current standards, or is in a state of deteriorating condition requiring extensive repairs. The Village has prioritized the list of needed repairs at the treatment plant due to the current condition evaluation.

The Village has budgeted \$200,000 of funding for 2017 and 2018 (entire capital improvement budget) to start to perform some of the most urgent repairs (see attached photos). The Village implemented a user rate increase to fund a portion of this initial allocation of funding however the current need for repairs (in excess of one million dollars) is larger than the current funding available which is prompting the Village to seek OPWC funding as an additional funding source. The 2017 project included critical repairs to the Final Clarifier Scum Baffles, Grit Tank Piping, Clarifier floor, Clarifier squeegees and Sludge pump replacement. The 2018 project (\$200,000) included critical repairs to the final settling tank weirs; final settling skimmer arms and skimmer troughs; scum trough plumbing; and primary settling tank weirs, baffles, and skimmer arms and scum troughs; and trickling filters tank arm. The 2019 OPWC grant (\$50,000) will supplement the 2019 Village allocated funding (\$50,000) to develop a project with next most critical plant component to repair of the grit clarifier equipment to ensure functioning equipment so the plant can continue to meet EPA requirements.

The proposed repairs will replace equipment and components that are either not functioning properly or nearing the end of their functional life with new equipment of similar style, size, and capacity. If the equipment deteriorates to a condition of non-functioning and the repairs can not be made in a timely manner, the Village has no back up treatment contingencies and would need to haul their waste water to the City of Norwalk Waste Water Treatment Plant to be treated until repairs could be made. No upgrade to the treatment capacity will be performed with this improvement.



P117-080 Location Map.dgn

LOCATION MAP

 RICHLAND ENGINEERING LIMITED

RECORD OF ORDINANCE

Ordinance No. 713-03-17

Passed March 29, 2017
YEAR

AN ORDINANCE AMENDING RATES TO BE CHARGED BY THE SEWER SYSTEM OF THE VILLAGE OF MILAN, OHIO, REPEALING ANY AND ALL ORDINANCES OR PARTS THEREOF INCONSISTENT HEREWITH.

WHEREAS, Council has, after the recommendations of the Utilities and Finance Committees and in consultation with the Village utility rates consultant, Courtney and Associates, determined that it is necessary to revise and amend the rates to be charged by the Sewer System of the Village; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MILAN, OHIO:

SECTION 1. That Section 925.17 (b) of PART NINE - STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE - UTILITIES, CHAPTER 925 - SEWER, be, and the same hereby is, amended as follows:

(b) The volume of wastewater from each user shall be subject to a User Charge as follows:

(1) A. Effective with wastewater bills rendered on or after June 1, 2017, the volume of wastewater from each user shall be subject to a User Charge as follows:

First 2,000 Gallons (Minimum Charge)	\$21.19/Month
Over 2,000 Gallons	\$ 8.04/MGal

SECTION 2. That any and all Ordinances or parts thereof inconsistent with the foregoing are hereby repealed.

SECTION 3. That is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable requirements of law, including Section 121.22 of the Ohio Revised Code.

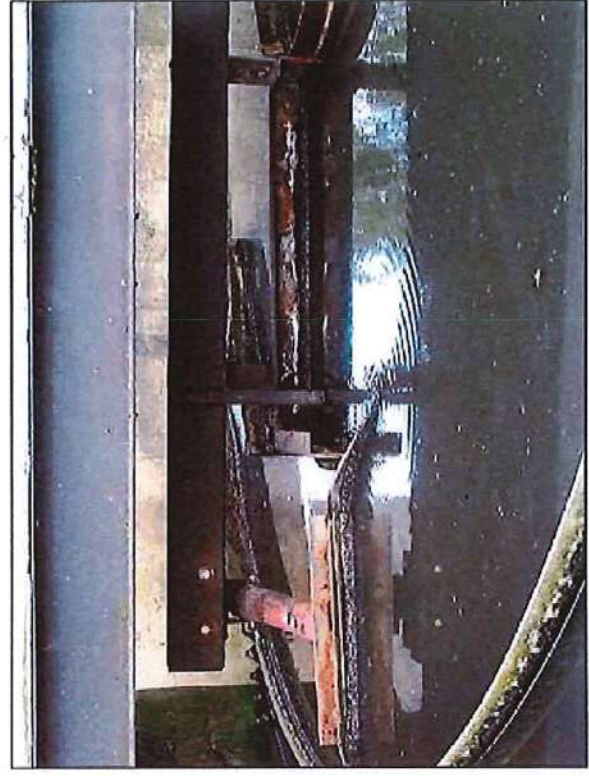
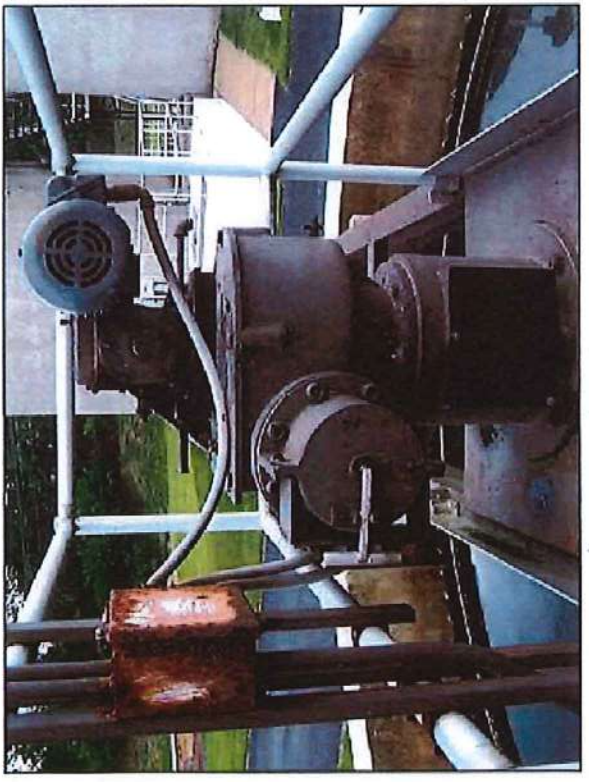
SECTION 4. That this Ordinance shall take effect and be in full force at the earliest date permitted by law.


MAYOR STEVEN ROCKWELL

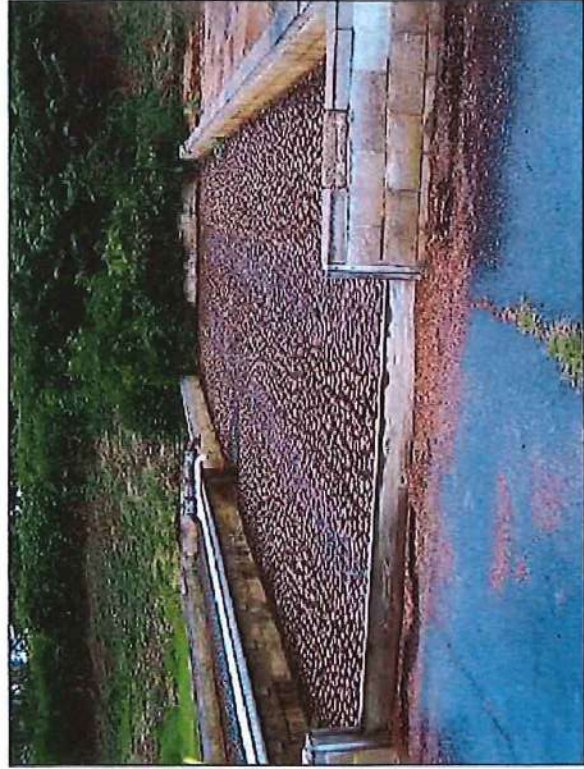
Aled Current One

Photos

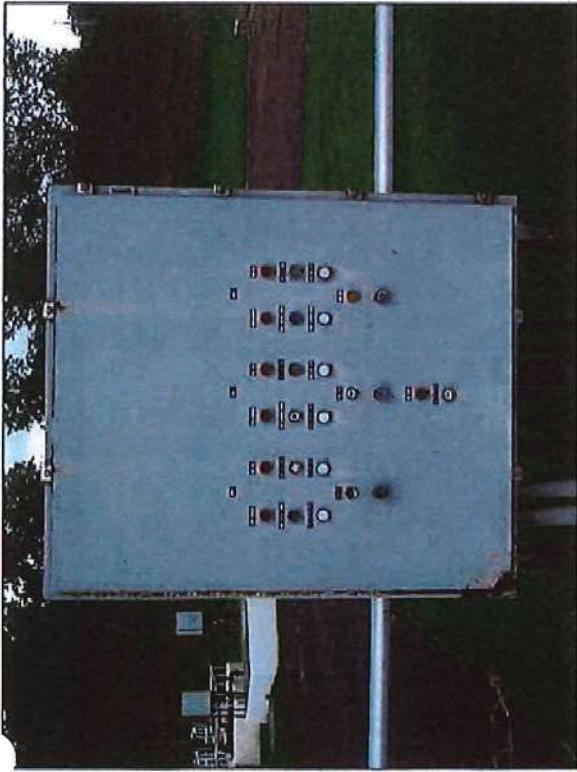
**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III**

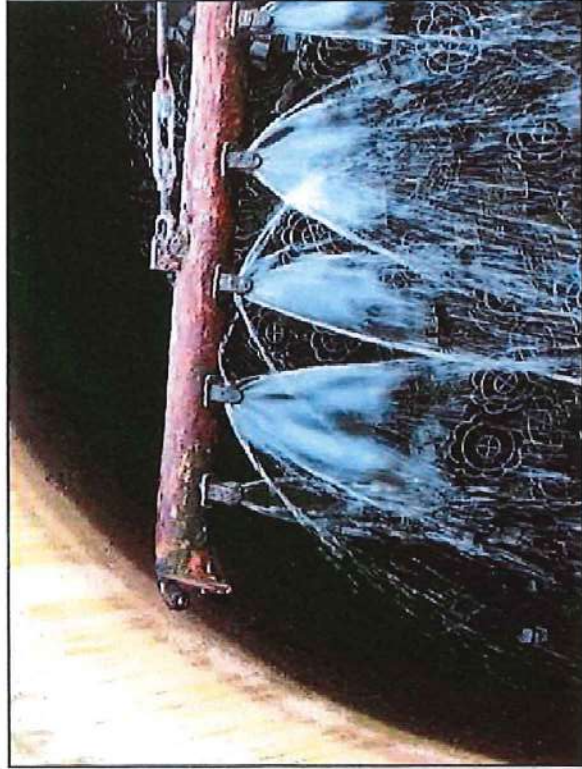
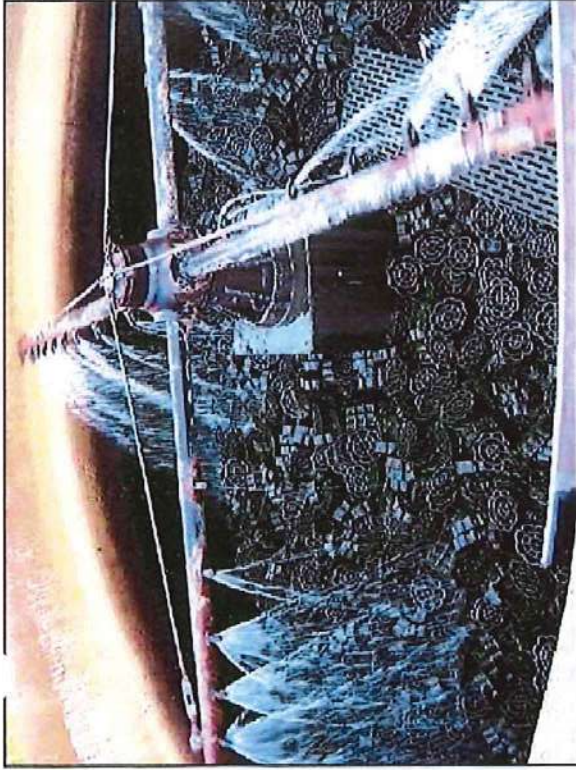
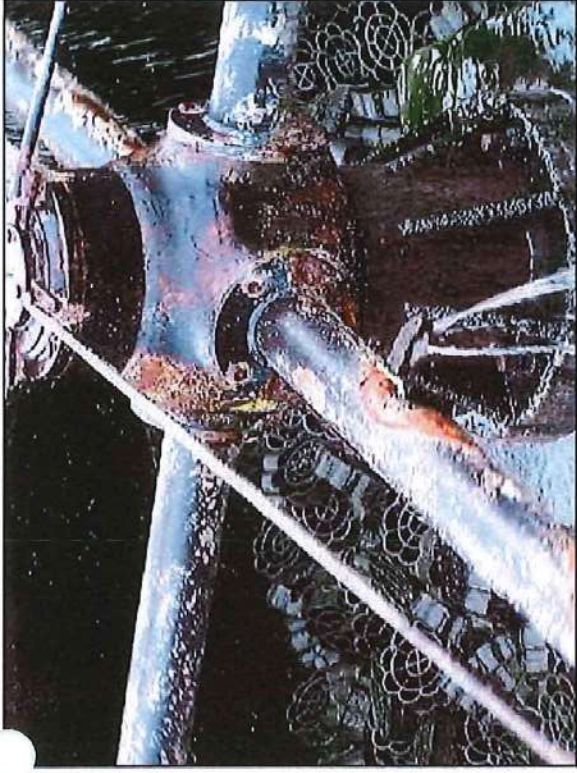


Village of Milan – Wastewater Treatment Plant

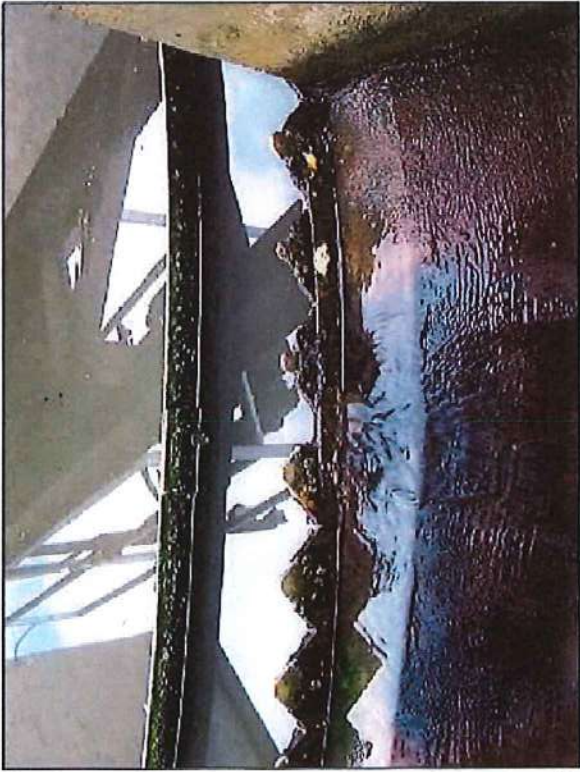
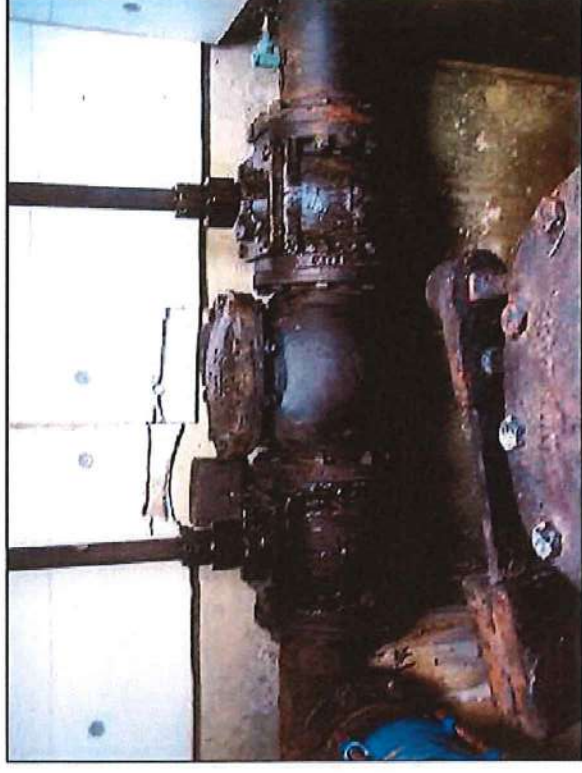


Village of Milan – Wastewater Treatment Plant





Village of Milan – Wastewater Treatment Plant



Village of Milan – Wastewater Treatment Plant



Village of Milan – Wastewater Treatment Plant

Maintenance Reports

**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III**

MAINTENANCE SERVICE AND COST RECORD CARD

EQUIPMENT NO.	DESCRIPTION:	DATE	MATERIALS	LABOR	COST
	Grif Washer				
1-14-04	Changed gear oil	D.H.	Hydra-trans oil		
1-20-04	Greased bog.	D.H.			
2-19-04	Greased bog.	D.H.			
3-20-04	Greased bog.	D.H.			
5-3-04	Greased bog.	D.H.			
6-24-04	Greased bog.	D.H.			
7-20-04	Greased bog.	D.H.			
8-26-04	Greased bog.	D.H.			
9-30-04	Greased bog.	D.H.			
10-20-04	Greased bog.	D.H.			
	Replace w/ Dumpster Filter				
12-5-06	take screen off and clean - clean mesh and shovel out grit from bottom of dumpster.				
1-24-07	clean bottom of grit dumpster. Replace screen in bottom w/ original finer screen provided with new.				
2-18-07	Clean bottom of grit dumpster. Clean screens.				
2-16-10	Replace bottom screen w/new. Clean out bottom of dumpster				
3-3-11	Clean out bottom, clean grease screens.				
1-11-12	Clean out bottom, clean grease screen.				
3-26-13	Clean out battery, clean grade of screen				
3-4-14	Clean out battery, clean grated screen D.H.				
2-21-15	Clean out bottom, pressure washed grated screens D.H.				
1-17-18	Clean out bottom, pressure washed grate & screens D.H.				

MAINTENANCE SERVICE AND COST RECORD CARD

DESCRIPTION: FINAL TANK #1

EQUIPMENT NO.

Date	Work Done	Sign	Parts and Lubricant Used	Cost	Labor Hrs.	Cost
11-24-15	Grease bags, drain cond, lube chain	BS				
12-29-15	Grease bags, drain cond, lube chain	BS				
1-27-16	Grease bags, drain cond, lube chain	BS				
2-26-16	Grease bags, drain cond, lube chain	BS				
3-20-16	Grease bags, drain cond, lube chain	BS				
4-28-16	Grease bags, drain cond, lube chain	D.H.				
5-27-16	Grease bags, drain cond, lube chain	D.H.				
6-27-16	changed Drive unit oil	TSC	Travelers 80/90w oil	D.H.		
7-27-16	Grease bags, drain cond, lube chain	BS				
8-2-16	changed reducer oils, Travelers	(TSC)	85/140 w	D.H.		
8-27-16	Grease bags, drain cond	D.H.				
9-28-16	Grease bags, drain cond, lube chain	D.H.				
10-24-16	grease bags, drain cond, lube chain	BS				
11-29-16	Grease bags, drain cond	D.H.				
12-28-16	Grease bags, drain cond, lube chain	BS				
1-21-17	Grease bags, drain cond, lube chain	BS				
2-27-17	Grease bags, drain cond, lube chain	BS				
3-27-17	Grease bags, drain cond, lube chain	BS				
5-1-17	Grease bags, drain cond, lube chain	BS				
6-20-17	Change drive unit oil	BS	Travelers 80-90w → TSC			
6-30-17	Grease bags, drain cond, lube chain	D.H.				
7-25-17	Grease bags, drain cond, lube chain	BS				
8-12-17	Change reduce oil	BS	Travelers 85/140w			

MAINTENANCE SERVICE AND COST RECORD CARD

DESCRIPTION: T.F. #1

EQUIPMENT NO.

Date	Work Done	Sign	Parts and Lubricant Used	Cost	Labor Hrs.	Cost
5-30-13	open gates, clean nozzles, grease big	D.H.				
7-24-13	open gates, clean nozzles, grease big	D.H.				
8-27-13	open gates, clean nozzles, grease big	D.H.				
11-15-13	cleaned nozzles, open gates	D.H.				
11-26-13	grease big	D.H.				
2-28-14	cleaned nozzles, grease big	D.H.				
4-30-14	cleaned nozzles, grease big, open gates	D.H.				
4-30-14	changed bath, washed wing suit on one gate	D.H.				
7-21-14	clean nozz. grease, open gates	BS				
12-26-14	clean nozzle, open gates, grease	BS				
7-26-15	clean nozzle, open gates, grease	BS				
8-31-15	clean nozzle, open gates, grease	BS				
11-18-15	clean nozzle, open gates, grease	BS				
3-16-16	clean nozzles, open gates, grease	BS				
3-30-16	clean nozzles, open gates, grease	BS				
6-27-16	clean nozzles, open gates, grease	BS				
7-27-16	clean nozzles, open gates, grease	BS				
10-26-16	clean nozzles, open gates, grease	BS				
11-21-17	clean nozzles, open gates, grease	BS				
2-27-17	clean nozzles, open gates, grease	BS				
3-27-17	clean nozzles, open gates, grease	BS				
8-26-17	clean nozzles, open gates, grease	BS				

Small Government Information

**VILLAGE OF MILAN, OHIO
WASTEWATER TREATMENT
PLANT REPAIRS – PHASE III**

Small Government Commission Application Checklist

Use of the following checklist with the Applicants Manual will help ensure that your application is scored at its best competitive advantage. It will also assist with the timely release of the Project Agreement should your project be funded. This form is for your use and not a required submission. Various templates and forms are in this manual, on the Small Government webpage, and on the OPWC Application webpage.

- Compliant certified authorizing legislation by applicant's governing body (OPWC Application webpage)
- Cooperative agreement if multi-jurisdictional (OPWC Application webpage)
- Compliant Chief Financial Officer's Certification and Loan Letter (OPWC Application webpage)
- Funding commitment letters and or documentation for all non-OPWC matching funds
- Signed/stamped registered professional engineer's detailed cost estimate including in-kind costs (OPWC Application webpage)
- Signed/stamped professional engineer's weighted useful life statement if not submitted with original application (cannot be modified)
- Small Government Engineer's Plan Status Certification form (in this manual and on SG webpage)
- Clear description of problem and scope of work with appropriate documentation
- Source documentation for proof of age with year clearly visible or compliant letter from eligible public official (letter template in this manual)
- Project site photos, if appropriate
- Map showing project location/site
- Farmland Preservation Review Letter if any impact to farmland (OPWC Application webpage)
- ADT report for Road, Bridge & Culvert Projects
OR
Number of households/EDUs (with calculation) for Water, Wastewater, Storm Water Collection, Solid Waste Projects who directly benefit

Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only:

- Auditor's Certificate of Estimated Resources with line item detail unless applicant in State of Fiscal Emergency; also if Storm Water or Solid Waste project, the fund(s) typically used are identified (examples in back of this manual)

Water and Wastewater Projects Only:

- "Current" water and wastewater rate ordinances/resolutions for all entities providing services unless applicant in State of Fiscal Emergency
- Small Government Water & Wastewater Ability & Effort Supplemental form (in this manual and on SG webpage)



**OHIO PUBLIC WORKS COMMISSION
SMALL GOVERNMENT PROGRAM**

PY 33 METHODOLOGY

May 2018

EVALUATION CRITERIA

Complete and appropriate support documentation must be provided for a criterion in order to be awarded points. See Applicants Manual for guidance, forms and checklist.

1. Ability and Effort of the Applicant to Finance the Project (Maximum 10 points)
 - A. Roads, Bridges/Culverts, Storm Water, Solid Waste Projects Only – “Auditor’s Certificate of Estimated Resources” showing fund detail, as provided in ORC sections 5705.35 and 5705.36 is used to determine potential financial resources available for the project. Score is based on the project’s total cost as a percentage of financial resources.
 - 0 Total project cost represents 0 to 20% of subdivision's total combined funds legally eligible for infrastructure type
 - 2 Total project cost represents 21 to 40% of subdivision's total combined funds legally eligible for infrastructure type
 - 4 Total project cost represents 41 to 60% of subdivision's total combined funds legally eligible for infrastructure type
 - 6 Total project cost represents 61 to 80% of subdivision's total combined funds legally eligible for infrastructure type
 - 8 Total project cost represents 81 to 100% of subdivision's total combined funds legally eligible for infrastructure type
 - 10 Total project cost exceeds 100% of subdivision's total combined funds legally eligible for infrastructure type, or subdivision is in fiscal emergency
 - B. Water and Wastewater Projects Only – Determined by SG Administrator according to the Water & Wastewater Ability & Effort calculation described in Applicants Manual. Information is obtained from both water and wastewater rate ordinances and the Small Government Water & Wastewater Ability & Effort Supplemental.
 - 0 +2 or more standard deviations above Average Variance
 - 2 +1 to +2 standard deviations above Average Variance
 - 4 0 to +1 standard deviations above Average Variance
 - 6 0 to -1 standard deviations below Average Variance
 - 8 -1 to -2 standard deviations below Average Variance
 - 10 -2 or more standard deviations below Average Variance, or subdivision is in fiscal emergency

2. Importance of Project to Health and Safety of Citizens – Score is assigned according to the application project description and any pertinent supplemental documentation. (Maximum 10 points)

A. Road, Bridge, Culvert

- 0 New infrastructure to meet future or projected needs
- 2 New infrastructure to meet current needs; Roadway surface paving less than 2 inches; Bridges with General Appraisal of 6 or above or with a Sufficiency Rating of 81-100
- 4 Roadway surface paving equal to or greater than 2 inches with/without milling; Replace or install signal where warranted; Bridges with a General Appraisal of 5 or Sufficiency Rating of 66-80; Culvert replacement with no associated damage
- 6 Road widening to add paved shoulders or for safe passage, and/or roadway paving with full-depth base repair equal to or greater than 5% of roadway surface area; Intersection improvement to add turn lanes or realignment; Bridges with a General Appraisal of 4 or Sufficiency Rating of 51-65; Culverts with inadequate flow capacity
- 8 Complete roadway full-depth reconstruction (includes removal/replacement of base) or reclamation with/without drainage; Widening to add travel lanes; Intersection improvements to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ($0.0 < CRF < 0.2$); Bridges with a General Appraisal of 3 or Sufficiency Rating of 26-50, or posted load reduction; Culverts with inadequate flow capacity and property damage (i.e. flooding)
- 10 Complete roadway reconstruction or reclamation with/without drainage with widening to add travel lanes; Intersection improvement to address excessive accident rate and/or inadequate level of service with Crash Reduction Factor ($CRF \geq 0.2$); Bridges with General Appraisal of 2 or less, or Sufficiency Rating of less than 26; Culverts that are structurally deficient

B. Water, Wastewater, Storm Water, Solid Waste

- 0 Infrastructure to meet future or projected needs
- 2 Expanded infrastructure to meet specific development proposal
- 4 Infrastructure to meet current needs; Update processes to improve effluent or water quality; To remain in compliance with permit due to increased standards; Increase storm sewer capacity in which there is no associated land damage; Increase sanitary sewer capacity; Replace water meters as part of an upgrade
- 6 OEPA recommendations; District health board recommendations; Increase storm sewer capacity that has associated land damage; Replace undersized waterlines as part of upgrade; Install new meters or replace meters that have exceeded useful life
- 8 Replacement of storm or sanitary sewers due to chronic flooding, back-up, or property damage; Inflow and/or Infiltration; Inadequate capacity to maintain pressure required for fire flows; Replacement of waterlines or towers due to excessive corrosion
- 10 OEPA Findings & Orders, OEPA orders contained in permit, Consent Decree or Court Order; Structural separations (CSOs)

3. Age and Condition of System to be repaired or replaced. This is a two-part criterion. (Maximum 10 points)

Part I – Age: This uses provided documentation for existing infrastructure. Documentation pertains to source documentation or from a compliant letter written by an eligible local official who can vouch for the time period during his/her term in office. If no documentation the default score is 1 point. (Maximum 5 points)

Life	20	30	50
Project Type	Road	Wastewater	Bridge/Culvert, Sanitary Sewer, Water, Storm Water, Solid Waste
Points			
0	New / Expansion	New / Expansion	New / Expansion
1	2013-2018	2010-2018	2004-2018
2	2008-2012	2003-2009	1992-2003
3	2003-2007	1995-2002	1980-1991
4	1998-2002	1988-1994	1968-1979
5	Before 1998 or closed	Before 1988 or out of service	Before 1968 or closed

Part II – Condition (Maximum 5 points)

- 1 New/Expansion: New or expansion project components represent at least 50% of improvements
- 3 Poor: Infrastructure requires repair to continue functioning as originally intended and/or upgrade to meet current design standards.
- 5 Failed: Not functioning

4. Leveraging Ratio – Local and all non-OPWC funding sources as a percentage of total funding. (Maximum 10 points)

	Repair/Replacement	New/Expansion
0	10 or less	50 or less
1	11-15	51-55
2	16-20	56-60
3	21-25	61-65
4	26-30	66-70
5	31-35	71-75
6	36-40	76-80
7	41-45	81-85
8	46-50	86-90
9	51-55	91-95
10	56 or more	96 or more

5. Population Benefit – Number of those to benefit directly from the improvement as a percentage of applicant's total population. (Maximum 5 points)
- | | |
|---|-------------|
| 0 | 10% or less |
| 1 | 25% - 11% |
| 2 | 35% - 26% |
| 3 | 45% - 36% |
| 4 | 55% - 46% |
| 5 | 56% or more |
6. District Priority Ranking as provided by District (Maximum 10 points)
- | | |
|----|---|
| 6 | 5 th ranked district project |
| 7 | 4 th ranked district project |
| 8 | 3 rd ranked district project |
| 9 | 2 nd ranked district project |
| 10 | 1 st ranked district project |
7. Amount of OPWC grant and loan funds requested (Maximum 10 points)
- | | |
|----|-----------------------|
| 0 | \$500,000 or more |
| 2 | \$400,000 - \$499,999 |
| 4 | \$300,000 - \$399,999 |
| 6 | \$200,000 - \$299,999 |
| 8 | \$100,000 - \$199,999 |
| 10 | \$ 99,999 or less |
8. Loan request – Amount of loan funds as a percentage of total OPWC assistance. (Maximum 10 points)
- | | |
|----|------------------------------|
| 1 | 15 - 29% of OPWC assistance |
| 5 | 30 - 49% of OPWC assistance |
| 10 | 50 - 100% of OPWC assistance |
9. Useful Life of Project – Taken from engineer's useful life statement. (Maximum 5 points)
- | | |
|---|------------------|
| 1 | 7 - 9 years |
| 2 | 10 - 14 years |
| 3 | 15 - 19 years |
| 4 | 20 - 24 years |
| 5 | 25 years or more |
10. Median Household Income – Applicant's MHI as a percentage of the statewide MHI. Information derived from the most recent 5-year American Community Survey as published by the Ohio Development Services Agency. (Maximum 10 points)
- | | |
|----|--------------|
| 2 | 110% or more |
| 4 | 100% - 109% |
| 6 | 90% - 99% |
| 8 | 80% - 89% |
| 10 | 79% or less |

11. Readiness to proceed. This is a two-part criterion. (Maximum 10 points)

Part I – Status of Plans – This uses the Small Government Commission’s Engineer’s Plan Status Certification. (Maximum 5 points)

- 0 Plans not yet begun
- 2 Surveying through Preliminary Design Completed (Items A-C)
- 5 Surveying through final construction plans, and secured permits and right-of-way as appropriate (Items A-H)

Part II – Status of Funding Sources – This uses source documentation including CFO certifications and loan letters. (Maximum 5 points)

- 0 All funds not yet committed
- 3 Applications submitted to funding entities
- 5 All funding committed

Small Government Self-Score
(Input Score in box for each criterion; will total automatically)

Applicant: Village of Milan

	SCORE
1 Ability & Effort (Use A or B according to project type)	
A. <i>Roads, Bridges/Culverts, Storm Water, Solid Waste Projects ONLY</i>	
0 2 4 6 8 10	<input type="text"/>
B. <i>Water & Wastewater Projects ONLY</i>	
Cannot be self-scored; uses blind factor based on all project applications	<input type="text" value="N/A"/>
2 Health & Safety (Use A or B according to project type)	
A. <i>Road, Bridge, Culvert</i>	
0 2 4 6 8 10	<input type="text"/>
B. <i>Water, Wastewater, Storm Water, Solid Waste</i>	
0 2 4 6 8 10	<input type="text"/>
3 Age & Condition	
I. <i>Age</i>	
0 1 2 3 4 5	<input type="text"/>
II. <i>Condition</i>	
1 3 5	<input type="text"/>
4 Leveraging Ratio	
0 1 2 3 4 5 6 7 8 9 10	<input type="text"/>
5 Population Benefit	
0 1 2 3 4 5	<input type="text"/>
6 District Priority Ranking - Completed by Administrator	<input type="text" value="N/A"/>
7 OPWC Funds Requested	
0 2 4 6 8 10	<input type="text"/>
8 Loan Request (Default 0 points if no loan requested)	
1 5 10	<input type="text"/>
9 Useful Life	
1 2 3 4 5	<input type="text"/>
10 Median Household Income	
2 4 6 8 10	<input type="text"/>
11 Readiness to Proceed	
I. <i>Status of Plans</i>	
0 2 5	<input type="text"/>
II. <i>Status of Funding</i>	
0 3 5	<input type="text"/>
TOTAL	<input type="text" value="0"/>

**Small Government Commission
 Engineer's Plan Status Certification
 Required for Criterion No. 11, Part I**

Applicant: Village of Milan

District No.: 5

Project Name: Wastewater Treatment Plant Repairs - Phase III

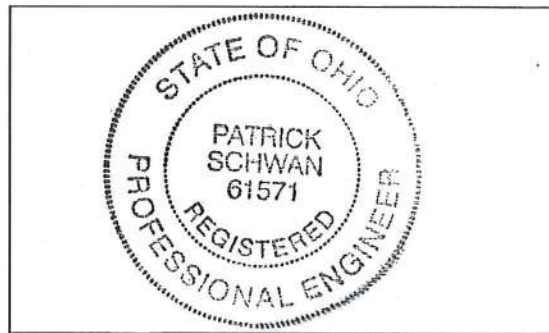
Item	Necessary for project?	Status	Completion Date
Met Completion dates for Items A - C (2 points)			
A	Surveying <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		
B	R/W Acquisition Identified <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		
C	Preliminary Design <input checked="" type="checkbox"/> Y <input type="checkbox"/> N/A		8/2018
Met Completion dates for Items A - H (5 points)			
D	Final Construction Plans <input type="checkbox"/> Y <input type="checkbox"/> N/A	Awaiting Funding	6/30/19
E	Permit to Install Issued <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		
F	NPDES Issued <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		
G	Other Permits Issued <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		
H	Executed Right of Way Option or Agreement <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A		

I hereby certify that the information above is true and correct to the best of my knowledge and belief.

Patrick R. Schwan, P.E.
 Engineer's Printed Name

Patrick Schwan
 Engineer's Signature

8/31/18
 Date



Engineer's Stamp/Seal



VILLAGE OF MILAN

Richard A. Maloney
Mayor
419-499-4161 Ext. 5
rmaloney@milanohio.gov

Birthplace of Thomas A. Edison
11 S. Main Street
P.O. Box 1450
Milan, Ohio 44846
www.milanohio.gov

Brian Rospert
Administrator
419-499-4161 Ext. 3
brospert@milanohio.gov

VILLAGE CERTIFICATION FOR AGE OF INFRASTRUCTURE IMPROVEMENTS

Please accept this letter as certification that no improvements have taken place on the Waste Water Treatment Plan Girt Clarifier since my term as Village Fiscal Officer began on January 2017.

Scott Palmer, Chief Financial Officer



VILLAGE OF MILAN

Richard A. Maloney
Mayor
419-499-4161 Ext. 5
rmaloney@milanohio.gov

Birthplace of Thomas A. Edison
11 S. Main Street
P.O. Box 1450
Milan, Ohio 44846
www.milanohio.gov

Brian Rospert
Administrator
419-499-4161 Ext. 3
brospert@milanohio.gov

CHIEF FISCAL OFFICER'S CERTIFICATION OF LOCAL FUNDS

August 31, 2018

I, Scott Palmer, of the Village of Milan, hereby certify that the Village of Milan has the amount of \$50,000 in the Sewer Replacement Fund and that this amount will be used to pay the local share for the Wastewater Treatment Plant Repairs – Phase III when it is required.

Scott Palmer, Chief Fiscal Officer